

Minutes
of the MAYLAND PARISH COUNCIL
LAWLING PARK COMMITTEE
meeting held in the Lawling Park Hall
on Tuesday 19th May 2015
at 7.35 p.m.

Present: Cllr Spires
Cllr Duncan
Cllr Evans
Cllr Pettitt

Clerk: Mrs J Massenhove

In attendance: Cllr Oatham

1. Appointment of Chairman

Cllr Duncan proposed Cllr Spires as Chairman of the Lawling Park Committee. Cllr Evans seconded the proposal. All in favour.

2. Apologies for Absence

None.

3. Declaration of Interests

None.

4. Minutes of the Previous Meeting

Inaccuracies relating to the recording of timing and those present were noticed in the draft minutes. It was agreed that the Clerk will amend and recirculate the minutes for their approval at the next meeting.

5. Public Discussion

No members of the public were present.

6. Boxing

Nothing to report.

7. Football

No representatives of the football club were present.

Collection of the keys for football matches was discussed. It was agreed that, whenever possible, the keys should be collected from Cllr Spires; this is so that a record of the correlation between collection of the keys, the hirer and return of the keys can be maintained. Clerk to inform the Football Club and key holders that the keys should be collected from Cllr Spires. Cllr Spires to maintain the record of key collection and return.

8. Clerk's Report

The Clerk's update on matters from the last meeting was noted. It was confirmed that a plumber has checked the hot water cylinders at LPH.

9. Lawling Park Hall

Quotations for replacement of the hot water cylinders were discussed. However, it was agreed to defer any decision until the manufacturer of the existing hot water cylinders has been contacted to enquire after any guarantee. Clerk to write to manufacturer.

PRS licencing was discussed. It was agreed that more information is needed regarding the circumstances under which a licence is required. Clerk to obtain advice

from the RCCE Village Hall & Community Building Adviser Clerk. Clerk also to enquire as to what is done at other local halls.

10. Play Areas

The findings of the recent play site inspections were discussed: -

Parts of the timber on the zip-line ramp have rotted and require renewing. Clerk to request a quotation for this work, together with replacement of the zip-line cable, from MDC.

It was noted that additional signage, attention to some surfaces, treatment of rust, repainting, monitoring of deterioration in certain areas has been advised. Clerk to look into signage and arrange painting and repairs by MPC staff. Clerk to request clarification of standards regarding spacing around play equipment as referred to in the reports from MDC.

11. General Area and Maintenance Report

A decision whether to accept a quotation for spraying the newly planted trees with herbicide is deferred to the next meeting, pending more information.

A decision regarding signage for the Katonia Avenue car park gate is deferred to the next meeting as a quotation has not yet been received.

12. CCTV

It was noted that the full council has already agreed a sum for an adjustment to requirements for the work currently being carried out on the CCTV system.

13. Items for Next Agenda

CCTV

Signage

Hot water cylinders

Play equipment maintenance

PRS

The meeting closed at 8.55 p.m.

Date of next meeting, Tuesday 23rd June 2015