

Minutes
of the MAYLAND PARISH COUNCIL
LAWLING PARK COMMITTEE
meeting held in the Lawling Park Hall
on Tuesday 24th January 2017
at 8.30 p.m.

Present: Cllr Spires (Chairman)
 Cllr Duncan
 Cllr Evans
 Cllr Oatham
 Cllr Pettitt

Clerk: Mrs J Massenhove

86. Apologies for Absence

None.

87. Declaration of Interests

None.

88. Minutes of the Previous Meeting

Cllr Duncan proposed accepting the minutes of the meeting held on 22nd November 2016. Cllr Oatham seconded the proposal, all in favour. The minutes were signed and dated as a true record.

Cllr Spires brought forward agenda item 91, S106 Expenditure. For ease of reference, the item is minuted in its original agenda position.

89. Public Discussion including regular hall user groups

No members of the public were present, but a request from the football club for use of the field for an outdoor fundraising event (subject to any licences required from MDC) was noted. The Committee would like to receive more information as it becomes available.

90. Clerk's Report

Each LPC member has received an update on matters from the last meeting. The report was noted.

91. S106 Expenditure

The Clerk advised that the CDM adviser's letter of formal appointment has been signed and returned. Work on the site has commenced. The kitchen, number of sockets and colour scheme has been discussed with the contractor; they will provide a quotation for supply and installation of the kitchen. The contractor will also provide a quotation for painting the external finish of the building. The following points were raised: -

- Councillors wish to discuss boxing in of plumbing at the next site meeting.
- There are no plans to change the heaters in the main hall, but the existing heaters should have individual thermostats (for quieter switching) and a total of three ceiling fans is required.
- A convector heater will be required in the new parish room.
- The card meter is to be removed.
- There will be no *fixed* seating.
- An additional set of doors is to be installed in the corridor. This does not need to be a fire door, but should have push bar operation.
- Exclusion of the corridors each side of the stage is under consideration.

Clerk to advise our architect of these points.

Clearing of the hall and cupboards was also discussed. Clerk to contact Maldon District Council regarding removal of the old chairs retrieved from the loft.

Cllr Evans left the meeting at 9.10 p.m.

92. Lawling Park Hall

It was reported that some damage was caused to the green railing at the end of the car park by a lorry delivering to the site. Clerk to inform architect. Cllr Oatham to check for CCTV footage.

The Clerk advised of a recommendation by our water hygiene contractor for use of a different type of thermometer. The committee considered that our existing thermometers are suitable for the purpose. No action required.

The Clerk will purchase a stencil for marking of MPC property in the hall.

93. CCTV

Cllr Oatham asked to be informed when the camera at the end of the building needs to be removed for the building works. Clerk to forward this request to the building contractor.

94. Garden Areas

Cllr Pettitt has sought ideas for this. Further discussion is deferred to the next meeting.

95. Play Areas

Cllr Spires proposed accepting a quotation of £590 for supply and installation of a new cross beam to the zip line. Clerk to action.

The requirement for a new seat for the scale swing was noted. Clerk to enquire whether MDC might be able to address this, up to a cost of £50, at the same time that they repair the zip line

96. General Area and Maintenance Report

It was noted that the youth shelter requires painting, as do benches at Bakersfield.

97. Vandalism and Anti-social Behaviour

It was noted that significant quantities of laughing gas cylinders continue to be found.

98. Items for Next Agenda

No additional items noted.

The meeting closed at 9.30 p.m.

Date of next meeting, 28th February 2017 at the Henry Samuel Hall.