

**Minutes**  
of the MAYLAND PARISH COUNCIL  
**LAWLING PARK COMMITTEE**  
meeting held in the Lawling Park Hall  
on Tuesday 24<sup>th</sup> May 2016  
at 7.10 p.m.

**Present:** Cllr Spires (Chairman)  
Cllr Duncan  
Cllr Evans  
Cllr Pettitt

**Clerk:** Mrs J Massenhove

**In attendance:** 1 resident (present for Public Discussion session only)

**1. Appointment of Chairman**

Cllr Duncan proposed Cllr Spires as Chairman of the Lawling Park Committee. Cllr Evans seconded the proposal. All in favour, motion carried.

**2. Apologies for Absence**

Apologies were received from Cllr Lund and Cllr Oatham.

**3. Declaration of Interests**

None.

**4. Minutes of the Previous Meeting**

Cllr Evans proposed accepting the minutes from the meeting held on 26<sup>th</sup> April 2016. Cllr Duncan seconded the proposal, all in favour. The minutes were signed and dated as a true record.

*The Public Discussion was delayed, pending arrival of the resident, until after the Clerk's Report, but is minuted in its original agenda position for ease of reference.*

*Cllr Spires closed the meeting at 7.26 p.m. to allow public discussion.*

**5. Public Discussion** including regular hall user groups

Cllr Spires thanked the resident who had volunteered his assistance with maintenance at the park; it was noted that the resident's volunteer services have formally been accepted. It was stated that work carried out by the resident must run in line with the parish council's own plans and the resident was asked to keep the Clerk informed. Clerk to provide the resident with the appropriate key.

*Cllr Spires closed the public discussion session and reopened the meeting at 7.50 p.m.*

**6. Clerk's Report**

Each LPC member has received an update on matters from the last meeting. Particular note was made of the following: -

- Two stainless steel pedal bins are to be purchased for sanitary waste disposal.
- The recent play site inspections will be referred to for information regarding signage requirements.
- While quotations are being sought for extension of the skate park, contractors will also be asked to quote for repairs to the existing equipment.

## 7. **S106 Expenditure**

An introductory letter from a proposed project manager was noted. A decision whether to engage his services is to wait until Cllr Spires has discussed with him further and reported back to the Committee (or full council).

Aspects of the proposed improvement works to the hall were discussed. Clerk to obtain: -

- revised quotation for additional windows to include window in existing store
- quotation for removal of toilets and associated plumbing in main hall
- cost of a handle for modification of the internal fire door to allow opening from both sides.

## 8. **Lawling Park Hall**

It was agreed to employ professional pest control to deal with rats in and around the hall. Clerk to contact Maldon District Council to arrange this.

A request from a hirer to bring animals into the hall for a children's party was considered. Permission was not granted, although it was stated that the hirer's use of a tennis court for this purpose would be permitted. It was noted that any hirer bringing animals, other than guide dogs, into the hall is in breach of their hire agreement.

Key holder information supplied to the fire maintenance contractor was noted. Clerk to purchase additional fire call point reset keys.

## 9. **Defibrillator**

Cllr Spires proposed accepting a quotation of £35 for an A5 size CCTV sign for the defibrillator. Cllr Evans seconded the proposal. All in favour. Clerk to action.

Cllr Spires proposed expenditure of £50 for the installation of an additional socket for powering of the defibrillator. Cllr Evans seconded the proposal. All in favour. Clerk to action.

Potential dates were proposed for defibrillator training and a maximum number of twenty participants suggested. Clerk to confirm a date with First Responders. Regular hall user groups will be invited to attend, any unfilled spaces will be opened to members of the public. Clerk to action.

## 10. **Football Pitches**

Cllr Spires proposed accepting a quotation of £378.57 for supply of 'weed and feed' for two football pitches on the Lawling Park field. Cllr Pettitt seconded the proposal. All in favour. Clerk to action.

## 11. **Flooding**

The Clerk reported that plans relating to the Bakersfield properties have been requested from MDC's planning department, although copies of plans received to date do not contain the information sought. A further request has been submitted. MDC's Environmental Health Manager has been contacted further to her offer to meet with representatives of the parish council to discuss how to proceed.

The Clerk related information from MDC regarding the investigation of the flooding to the rear of Katonia Avenue properties. A length of pipe has been surveyed from a manhole in a resident's garden, with positive results, until the camera became submerged with standing water preventing continuation of the survey on that occasion. The next stage will be visit properties further along Katonia Avenue in order to locate a manhole to be able to survey from the other end.

## 12. **Picnic Area**

The purchase and siting of picnic tables and litter bins was discussed. Cllr Spires proposed expenditure of up to £1,100 for the purchase of three picnic benches (and associated fixings) to be sited near to the toddler play area. Cllr Evans seconded the proposal. All in favour. Clerk to action.

It was agreed that there is no current requirement for additional litter bins in this area of the park.

**13. Play Areas**

It was noted that the annual play site inspections have been carried out. Clerk to report findings of the inspections at the next LPC meeting.

**14. General Area and Maintenance Report**

Councillors reported that, whilst the recent tarmac repairs have been carried out to a high standard, there is inconsistency to the cracks repaired with poured tar. Clerk to contact contractor to arrange viewing of the area with a councillor.

Cllr Spires proposed accepting a quotation of £280 for spraying of herbicide around the new trees and fence line. Cllr Pettitt seconded the proposal. All in favour. Clerk to action.

The Clerk reported that she had contacted the telephone number on the gas marker posts and had been told that 'line walkers' have been checking and marking the location of the gas lines and that this happens quite frequently. Maps showing the position of the pipelines may be requested by those intending any excavation work, further to their registering and providing details and dates of their proposed works.

**15. Vandalism and Anti-social Behaviour**

It was noted that there is a noticeable increase in the amount of litter after youth club evenings. Clerk to give a polite reminder to youth club organisers for members to tidy away their litter.

Recent youth activity observed around the park areas was discussed. Clerk to request of the Park Rangers that some visits are made to Mayland around 8 – 9 p.m. on a Friday or Saturday evening and also that they ask older children not to play in the toddler play area.

**16. CCTV**

Nothing to report.

**17. Maldon District Council's Parks Byelaws**

The Clerk reported that MDC intends to update its byelaws relating to Parks and Open Spaces in the autumn. Existing documents held by the parish council were noted.

*Cllr Pettitt left the meeting at 9.45 p.m.*

**18. Items for Next Agenda**

S106 expenditure  
Review of hire fees

The meeting closed at 9.50 p.m.

Date of next meeting, Tuesday 28<sup>th</sup> June 2016