

Minutes
of the MAYLAND PARISH COUNCIL
LAWLING PARK COMMITTEE
meeting held in the Lawling Park Hall
on Tuesday 22nd November 2016
at 7.05 p.m.

Present: Cllr Spires (Chairman)
 Cllr Duncan
 Cllr Evans
 Cllr Pettitt

Clerk: Mrs J Massenhove

74. Apologies for Absence

Apologies were received from Cllr Lund and Cllr Oatham.

75. Declaration of Interests

No interests were declared.

76. Minutes of the Previous Meeting

Cllr Duncan proposed accepting the minutes from the meeting held on 25th October 2016. Cllr Spires seconded the proposal, all in favour. The minutes were signed and dated as a true record.

77. Public Discussion including regular hall user groups

No members of the public were present.

78. Clerk's Report

Each LPC member has received an update on matters from the last meeting. The report was noted.

79. S106 Expenditure

Hall - Tender information for works to the hall has now been sent out. The return date is Wednesday 14th December. Arrangements for opening the tenders are in place. Our architect will then submit a Tender Report and recommendation in time for our scheduled (budget) meeting on 20th December. All the relevant documents are on the parish council website. As per Standing Orders, arrangements have been made for a notice to be placed in a local newspaper. There is a delay in placing the opportunity on the Contracts Finder website due to the requirement for a DUNS number; this has been applied for.

Play Equipment – Six quotations for play equipment were considered; three for extension of the skate park, two for interactive play equipment and one for a synthetic surface to one of the tennis courts. Each member present was invited to give their views on each proposal. Following discussion, Cllr Spires proposed accepting quotations for a Sona Interactive Play Arch at £31,320 and for a 3G synthetic surface at £18,000. Cllr Evans seconded the proposal, all in favour. Clerk to action. Clerk also to make enquiries regarding basketball markings on the synthetic surface. The Sona arch is to be sited opposite the skatepark, between the path and the school boundary. The 3G surface is to be sited on the tennis court nearest to the Lawling Park Hall.

80. Lawling Park Hall

Fire Risk Assessments – All members had received e-mailed copies of the fire risk assessments for both the main hall and the changing rooms. Cllr Spires proposed accepting the documents. Cllr Duncan seconded the proposal. All in favour, motion carried. It was suggested that when the fire RAs next fall due, after the extension to the hall has been completed, a professional risk assessment is carried out.

Utility Aid – Cllr Spires proposed submitting a letter of authority to Utility Aid in order to seek the best electricity tariff for the Lawling Park Hall. Cllr Duncan seconded the proposal, all in favour. Clerk to action.

81. CCTV

Nothing to report.

82. Play Areas

A decision regarding repairs to the zipline was deferred pending receipt of an additional quotation.

Keypad operated locks with a variable code were suggested for inclusion within the next budget.

83. General Area and Maintenance Report

Cllr Duncan reported a fallen tree across Bakersfield Walk. Clerk to ask MPC staff to move the tree clear of the path. Cllr Pettitt offered to provide assistance if more help is required.

It was noted that a bench at Bakersfield Walk requires painting to cover exposed metal. Clerk to advise our Groundsman.

It was noted that the new LED lighting in Bakersfield Car Park is both pleasing in appearance and effective. It was suggested that other parish council owned lighting may be similarly replaced in due course.

84. Vandalism and Anti-social Behaviour

A decision regarding anti dog fouling signage is deferred to the next full council meeting.

Cllr Spires proposed providing the Park Rangers with a key to Katonia Avenue Car Park and information regarding hall use in order to assist with targeting of their patrols. Cllr Evans seconded the proposal. All in favour. Clerk to action.

The large volume of discarded nitrous oxide canisters being found at the park was discussed. Clerk to provide information on this to the *Maylands May!* to promote parental awareness.

85. Items for Next Agenda

Garden areas.

The meeting closed at 8.37 p.m.

Date of next meeting, Tuesday 24th January 2016