

Minutes
of the MAYLAND PARISH COUNCIL
LAWLING PARK COMMITTEE
meeting held in the Lawling Park Hall
on Tuesday 26th January 2016
at 7.45 p.m.

Present: Cllr Spires (Chairman)
 Cllr Duncan
 Cllr Oatham
 Cllr Pettitt

Clerk: Mrs J Massenhove

80. Apologies for Absence

Apologies were received from Cllr Lund and Cllr Evans.

81. Declaration of Interests

No interests were declared.

82. Minutes of the Previous Meeting

Cllr Duncan proposed accepting the minutes from the meeting held on 24th November 2015. Cllr Oatham seconded the proposal, all in favour. The minutes were signed and dated as a true record.

83. Public Discussion including regular hall user groups

No members of the public were present.

84. Clerk's Report

The Clerk's update on matters from previous meetings was noted. Each LPC member has received a copy.

85. Lawling Park Hall

Cllr Spires reported that the water cylinders have now been replaced, although the cardboard packaging still needs to be removed from the building.

It was noted that cold water temperatures to rooms along the changing room corridor are higher than is desirable. Cllr Spires to investigate.

It has been reported that the cistern in the changing room disabled toilet has overflowed. Cllr Spires to investigate.

Fire Risk Assessments

Documentation of the fire risk assessments carried out on 24th November was reviewed; some minor amendments were made and significant findings noted. Cllr Spires proposed accepting the documents, including items for action to bring the system up to date. Cllr Oatham seconded the proposal. All in favour. Actions required: -

- Investigate faulty emergency lighting in main hall (and inform Clerk if outside assistance is required) – Cllr Oatham
- Update log book – Clerk
- Investigate regular alarm servicing – Clerk
- Update fire action notice - Clerk
- Implement recorded regular testing of fire alarm and emergency lighting - Clerk
- Investigate telephone alert system for fire alarm - Clerk

S106 Expenditure

A number of items on the council's 'wish list' were discussed. Clerk to obtain estimate for replacement floor covering and quotations for additional windows. Clerk to seek input

from hall users regarding kitchen facilities. Cllr Oatham to prepare an outline specification for improved floodlighting. Clerk to seek input from the youth club regarding possible extension of the skate park.

It was suggested that removal of the main hall toilets would increase the available floor area; a kitchen extension with more storage space and fixed tables with seating area would be possible. The changing room toilet facilities would be made available to all hall users and the east door could perhaps become the main entrance.

Use of the existing store for increased floor space, with the addition of a lobby for storage, was suggested.

Cllr Pettitt left the meeting at 9.00 p.m.

Changing Room Showers

Slow draining of water from the 'away' changing room showers, which is causing encroachment of water into the changing room, was reported. Clerk to obtain quotation for powerwashing of the drains to both changing rooms.

86. School Use of the Car Park

Confirmation has been received from the headteacher that there is enough room in the school's own staff car park to accommodate everyone and that all school staff will use the that car park from now on. There is therefore no longer a requirement for a licence for school use of the Katonia Avenue car park. It was noted that signage relating to school use of the car park has been removed.

87. Play Areas

It was noted that some adjustments to the skatepark kickplates are required. Clerk to obtain quotation.

88. General Area and Maintenance Report

Cllr Spires proposed accepting a quotation for £3845.56 for repairs to pathways and the Bakersfield car park surface. Cllr Duncan seconded the proposal. All in favour. Clerk to action.

Cllr Oatham left the meeting at 9.26 p.m.

No quotation has yet been received for stabilising of the lighting columns at Bakersfield car park.

89. Vandalism and Anti-social Behaviour

Recent vandalism of the car park lock was discussed. Clerk to obtain quotation for welding work to the car park gate.

90. CCTV

Nothing to report.

91. Items for Next Agenda

Additional camera on parish lighting column.

The meeting closed at 9.40 p.m.

Date of next meeting, Tuesday 23rd February 2016