

**Minutes**  
of the MAYLAND PARISH COUNCIL  
**NEIGHBOURHOOD PLAN COMMITTEE**  
meeting held in the Lawling Park Hall  
on Tuesday 7<sup>th</sup> June 2016  
at 7.10 p.m.

**Present:** Cllr Spires (Chairman) J Logie  
Cllr Duncan S Akers  
Cllr Evans B Edwards  
L Haywood D Abernethy

**Clerk:** Mrs J Massenhove

**In attendance:** 1 resident

**1. Appointment of Chairman**

Cllr Duncan proposed Cllr Spires as Chairman of the Neighbourhood Plan Committee. Cllr Evans seconded the proposal. All in favour, motion carried.

**2. Apologies for Absence**

Apologies were received from Cllr Gibson and from T Dixon.

**3. Declaration of Interests**

No interests were declared.

**4. Minutes of the Previous Meeting**

Cllr Evans proposed accepting the minutes from the meeting held on 3<sup>rd</sup> May 2016. Cllr Duncan seconded the proposal, all in favour. The minutes were signed and dated as a true record.

*The public session took place after item 8 Feedback to University of East London, and prior to item 9 Funding, but is minuted in its original agenda position for ease of reference.*

**5. Public Discussion**

The resident spoke about works to the coastal path to be carried out by Natural England, also signage relating to the restricted byway at Nipsells Chase and publication of the draft Neighbourhood Plan.

The Clerk advised that the minimal restricted byway signage that is now in place has been noted and is included for discussion on this month's Mayland Parish Council agenda.

Cllr Spires advised that ongoing updates to the draft NP will not be publicised until completed, then a consultation stage draft document will be published on the parish council's website. It is intended that leaflets will be circulated providing information to residents, including a link to the draft document.

**6. Community Led Housing Event**

It was noted that a community-led housing event, with keynote speakers, is to be held on Wednesday 22<sup>nd</sup> June from 1.00 p.m. – 4.00 p.m. Other such events will take place, but this particular one is quite local, being hosted by Tollesbury Parish Council.

**7. Progress Report**

Cllr Spires formally welcomed J Logie and S Akers as members of the Neighbourhood Plan Committee.

Cllr Spires reported that Maldon District Council has now offered dates for a meeting to discuss the progress of the Neighbourhood Plan. Clerk to finalise the date with MDC and supply paper and electronic copies of: -

- the 2014 parish plan survey
- summaries of the 2015-16 neighbourhood plan surveys
- the latest version of the draft neighbourhood plan document.

*B Edwards joined the meeting at 7.25 p.m.*

*D Abernethy joined the meeting at 7.28 p.m.*

Cllr Spires welcomed D Abernethy as a member of the Neighbourhood Plan Committee.

Cllr Spires recapped that a meeting is to be held with MDC. He reiterated that a large housing development is not desirable, but that an aim of the NP is to achieve several smaller housing developments linked by tracks and cycle paths. For each of the areas of development, an action plan needs to be written and included within the Plan.

Cllr Duncan stated that he would investigate Sustrans, an organisation specialising in creating cycle routes on former railway lines.

#### **8. Feedback to University of East London**

Cllr Spires read aloud a draft letter he had prepared giving feedback to the University of East London regarding the Neighbourhoods Made project. Clerk to submit feedback to UEL.

#### **9. Funding**

Potential funding from the Coastal Communities Fund was discussed. It was agreed that ideas to date are not advanced enough to be able to achieve the deadline for the current round of funding. However, the Committee would hope to be in a position to apply at the next opportunity and would be happy to do this in partnership with UEL.

Cllr Spires suggested the waterfront as a priority area to be considered for a funding application. It was noted that this type of funding may be used for the purchase of land; it was suggested that more riverfront land could be purchased by the parish council in order to keep it as usable open space for villagers.

#### **10. Publicity**

The Clerk reported that the editor would be willing to include NP updates (of perhaps 300 - 500 words) in the *Maylands Mayl*. B Edwards offered to produce an article based on the draft NP minutes once these have been produced.

L Haywood stated that a table is available to the committee, for promotion of the Neighbourhood Plan, at an event she is organising for 17<sup>th</sup> June. Cllrs Spires, Evans and Duncan agreed to attend this event.

#### **11. Timescales**

It was noted that arranging meetings with land owners is proving more problematic than had been envisaged. Clerk to continue to pursue this.

#### **12. Items for Next Agenda**

Draft plan update.  
Feedback from L Haywood's event.  
Feedback from community-led housing event.  
Feedback from meeting with MDC.

**The meeting closed at 9.21 p.m.**

**Date of next meeting, Tuesday 5<sup>th</sup> July 2016**