

MAYLAND PARISH COUNCIL
Minutes of the Neighbourhood Plan Committee Meeting
held in the LAWLING PARK HALL on
TUESDAY 23rd September 2014 at 7.48pm

Present

Cllr Spires	Barry Edwards
Cllr Duncan	Linda Haywood
Cllr Pettitt	Brian Leech
Talbot Dixon	Mrs Massenhove (clerk)

22. Apologies

Cllr Evans

23. Minutes 2nd September 2014

Cllr Spires proposed accepting the minutes from the August meeting. L Haywood seconded the proposal, all in favour. The minutes were signed and dated as a true record.

24. Election of Deputy Chairman

Cllr Spires proposed that Cllr Duncan be elected Deputy Chairman of the Neighbourhood Plan Committee. Cllr Pettitt seconded the proposal, all in favour.

25. Identify Leads for Specific Areas of Work

Cllr Spires provided copies of a letter sent to Maldon District Council, updating them on the progress of the NP and requesting information regarding businesses and service providers. Electronic copies of maps were also requested so that these may be marked appropriately for submission, via MDC, to the Land Registry in order to identify land owners. A response has been received from MDC confirming that they are working on our requirements.

Cllr Pettitt left the meeting at 8.12 p.m. Since the meeting was no longer quorate, it continued for the purpose of discussion only.

- Environment – The need for a focus for the village was discussed. The riverside, including a riverside walk, featured strongly in this discussion. It was considered that the sea wall should be accessible to all, including mobility scooters, pushchairs and children's cycles; this is not the case with existing approaches to the sea wall. It was noted that George Cardnell's Memorial Field is Parish Council owned land with access to the sea wall. The NP should plan for green areas, possibly a nature reserve.
- Roads and Transport
- Service Providers – Information is required from service providers as to the capacity of their services. Such information can be recorded on maps and, from this, 'bottlenecks' can be identified and any issues addressed.
- Local Business – Some business information is available. T Dixon offered to start compiling a list for the next meeting. This list can be e-mailed to other committee members so that they can add to it.
- Sport, Social & Recreation – In order for a Community Groups Questionnaire to be sent out, a list of clubs etc. must be compiled.
- Planning & Development – Cllr Spires identified several downloadable documents giving guidance on neighbourhood planning. He agreed to circulate these via e-mail. It was noted that everything the NP does must

comply with the Local Development Plan. The LDP has recently been amended, now requiring a higher proportion of the allotted number of houses to be built earlier within the time frame. Another point raised was the need to protect from merging with other villages.

- Demographics
- Communication

26. Developing Questionnaires

It was observed that all questionnaires of the same type must be sent out at the same time, e.g. all questionnaires to businesses.

27. Deadlines

28. Items for Next Agenda

29. Date of Next Meeting

4th November 2014

The meeting closed at 8.50 p.m.