

MAYLAND PARISH COUNCIL

Minutes of the Annual Parish Council Meeting

Held at the HENRY SAMUEL HALL on
TUESDAY 12th May 2009 7.30pm

Present

Councillor Robinson (Chairman)	Councillor Lund
Councillor Spires	Councillor Coker
Councillor Oatham	Councillor Massenhove.
Cllr Hawkes attended but left the meeting at 8.50pm.	
Mrs J Rackham (Parish Clerk)	

1 member of the public

1. Election of Chairman

Cllr Hawkes proposed Cllr Robinson as Chairman of Mayland Parish Council, Cllr Massenhove seconded the proposal, all in favour. Cllr Robinson accepted the position of Chairman and signed the Declaration of Acceptance of Office.

2. Election of Vice Chairman

Cllr Hawkes proposed Cllr Oatham as Vice Chairman of Mayland Parish Council, Cllr Massenhove seconded the proposal, all in favour. Cllr Oatham accepted the position of Vice Chairman.

3. Appointment of Committees & Representatives.

Finance Committee & Personnel Committee. Councillor Robinson proposed deferring the appointments to the Finance and Personnel Committees and to discharge the powers to the following committees and representatives. Cllr Hawkes seconded the proposal. All in favour.

Lawling Playing Field & Bakersfield.

Cllr Spires, Cllr Lund, Cllr Massenhove & Cllr Oatham.

Representatives.

Police Liaison Officer: Cllr Massenhove.

School Governor: Cllr Spires

Transport.

Mr Duncan will represent the Parish on transport issues.

Dengie Hundred. Cllr Robinson.

Henry Samuel Hall.

Cllr Spires,

Tree Warden.

Jonathan Stevens.

It was noted that Cllr Hawkes will continue to represent this council at the meetings of the Henry Guilder Trust.

4. Apologies for Absence

Cllr Evans.

5. Code of Conduct Declaring an Interest.

Cllr Hawkes declared a personal interest in item 8. The Lawling Park as her husband is employed by the council in this area.

Cllrs Massenhove & Lund declared an interest in planning application **FUL/MAL/09/00333**. Proposed two bedroom detached bungalow, Plot B – Land Rear of 78 The Drive Mayland.

6. Minutes of the meeting held on Tuesday 14th April 2009

Cllr Hawkes proposed accepting the minutes from 14th April meeting, Cllr Spires seconded the proposal, all in favour, motion carried. The minutes were signed and dated as a true record.

7. Public Discussion Session.

The Chairman closed the meeting at 7.58pm to allow the press and public to address the council. The meeting was reconvened at 8.04pm

8. Lawling Park.

No meeting has been held since March 2009. Next meeting 19th May 2009

Building Control Correspondence. It was noted that MDC's Building Control Dept., advised the council that a building notice would be sufficient to allow the disable ramp and fire doors to be completed on the LPH. Details of which stage of the build inspections are carried out.

LPH fire doors. One of the proposed contractors withdrew his application to quote for the work. At the previous meeting of this council it was agreed that the maximum spend on two doors would be £3146.00. Due to the delay in obtaining quotes for the fire doors Cllr Hawkes proposed accepting the quote from the original contractor. Cllr Coker seconded the proposal, a vote was taken, 6 yes, 1 no. motion carried. **Clerk to action**

Skateboard Park Litter & Behaviour Problems and Proposed Action including sign information & design. Cllr Massenhove reported on an incident at the park where some users behaved disgracefully using bad language and throwing litter around the area. Cllr Massenhove removed his children from the situation. Other users approached Cllr Massenhove and explained that they were not connected with the youths. It was agreed that we will contact MDC for advice. Do we have the authority to ban some users from the area? Would we need a by-law? **Clerk to action.**

The proposed new signs were discussed. Four new signs would cost approx £1,000 plus art work. It was agreed that another quote would be obtained. It was noted that signage was not a budgeted item in this financial year. **Add to June Agenda.**

9.Planning.

Consideration of applications for the council to make comment to the Planning Authority.

ADV/MAL/09/00263. Application for consent to display an advertisement comprising of 2 fascia signs (1 externally illuminated) and retain 1 taller freestanding sign. The Mayland Mill, Steeple Road, Mayland.

Support

LBC/MAL/09/00308. Retain 1 of the 4 menu boards, The Mayland Mill, Steeple Road, Mayland.

Support

FUL/MAL/09/00259. Extension to provide changing facilities and toilets. LPH, Katonia Avenue, Maylandsea.

Support. This is the PC's plan

FUL/MAL/09/00333. Proposed two bedroom detached bungalow, Plot B – Land Rear of 78 The Drive Mayland.

Cllrs Massenhove & Lund left the room and did not take any part in the discussion or decision.

5 Objections. The reasons for objecting is the same as previously discussed by this council on this proposed development. Overdevelopment of site, backland development, access, lack of parking, surface drainage, out of character and would set a precedent.

Planning Decisions made by the Planning Authority.

FUL/MAL/09/00052. Erection of a pair of semi-detached chalet bungalows, 11 Imperial Avenue Mayland.

Refuse

FUL/MAL/07/00638. Erection of 34 no 2,3, and 4 bedroom houses with associated parking and access. Land off Teal Avenue, Mayland.

Approve. The S106 agreement has been completed and signed. A copy is in the file. Noted.

LBC/MAL/09/00138. Line chimney and fireplace for a wood burning cast iron stove, Highlands Farm Highlands Hill Mayland.

Grant Listed Building Consent.

10. Parish Assembly.

The following issues were raised by residents. Decisions to take action on these will be required.

- Cars parking on the pavement throughout the village. Cllr Massenhove will raise this and the problems of speeding vehicles at the next NAP meeting.
- Speeding vehicles Imperial Avenue.
- Yellow lines in village. There are proposed plans by ECC Highways to paint yellow lines in various village locations.
- Section 59. Cllr Massenhove agreed to write an article for the Mayland Mayl detailing what a Section 59 is and how it maybe useful against speeding vehicles in the village.

11. Highways.

Cllrs reported that the slab of concrete at the top of Promenade moves and causes vibrations when large vehicles pass over it. **Clerk** to action.

Steeple Road. Resident's issues with vibration. Copies of e-mails sent by the resident to Highways have been given to each Councillor and there contents noted.

Pot hole Grange Avenue. It was noted that this pot hole was repaired today following another complaint to ECC Highways. It was first reported in December 2008.

12. Parks & Open Spaces.

The grass cutting contractor will cut the meadow area this month.

13. Village Environment

Lighting, Vandalism & Sea Wall.

Nothing to report.

14. Finance & Risk Assessment.

All payments and receipts received and accepted by the finance committee are as follows:-

Payments

12 May 09	Maldon Fencing	Fencing at Bakersfield.	1148.85
12 May 09	MSJ Garwood & Son	Grass Cutting Apr	1518.82
12 May 09	Maldon District Council	Safety Inspec Play equip	115.00
12 May 09	Mrs J Rackham	Expenses use of house	500.00
12 May 09	Mrs J Rackham	Expenses travel Kelvedon	17.95
12 May 09	Mr T Blowers	Exp Travel to BOC	8.78
12 May 09	Mr D Hawkes	Exp Travel + Purchases	13.48
12 May 09	EALC	Cllr Training day	54.00
12 May 09	The Printing Place	AR. Printing costs	443.77
12 May 09	Rigby Taylor Paints Ltd	Gravitex paint	24.24
12 May 09	Rigby Taylor Paints Ltd	Gravitex paint	290.85
12 May 09	IAE Fencing	Bolts for play park fence.	93.84
12 May 09	A&J Lighting Solutions	Maintenance Street Lighting	40.32
12 May 09	A&J Lighting Solutions	Maintenance Tennis lighting	35.50
12 May 09	A&J Lighting Solutions	9021 Steeple Road repair	91.37
12 May 09	Saint FM	S137 Donation	100.00
12 May 09	St Barnabas PCC	S137 Donation	482.56

12 May 09	BTCV	Membership fees	35.00
12 May 09	Mrs J Rackham	Petty Cash	100.00
12 May 09	CPRE	Membership fees	29.00
25 May 09	Mrs J Rackham	Salary May	916.18
25 May 09	Mr T Blowers	Salary May	69.66
25 May 09	Mr D Hawkes	Salary May	251.38
25 May 09	Mrs C Serjeant	Salary May	142.73
12 May 09	Rigby Taylor Paints Ltd	CREDIT NOTE	-114.22

Receipts

24 Apr 09	Mayland Bowls Club	1,3,8,10,15,17,22,24,29,apr	132.00
30 Apr 09	Maldon District Council	Precept ½ year	33900.00

Petty Cash

2 Apr 09	Post Office	Stamps	15.12
7 Apr 09	Reeve & Son	Lock for LPH	21.80
22 Apr 09	Focus	Painting equipment	10.98
11 May 09	All Seasons	T.Rolls & Cleaning products	12.00

VAT course. Cllr Massenhove proposed the Clerk attends the a one day course run by Revenue & Customs, Cllr Lund seconded the proposal, all in favour.

Risk Assessment.

The audit office requested that this council collates its RA into one book. Each Cllr received a copy of the book prior to this meeting. Each item was discussed and agreed. The following alterations will be made.

Insurance. Removal of two brush cutters Add the new brush cutter. Additions to the asset register are the bus shelter and the LPH.

Financial Regulations

Alter section 3.4 to: The RFO may incur expenditure up to £100.00 without prior consultation with the council providing budget controls are maintained. It was noted that the Clerk is also the RFO (Responsible Finance Officer).

Accounts for 2008/09. The Chairman signed the accounts. The Annual Return, will be added to June agenda.

Cllr Massenhove proposed the alterations and accepting the Risk Assessment document, insurance, accounts and financial regulations. Cllr Spires seconded the proposal, all in favour. **Clerk to action.**

15. Consultation Documents

Maldon District Core Strategy. Comments will be forwarded to MDC when all Cllrs have read the document. **Add to June agenda.**

16. Correspondence

Equality and Human Rights Commission. Public Sector Duties. It was noted at this proposal will bring all discrimination acts under one act in 2011.

17. Items for Agenda

NAP report, School Governor's report, Local Community Liaison Council report, Website and Direction of Parish Council

The Chairman closed the meeting at 9.34.

Next meeting of the Parish Council. 12th June 2007.