

Minutes
of the MAYLAND PARISH COUNCIL
NEIGHBOURHOOD PLAN COMMITTEE
meeting held in the Lawling Park Hall
on Tuesday 2nd June 2015
at 7.30 p.m.

Present: Cllr Spires (Chairman) T Dixon
Cllr Duncan B Edwards
Cllr Gibson L Haywood
 B Leech

Clerk: Mrs J Massenhove

1. Appointment of Chairman

Cllr Duncan proposed Cllr Spires as Chairman of the Neighbourhood Plan Committee. Cllr Gibson seconded the proposal, all in favour.

2. Apologies for Absence

Cllr Evans and Cllr Pettitt (substitute member).

3. Declaration of Interests

No interests were declared.

4. Minutes of the Previous Meeting

Cllr Duncan proposed accepting the minutes from the meeting held on 5th May 2015. Cllr Gibson seconded the proposal, all in favour. The minutes were signed and dated as a true record.

5. Neighbourhoods Made

It was noted that the Community Groups survey and the Housing and Traffic Survey have been printed.

Funding will be required soon in order for Neighbourhoods Made to move forward with the NP, as would be the case if a planning consultant had been engaged to carry out the work. It was observed that it is beneficial to have Neighbourhoods Made participating as they are also involved with other neighbourhood plans locally, including Latchingdon's.

The schoolchildren's competition entry drawings, depicting 'Mayland as it is now' and 'Mayland in the future', have been received. Time was spent looking through these at the end of the meeting once other agenda items had been addressed.

6. Funding

A funding application for £7000 has been submitted to Locality. They have since requested additional information which the Clerk has provided.

It was noted that much of the expenditure will be for printing costs, particularly at a later stage when a questionnaire will be sent to all residents putting forward the NP vision for consultation.

It was observed that the date of the NP workshop is getting close and funding is required to progress forward. Clerk to contact Locality to ask when we may expect to hear whether the funding application has been successful.

7. Identify Leads for Specific Areas of Work

The proposed content of the workshop to be held on 4th July was discussed briefly. It will involve the announcement of the competition winner, results of surveys and the attendance of the University of East London representatives.

Bus travel to and from Mayland was discussed. Cllr Duncan has circulated a bus timetable and will be able to highlight what is relevant to Mayland and also the interchange points. It was noted that some bus services are not well advertised and people are not aware of them; however, if these services are underused they will cease to be available.

Parking restrictions, speed restrictions and the enforcement of both were also discussed.

8. Developing Questionnaires

The final questionnaire, the land assessment survey, has yet to be produced and is expected to be the most difficult one. It was noted that a sum has already been agreed for land registry enquiries.

9. Timescales

Delivery of printed envelopes is due on Friday 5th June. Once they have been received, the Clerk will forward them to L Haywood for the collation and distribution of both the Community Groups survey and the Housing and Traffic survey.

10. Items for Next Agenda

No additional items were requested.

The meeting closed at 9.30 p.m.

Date of next meeting, Tuesday 7th July 2015