

**MAYLAND PARISH COUNCIL  
LAWLING PARK COMMITTEE  
Minutes of the meeting held on Tuesday 15<sup>th</sup> July  
in the Lawling Park Hall at 7.31pm**

Present

Cllr Spires (Chairman)	Cllr Pettit
Cllr Evans	Cllr Oatham
Cllr Duncan	Mrs J Massenhove (Clerk)
Mrs J Rackham (Clerk)	

### **1. Apologies**

### **2. Minutes 13<sup>th</sup> May 2014**

Cllr Duncan proposed accepting the minutes for the May meeting, Cllr Pettit seconded the proposal, all in favour, the minutes were signed and dated as a true record.

### **3. Boxing**

Nothing to report.

### **4. Football**

Nothing to report.

### **5. Tennis Courts**

A report from the tennis court lighting contractor failed to reassure councillors that the wiring meets required standards. It was agreed to consult another electrical contractor who will liaise with Cllr Spires as to additional work. **Clerk** to action.

### **6. Play Areas**

Annual inspection report - this showed risks for all play areas as low or very low, hence no immediate action is required. It was agreed not to carry out any work on the mats around the roundabout until after the extension to the Lawling Park Hall has been built.

Cleaning of Bakersfield Play Park – jet washing of the play equipment was discussed. **Clerk** to obtain quotes.

### **7. Lawling Park Hall**

Clearwater – the temperature gauges and hot water warning signs have been fitted to comply with requirements. The Policy requires completion, **Cllr Spires** to action.

Replacement roof and guttering problems – issues with leaks were discussed and replacement guttering suggested. Cllr Spires proposed replacing the existing guttering with a maximum expenditure of £500. Cllr Duncan seconded the proposal, all in favour, **Clerk** to action.

Cllr Oatham suggested replacing the broken fire door handle in LPH. It was agreed to purchase a new lock. **Cllr Oatham** to action.

### **8. General Area and Maintenance Report**

CCTV – It was agreed to obtain quotes for the installation of additional CCTV cameras as per the specification, including one from the original installer of the CCTV system. **Clerk** to action.

Drain cover – Cllr Oatham has been unable to locate a correctly fitting drain cover. It was therefore agreed to ask the original installer to replace it and for the replacement to be a solid cover rather than a grill. **Clerk** to action.

Tree survey – Cllr Spires proposed accepting a quotation, Cllr Duncan seconded the proposal, all in favour. **Clerk** to action.

Hedge Cutting at LPF – It was agreed to obtain a quote from our grass cutting contractor. **Clerk** to action.

Access to field for resident – A resident has requested access from LPF to replace a fence. The fence is in the vicinity of one of the trees designated for removal and also part of the hedge which is to be cut back. It was agreed that once these works have been carried out, the Parish Council will allow access for the resident to replace the fence, but no vehicular access. **Clerk** to advise the resident.

### **9. Village Fete**

This was a huge success, raising well in excess of £2000. The final amount will be announced by the organisers of the fete.

### **10. Items to be added to next meeting's Agenda**

Windows and painting the outside of LPH.  
CCTV.

**The meeting closed at 8.50pm.**

**Next meeting 26<sup>th</sup> August 2014**