

Minutes
of the MAYLAND PARISH COUNCIL
NEIGHBOURHOOD PLAN COMMITTEE
meeting held in the Lawling Park Hall
on Tuesday 3rd November 2015
at 7.38 p.m.

Present: Cllr Spires (Chairman) L Haywood
Cllr Duncan B Edwards
Cllr Evans
Cllr Gibson

Clerk: Mrs J Massenhove

In attendance: 1 resident

47. Apologies for Absence

Apologies were received from T Dixon.

48. Declaration of Interests

No interests were declared.

49. Minutes of the Previous Meeting

Cllr Gibson proposed accepting the minutes from the meeting held on 6th October. Cllr Evans seconded the proposal, all in favour. The minutes were signed and dated as a true record.

50. Public Discussion

The resident requested an update on the progress of the Neighbourhood Plan, particularly with regard to land ownership and the Land Survey. Cllr Spires responded that Land Survey forms have not yet been distributed (although a draft document exists on the Parish Council website). He added that the Neighbourhood Plan Committee does wish to speak to landowners, that evidence is still being gathered and there are no set ideas as yet.

It was noted that a range of properties needs to be available, both for young people within the village and for older people who may wish to downsize, but not necessarily to very small properties.

51. Progress Report

B Edwards has made progress with data entry and analysis and had forwarded draft summaries of the leisure survey results to all committee members in advance of the meeting.

52. Neighbourhoods Made

Several members of the committee had attended an informal meeting, held earlier in the evening, with Jamie Baxter of the University of East London's Neighbourhoods Made project. Cllr Spires referred MDC's advice to use the services of a planner. Mr Baxter has advised that Neighbourhoods Made does not have an urban planner within the group, but does have a developer who could offer advice; he recommends that the committee holds a meeting with him once analysed evidence is available. It was noted that the committee has approached a Mayland resident, a former councillor who is an urban planner, who may be able to assist. Timescales were discussed with regard to the grant time limit having been extended to the end of January.

Mr Baxter had proposed further meetings; a working group to meet the week commencing 23rd November followed by a consultation workshop in January, after which sufficient evidence should be available to create a draft vision. Clerk to confirm a November meeting date.

53. Timescales

It is hoped that a draft vision could be prepared by the end of February.

MDC has put forward Langford and Ulting Parish Council's draft neighbourhood plan as a good example document in terms of both content and presentation. Cllr Spires will use this as an aid to listing the tasks which NP committee members will be asked share.

Cllr Gibson offered to contact Eileen Everitt to request permission to use photographs and text from her booklet about Mayland.

Evidence from land surveys is required. It was acknowledged that this is difficult given that the land in question does not belong to the Parish Council. The need for good communication with landowners was noted.

Cllr Spires will e-mail demographics information, available from Locality, to NPC members.

It was noted that evaluation of the surveys is a priority.

54. Funding

It was noted that a request has been granted by Groundwork UK for an extension to the grant finish date. It has been confirmed that the deadline for expenditure is now 31st January 2016. It was considered that the budget will not be very different from that proposed with the original grant application and that no amendment is required. Clerk to request a re-presented budget from Neighbourhoods Made taking into account the change in timing and the possible services of our 'own' urban planner.

Cllr Spires proposed authorising the expenditure of £3130 for the second stage of the neighbourhood plan budget. Cllr Evans seconded the proposal, all in favour. Motion carried.

55. Items for Next Agenda

Update on data entry and analysis

Report on working party meeting

Discussion of a proposed event for January

The meeting closed at 8.50 p.m.

Date of next meeting, Tuesday 1st December 2015