

**MAYLAND PARISH COUNCIL  
LAWLING PARK COMMITTEE**  
**Minutes of the meeting held on Tuesday 25<sup>th</sup> February 2014 in the  
Lawling Park Hall at 7.35pm**

Present:

Cllr Spires (Chairman)	Cllr Duncan
Cllr Oatham	
Mrs J Rackham (Clerk).	
Mrs. D Down Boxing Club	Mr. P Hardie Boxing Club
Mr. D Reynolds Football Club	Mrs. E Alabaster Football Club

### **1. Apologies**

Alan Massenhove

### **2. Minutes 21<sup>st</sup> January 2013**

Cllr Duncan proposed accepting the minutes for the January meeting, Cllr Oatham seconded the proposal, all in favour, the minutes were signed and dated as a true record.

### **3. Boxing**

It was agreed that if the path is flooded the boxing club can use the other entrance.

Extension. Cllr Spires gave everyone a copy of the design agreed between the boxing club and the representatives of this committee. The outline was discussed.

The sequence of work was discussed.

1. Rough design of extension.
2. Type of construction wanted. Timber frame, prefabricated or breeze block?
3. Plans including building regs
4. Planning application Inc. building regulation plans
5. Out to tender. If project over £60k it must be a tender not a quote.
6. Funding. Possible grants from CIF, Essex Environment Trust, Fowler Smith & Jones  
ABA, Sport England & Sported
7. Loan if required must be agreed first by EALC then applied for from PWLB. .  
Parish Council loans come from the PWLB (least expensive loans). This committee expect the funding to be provided by grants and the S106 fund.

NB. Boxing club cannot apply for loans as they do not own the building.

**Cllr Spires** will advise Mrs Down the proposed height of the building as the construction manufacturers will need this information.

**Mrs Down** is checking construction materials and rough costs (if builders wish to tender then they cannot quote at this stage). We could have a prefabricated extension with the exterior to match the existing building.

**The Clerk** will check which type of Planning Application is required. A full application will be needed if the building is over 4 m in height. Under that, we could possibly go for permitted development.

### **4. Football**

Mr Reynolds advised the council that the FC will pay for the new mini soccer pitch to be marked out. It was noted that the pitches are still boggy and the pitch markings on the other pitches is no longer visible. Cllr Spires proposed the LPC will pay for the

other pitches to be marked Cllr Oatham seconded the proposal, all in favour, **Clerk** to action.

The under 9 winter season was stopped due to the very bad weather conditions. The spring league will start shortly.

Mr Reynolds said the pitches were uneven this year, which could be because of the flooding. It was agreed to ask our grass cutting contractor for advice. **Clerk** to action.

We were awarded a Silver Certificate in 2013 for the condition of the playing field from Essex Playing Fields Association.

The football club were awarded the Standard Charter again this year.

It was noted that Legionella testing is being done monthly, hot water signs are required. **Clerk** to action.

It was agreed that the FC may use the kitchen facilities on Sundays to make drinks for visiting teams on home match days providing the kitchen is left clean and tidy.

Mr Reynolds asked if a Mini Soccer Festival could be held. It was agreed that a date would be required first to check if the facilities are free. We already hold deposits from the club for the hall and the playing field.

From 2014/2015 season no results will be published for under 9 games. These will be non-competitive games.

The FC will be doing something for the village fete on 5<sup>th</sup> July 2014

## **5. Tennis Courts**

Pathway. Cllr Spires proposed accepting the quotation of £3702. Cllr Oatham seconded the proposal, all in favour. **Clerk** to action.

Lighting. A decision to accept the quotation maybe required. We cannot remove the fencing above the entrance gate to the tennis courts. It was agreed to contact Cartledge for a quotation.

Letter from dog trainer who wishes to use the courts. Cllr Duncan declared an interest in this item. We did not have three remaining councillors to vote on this item.

**Add to next agenda**

## **6. Play Areas.**

Repair equipment. It was agreed that a replacement panel was required for the small play area. **Clerk** to action.

The skate park ramp is being inspected by **Cllr Spires** who will report back.

## **7. Lawling Park Hall**

Clearwater. Policy. **Cllr Spires**, to action.

Water/damp from windows. Three quotations were received and each discussed. Cllr Spires proposed we accept the contract from Diamond Windows at a total cost of £3950 Inc. vat. Cllr Oatham seconded the proposal, all in favour, **Clerk** to action.

Roof. A decision to appoint contractor to renew roof. Awaiting quotes.

Disabled alarm. It was agreed that Cllr **Oatham** will carry out this repair at a cost of £57.25.

## **8. General Area & Maintenance Report**

CCTV. Nothing to report

Risk Assessments. Nothing to report

Key holders list. Final alternations will be made by **Cllr Spires**. A copy will then be sent to each key holder for confirmation before adding to the Emergency Information file.

Bakersfield Lights. The timer has been set by Cllr Oatham.

Flooding of the LPF. Photographic evidence of the flooding was circulated. ECC's surface water department has been contacted and they will investigate in due course.

## **9. Village Fete**

Nothing to report

## **10. Items to be added to next meeting's Agenda**

**The meeting was closed at 8.55 pm**