

Minutes
of the MAYLAND PARISH COUNCIL
NEIGHBOURHOOD PLAN COMMITTEE
meeting held in the Lawling Park Hall
on Tuesday 6th October 2015
at 7.34 p.m.

Present: Cllr Spires (Chairman)
Cllr Duncan
Cllr Evans
Cllr Gibson
B Edwards

Clerk: Mrs J Massenhove

38. Apologies for Absence

Apologies were received from T Dixon, L Haywood and B Leech.

39. Declaration of Interests

No interests were declared.

40. Minutes of the Previous Meeting

Cllr Duncan proposed accepting the minutes from the meeting held on 1st September. Cllr Gibson seconded the proposal, all in favour. The minutes were signed and dated as a true record.

41. Public Discussion

No members of the public were present.

42. Report

It was noted that, to date, 19 Business questionnaires have been returned, 140 Housing and Traffic questionnaires, 12 Community Group questionnaires and 164 Leisure questionnaires. The next step is the lengthy task of processing the information that has been collected; no evidence can be prepared until this stage is complete. B Edwards offered to assist Cllr Spires with data entry and analysis.

Cllr Spires reported on a Parish Development Plan Document questionnaire session he had attended which was facilitated by John Somers, Senior Planning Officer at MDC. Mr Somers had stressed the importance of having planners (rather than, say, architects) prepare the draft plan. He advised that the RCCE has people skilled in this area. Clerk to obtain information from the RCCE regarding the cost of preparation of a draft vision from the survey results.

Mr Somers also advised that MDC will allow a completed Neighbourhood Plan to take effect even before Maldon's own LDP is ready; it is possible that Mayland's NP will be complete before MDC has finalised its rural allocations.

The session also gave Cllr Spires the opportunity for discussion with Mr Somers regarding specific areas within Mayland, and their potential uses.

43. Timescales

It was noted that Neighbourhoods Made have suggested that evidence already obtained may be sufficient to begin a draft vision. The budget might be better utilised this way, rather than in proceeding with the proposed vision and synthesis workshop. It was noted that permission would need to be sought from Groundwork UK if the committee wishes to make changes to the budget and/or timing for which the funding was provided.

It was re-iterated that, whatever route is agreed, data entry and analysis are essential before work can progress further. The aim is to achieve this before the next meeting.

44. Funding

A decision whether to approve expenditure for the next stage was deferred to the next meeting.

A decision whether to submit a change request to Groundwork UK was also deferred to the next meeting.

These decisions can then be made with regard to progress in processing of the survey data and to information that will be sought from the RCCE.

45. Publicity

B Edwards suggested that, when meeting dates are submitted to the local newspaper, information regarding the Neighbourhood Plan could be submitted with them. Clerk to action.

B Edwards will check which NP surveys are available on the parish council website and will forward to the Clerk any that are not. Clerk to update website accordingly.

46. Items for Next Agenda

A decision whether to submit a project change request to Groundwork UK.

A decision to approve the next stage of expenditure.

To consider any quotation from the RCCE.

To review progress of data entry

The meeting closed at 8.36 p.m.

Date of next meeting, Tuesday 3rd November 2015