

MAYLAND PARISH COUNCIL
Minutes of the Neighbourhood Plan Committee Meeting
held in the LAWLING PARK HALL on
Tuesday 6th January 2015 at 7.31 p.m.

Present

Cllr Spires (Chairman)	Barry Edwards
Cllr Duncan	Linda Haywood
Cllr Evans	Brian Leech
Mrs Massenhove (Clerk)	

45. Apologies

Talbot Dixon

46. Minutes 2nd December 2014

Cllr Evans proposed accepting the minutes from the 2nd December meeting. Cllr Duncan seconded the proposal, all in favour. The minutes were signed and dated as a true record.

47. Report

The University of East London representatives were unable to attend on this occasion, but it is anticipated that a meeting with them will be held on Wednesday, 14th January; 12.30 p.m. at Lawling Park Hall, all NP Committee members and MPC Councillors are invited to attend.

48. Funding

It was noted that the committee's application for funding has not been successful. The reasons given, there being insufficient detail in the itemising of costs and the limited time in which the money would have to be spent. However, further grants will be available from April and it was agreed that this should be pursued. A proposal for professional assistance with the Neighbourhood Plan has previously been sought; it was agreed that the company who provided this should be invited to the next Neighbourhood Plan meeting to discuss how their assistance could be utilised and to look at the costs involved. Clerk to action.

49. Information Required from MDC

A list of information required was compiled in preparation for a proposed meeting with Maldon District Council. This list is to be supplied to MDC in advance of the meeting.

- The parish survey indicates that certain areas are considered desirable for expansion, whilst others are 'no go' areas. Why are planning applications still being considered for these areas?
- Why is development given any consideration in areas that are within flood zone 3?
- What can be done in order to advance response from Highways regarding infrastructure?
- What information is available regarding sewerage infrastructure, including pumping stations?
- Can MDC confirm what support they are able to give us for our NP? (Has the protocol we were sent previously been affected by their restructure?)

D Cllr Mrs Penny Channer is to be contacted to ascertain who we should contact at MDC. Once confirmed, that contact is to be approached with the question list and a request for a meeting. Clerk to action

50. Identify Leads for Specific Areas of Work

The lack of response to the business surveys was discussed. It was noted that the smaller businesses seem the most reluctant to respond. Several approaches were identified that might encourage an improved response: -

- The article in the Maylands Mayl should be repeated in the next issue.
- A more face-to-face approach is to be adopted, e.g. committee members will speak personally with business owners where possible.
- The blank survey forms currently held at the Post Office are to be collected and distributed. L Haywood to action. B Edwards to print more forms if required.
- Forms left personally will be collected if necessary.
- The assistance of the University of East London students could be sought.
- The potential benefits of the surveys and the Neighbourhood Plan, e.g. improved broadband speed, are to be brought to the attention of business owners, along with the need for their evidence in order to achieve such benefits.

It was considered whether other areas of work should be now be embarked upon. It was agreed that further surveys should be put on hold to allow learning from the business surveys, so that a method for achieving a better response rate can be defined.

Knowledge of ownership of potential sites identified on the SHLAA map was discussed. B Edwards agreed to create a spreadsheet, showing SHLAA identification numbers, which can be filled in as corresponding land owners are identified.

51. Developing Questionnaires

The need for personal contact and collection of surveys was reiterated.

52. Timescales

It was noted that the time scale in which the NP can be approved is dependent on MDC's own Local Development Plan. The NP cannot be approved until the LDP is complete and the NP must not conflict with the LDP. It appears unlikely that the LDP will be finalised before September 2015.

53. Items for Next Agenda

Report from meeting with the University of East London Representatives.

Report from meeting with MDC.

Progress on land ownership spreadsheet/map.

The meeting closed at 8.50 p.m.

Date of next meeting 3rd February, 2015.