

Minutes
of the MAYLAND PARISH COUNCIL
LAWLING PARK COMMITTEE
meeting held in the Lawling Park Hall
on Tuesday 23rd June 2015
at 7.40 p.m.

Present: Cllr Spires (Chairman)
 Cllr Duncan
 Cllr Evans
 Cllr Oatham
 Cllr Pettitt

Clerk: Mrs J Massenhove

In attendance: Mr D Reynolds, Football Club
 Mrs E Alabaster, Football Club

14. Apologies for Absence

None.

15. Declaration of Interests

None.

16. Minutes of the Previous Meeting

Cllr Evans proposed accepting the minutes from the meeting held on 19th May. Cllr Duncan seconded the proposal, all in favour. The minutes were signed and dated as a true record.

Cllr Pettitt proposed accepting the minutes from the meeting held on 28th April. Cllr Oatham seconded the proposal, all in favour. The minutes were signed and dated as a true record.

17. Public Discussion

No members of the public were present.

18. Boxing

No representatives of the Boxing Club were present.

19. Football

The Football Club's pitch marking requirements for their Fun Day on 18th July were discussed. It was noted that the Parish Council may be willing to support the costs involved, but cannot make a decision without fixed figures and prior notice; a decision would not be possible before the next Parish Council meeting on 14th July. Clerk to obtain a quotation from the grass cutting contractors, and find out how much notice would be required, for marking of the required temporary pitches. The Football Club was asked to consider if they might be able to arrange the pitch marking themselves to minimise cost and overcome the timing issues.

Mr Reynolds requested pitches for next season, stating a preference for the new pitch at Bakersfield to be a full size one. It was agreed to review pitch fees before September.

Removal of the goals from the past season was discussed, including plugging the holes. Cllr Spires requested that the goals are taken down by the 4th July, i.e. before the music festival.

20. Clerk's Report

The Clerk's update on matters from previous meetings was noted.

Following a request from Cllr Oatham, item 24, CCTV, was discussed at this point, although for ease it is minuted in its original agenda position.

21. Lawling Park Hall

Costs of repair and maintenance against renewal of the leaking hot water cylinders were considered. Cllr Spires proposed accepting a quotation for £1820 including VAT for supply and installation of two new stainless steel cylinders. Cllr Pettitt seconded the proposal. All in favour. Clerk to place order.

PRS requirements were discussed. It was agreed that licencing requirements are unclear and that more information is required. Clerk to investigate further, including ascertaining how other parish councils meet any requirements.

Cllr Oatham gave his apologies and left the meeting at 9.03 p.m.

22. Play Areas

No quotation for repair of the zip wire has been received from MDC. Clerk to obtain quote elsewhere.

A noticeable increase in the amount of litter, particularly around the youth shelter and the Bakersfield Walk area, was remarked upon. It appears that nitrous oxide cylinders have been cleared away on more than occasion; Clerk to inform PC Pateman and the Park Rangers of this.

23. General Area and Maintenance Report

It was discussed whether to spray or trim around the newly planted trees. Cllr Spires proposed accepting a quotation for £340 for spraying with herbicide. Cllr Evans seconded the proposal. All in favour. Clerk to action and also to check with our contractor that strimming is not required first.

A number of park signs require updating with the correct Parish Council telephone number; one at the skate park, two at the toddler play area, two on the Bakersfield car park gates, one at Cardnell Brothers Memorial Park Field and one at George Everitt Memorial Park. Cllr Spires proposed approving expenditure of up to £100 to update these signs. Cllr Evans seconded the proposal. All in favour. Clerk to action.

Cllr Pettitt proposed accepting a quotation of £85 each for supply and fit of two new signs for the Katonia Avenue car park gates. Cllr Duncan seconded the proposal, all in favour. Clerk to action.

Cllr Duncan proposed approving expenditure of £100 for additional telephone numbers on both sides of the two large park signs. Cllr Evans seconded the proposal, all in favour. Clerk to action.

24. CCTV

Cllr Oatham gave an update on the recent additions to the CCTV system: -

- It is confirmed that at least 14 days' recording is stored.
- The recording quality still needs to be checked.
- The masked area is to be increased.
- Cllr Oatham, with Cllr Spires, will arrange to meet the contractor for final handover. Mr Pettitt will also be invited to attend as previously agreed.
- Documentation is required relating to the new IR camera and the wireless link; Clerk to request this information from the contractor.

It was noted that the swan neck mounts on the two furthest car park cameras would benefit from cleaning and repainting with antirust paint. Clerk to obtain a quotation for this.

Quotations for repair and replacement of an existing CCTV camera were discussed. Cllr Oatham informed the committee that the camera loses its picture only whilst moving. He suggested that it is used parked in one position until such time as any further faults make replacement more justifiable.

25. S106

Cllr Pettitt suggested putting the previously proposed overall plan for the Bakersfield park area on hold for a future project, so allowing the remaining S106 budget to be used

towards renovation of the Lawling Park Hall. Cllr Evans proposed setting a September deadline for having initial plans in place and holding a special meeting with this as the only agenda item.

Cllr Pettitt gave her apologies and left the meeting at 9.35 p.m.

26. Items for Next Agenda

CCTV

Pitch fees

Youth Club fees

The meeting closed at 9.36 p.m.

Date of next meeting, Tuesday 28th July 2015.