

Minutes
of the MAYLAND PARISH COUNCIL
NEIGHBOURHOOD PLAN COMMITTEE
meeting held in the Lawling Park Hall
on Tuesday 1st November 2016
at 7.08 p.m.

Present: Cllr Spires (Chairman) B Edwards
Cllr Duncan L Haywood
Cllr Evans

Clerk: Mrs J Massenhove

37. Apologies for Absence

Apologies were received from Cllr Gibson.

38. Declarations of Interests

B Edwards declared an interest as an owner of land adjacent to 1 Mill Road.

39. Minutes of the Previous Meeting

Cllr Evans proposed accepting the minutes from the meeting held on 18th October. Cllr Duncan seconded the proposal, all in favour. The minutes were signed and dated as a true record.

40. Public Discussion

No members of the public were present.

41. Budget Review

Income and expenditure to date were reviewed and are considered to be in order with regard to funding and invoices. However, it was felt that there is a need to evaluate whether funds spent have achieved value in terms of progress with the Plan.

It was agreed that a meeting should be arranged with Mr Baxter, who has been providing support (previously in conjunction with the University of East London's Neighbourhoods Made project), to discuss work to date, value for money achieved, future working arrangements and timescales. There is concern that progress is hampered by the difficulties in working at a distance and Mr Baxter's limited availability for attendance at NP Committee meetings. Clerk to arrange a meeting.

The content of an e-mail update received from Mr Baxter shortly before today's meeting was noted.

42. Progress Report

It was noted that an initial meeting has been held with a representative of one of the village GP surgeries and the points discussed were made known to the Committee. Similar meetings are needed with the second GP surgery and the school. Clerk to arrange these.

No response has yet been received from the University of East London regarding whether support is still available from them.

43. RCCE Support

The Clerk reported on advice sought from the Rural Community Council of Essex, which suggests that the next step might be to divide the work among NP members and prepare the policies. It would be cost effective for the Committee to outline the policies and then engage an expert to refine them. Some neighbourhood plans prepared by other parishes were suggested as examples for reference.

Information has been obtained regarding the RCCE's Network membership.

We are advised that it would be possible for some of MPC's NP members to go to the RCCE office for advice on our draft document and the next steps. This initial meeting would be available as part of MPC's membership of the RCCE, although on-going support would require Network membership of the organisation.

It was agreed to accept the RCCE's offer of an initial meeting, but to defer a decision on Network membership until the next NP meeting. Clerk to arrange a meeting with RCCE.

Possible policy headings and content type were discussed briefly. Clerk to locate other completed NP documents and forward to members as examples.

44. Timescales

Cllr Duncan suggested that it may be helpful to contact the Henry Gilder Trust regarding the Committee's interest in community land trusts. Clerk to enquire whether a representative would be willing to attend an NP meeting to provide information to members.

B Edwards has begun research into live-work housing and will e-mail information to members for discussion at the next meeting.

45. Items for Next Agenda

Discussion of the live-work concept.

Decision regarding RCCE Network membership.

The meeting closed at 8.30 p.m.

Date of next meeting, Tuesday 6th December 2016