

Minutes
of the MAYLAND PARISH COUNCIL
NEIGHBOURHOOD PLAN COMMITTEE
meeting held in the Lawling Park Hall
on Tuesday 18th October 2016
at 7.06 p.m.

Present: Cllr Spires (Chairman) Cllr Gibson
Cllr Duncan B Edwards
Cllr Evans

Clerk: Mrs J Massenhove

In attendance: 1 resident

29. Apologies for Absence

Apologies were received from L Haywood.

30. Declaration of Interests

B Edwards declared an interest as an owner of land adjacent to 1 Mill Road.

31. Minutes of the Previous Meeting

Cllr Duncan proposed accepting the minutes from the meeting held on 6th September 2016 with an amendment to the header to replace the word "October" with the correct month of "September". Cllr Evans seconded the proposal, all in favour. The minutes were signed and dated as a true record.

32. Public Discussion

A resident addressed the Committee regarding the point of contact for communication relating to a particular site. The resident will provide the Clerk with a contact e-mail address.

33. Progress Report

The Clerk summarised information from Mr Baxter who has been providing support in conjunction with the University of East London's Neighbourhoods Made project.

Mr Baxter now has another teaching post at a different university. He would still like to be involved with Mayland's NP, but his research capacity has been reduced and support from him is now pro bono. He is in contact with a freelance consultant involved in neighbourhood planning, policy writing in particular, and will seek ideas on how to progress from our current stage. Mr Baxter continues to pursue the preliminary financial study on The Bridges with a small developer who may also be able to assist with approaching land owners.

We are informed of a recently released grant available for feasibility studies for community-led housing.

Mr Baxter confirms that he is still able to be involved with the draft document, to feed in information from the doctors' surgeries and the school and to retain ownership of the document and edit it. He advises that some of the drafting will need to be done by volunteers and that it would be advantageous to review the document to identify the gaps and who will fill them. He suggests that the policy statements are the main points missing and recommends an appropriate consultant to do this work.

Committee members expressed considerable concern as to the nature of the support that might remain available and, in the light of this, whether value for money has been received for work to date. It was questioned whether support might still be available from the university since initial contact was by way of an invitation to take part in the university's Neighbourhood's Made project.

The following action by the Clerk was agreed: -

- Contact the university to ascertain whether its support is still available.
- Provide each NP committee member with a breakdown of income and expenditure to date, for discussion at the next meeting.
- Seek guidance from the RCCE regarding expenditure to date and the likely costs going forward.
- Enquire as to how other parishes involved with Neighbourhoods Made are now likely to proceed.

34. Consultations

Letters requesting meetings have been sent to the doctors' surgeries and school. Clerk to follow these with a phone call and a list of points for discussion.

B Edwards has been researching land ownership at and around the industrial estate, a task complicated by the number of land/business owners involved. Clerk to continue with land searches.

There has been no response to the Committee's letter requesting a meeting to discuss the marina. Clerk to ask Cllr Oatham to speak informally to the owner to encourage his participation.

B Edwards offered to research live-work accommodation as it could be helpful to illustrate the possibilities to landowners.

35. Timescales

It was suggested that a list of actions is required including delegation of tasks. It was agreed that this should be addressed once the Committee has established where it stands with regard to support and progress to date.

36. Items for Next Agenda

Discussion of the NP budget to date.
RCCE response to query.

The meeting closed at 8.46 p.m.

Date of next meeting, Tuesday 1st November 2016