

**MAYLAND PARISH COUNCIL**  
**Minutes of the Parish Council Meeting**  
 Held at the HENRY SAMUEL HALL on  
**TUESDAY 12<sup>th</sup> August 2008 7.30m**

**Present**

Councillor Short (Chairman)	Councillor Robinson
Councillor Oatham	Councillor Hawkes
Councillor Massenhove	Councillor Coker
Mrs Rackham (Clerk)	

5 young residents.

**60. Apologies for Absence**

Cllr Gregory & Cllr Spires

**61. Code of Conduct Declaring an Interest.**

Cllr Hawkes declared an interest in item 65. LPC.

Cllr Robinson declared an interest in item 65 Car Park Lease/Licence

**62. Minutes of the meeting held on Tuesday 8<sup>th</sup> July 2008**

Cllr Hawkes proposed accepting the minutes, Cllr Robinson seconded the proposal, all in favour, motion carried. The minutes were signed and dated as a true record.

**63. Public Discussion Session.**

The residents spoke to the council before the meeting started and left the meeting before this section.

**64. District Councillors Report**

No D. Councillors were at the meeting.

**65. Lawling Park Committee.**

Land adjoining Katonia Avenue Car Park. The Chairman read the letter from the council's solicitors. Cllr Massenhove gave his opinion on the possible costs. Cllr Massenhove proposed the council agrees in principal to solicitor's suggestion to engage counsel but need the costs of settling skeleton argument and representation at tribunal. Cllr Oatham seconded the proposal, a vote was taken 5 yes, 1 no. Motion carried. **Clerk** to action.

Car Park Lease/Licence. The cost per space for usage by the school was discussed. The Chairman estimated the need to be 24 spaces for 40 weeks. The cost for the 24 spaces being used twice as often as the other spaces being the fairest option. Cllr Massenhove proposed option waiting 2 with the option to increase the cost by Retail Price Index. Cllr Oatham seconded the proposal, all in favour. **The Chairman** will take this suggestion to the school.

LPH. Hire agreement. Cllr Robinson had converted the Model Hire Agreement into plain English. The standard conditions of hire will remain the same. Following a discussion Cllr Oatham proposed full payment be made on booking also £50 damage deposit will be paid on booking but the damage deposit will not be banked until 28 days prior to booking date. Cllr Robinson seconded the proposal, all in favour. **Cllr Robinson's** kind offer to alter the agreement accordingly was accepted. Cllr Oatham proposed approval of the hire agreement in principal; Cllr Robinson seconded the proposal, all in favour.

**66. Planning**

**Emergency Plan.** The Chairman reported on the letter received in March from Chelmsford's Emergency Planning Officer. The Council agreed that Maldon District Council was responsible for Emergency Planning in Mayland. It was also agreed that the **Clerk** would write to the Emergency Planning Officer asking him to advise the Parish Council on its role and responsibility within the Emergency Plan.

**Consideration of applications for the council to make comment to the Planning Authority.**

**FUL/MAL/08/00651.** Use of existing domestic annexe building as separate residential unit for a temporary period of 5 years. The Old Vicarage, Mayland Hill, Mayland.

6 Objections. Outside village envelope, development by the back door, extra traffic movements on a dangerous junction and sets a precedent for permanent residence.

**FUL/MAL/08/00874.** Additional residential accommodation for relative, games room and replacement garage, 28 Steeple Road, Mayland.

6 Objections. Backland development, out of keeping. This proposed development was viewed by this council in April 2008. The objections made then still stand in addition to the new objections. No condition on use for relative, annex ground floor would be more appropriate, not 2 storey, too close to front in site.

**FUL/MAL/08/00843.** Raise roof to incorporate loft conversion with dormers and rear extension. 67 Nipsells Chase, Mayland.

6 Objections. Design issues, very bulky and out of keeping with bungalows and character of street scene.

**TPO/MAL/08/00886. TPO 03/78 –** Walnut tree in Group 1, Front garden – Raise crown to approx 3m, clear overhead cables, remove dead wood and shorten extended limb over highway. 122 Nipsells Chase Mayland.

No objections. Providing monitored by the tree officer and carried out by a professional arboriculturalist.

**FUL/MAL/08/00887.** Rear facing conservatory. 20 Bakersfield The Drive Mayland.

No objections.

**Planning Decisions made by the Planning Authority.**

**FUL/MAL/08/00534** Regularising application in respect of erection of a timber close board 1.8m high privacy fence along and within rear boundary of dwelling. 1 Mayland Green. Mayland

Refuse

**FUL/MAL/08/00541.** Loft conversion and small rear balcony, 8 x roof lights garage conversion, replace garage door with window and raising the roof by 1.3 meters. 42 Nipsells Chase, Mayland.

Refuse

**FUL/MAL/08/00550.** Construction of new garage/workshop with upper storage/children's play area. Construction of extension to front and side of main property. 15 Princes Avenue Mayland.

Refuse

**Planning Appeal Decision.**

**APP/X1545/A/08/2065953.** 9 Wembley Avenue Mayland. OUT/MAL/07/01198

Appeal dismissed. (This council objected to this application in 2007).

**67. Finance**

All payments and receipts were agreed at the Finance meeting held prior to this meeting and are listed below:

Payments

1 Jul 08	Maldon District Council	Business Rates	131.55
1 Jul 08	B T	Telephone & Internet	40.00
1 Jul 08	E.On	Electricity Scout Hut	315.00

16 Jul 08	E.On	Electricity Street Lighting	57.93
16 Jul 08	E.On	Electricity LPC	58.00
29 Jul 08	ACRE	Hire Agreement Model	15.00
24 Jul 08	British Red Cross	First Aid Course	98.70
12 Aug 08	Newsquest Essex	Advert for Licence	245.34
12 Aug 08	Rigby Taylor Ltd	Gravitex paint for Skate park	189.22
12 Aug 08	Rigby Taylor Ltd	Duramark white line paint	494.82
12 Aug 08	MSJ Garwood & Son	Grass Cutting	1730.19
12 Aug 08	MSJ Garwood & Son	Hedge cutting Cardnell's	170.38
12 Aug 08	Petty Cash	Petty Cash	100.00
25 Aug 08	Mr T Blowers	Salary July	208.00
25 Aug 08	Mr D Hawkes	Salary Aug	306.50
25 Aug 08	Mrs J Rackham	Salary Aug	854.62
25 Aug 08	Mrs C Serjeant	Salary Aug	163.61
12 Aug 08	A & J Lighting Solutions	Street Lighting Maintenance	41.20
12 Aug 08	A & J Lighting Solutions	TC Lighting Maintenance	36.27
12 Aug 08	Essex Wildlife Trust	Donation MNR day	230.00
12 Aug 08	Essex County Council	Summer Road Show x 2	160.00
12 Aug 08	Maldon District Council	Repair to dog bin at MNR	20.00
12 Aug 08	T Mephram	Tree removal Cherry Alley	100.00
12 Aug 08	Mrs L Haywood.	LPH cleaning	45.00
12 Aug 08	C M Cadman Group Ltd	Final payment phase 1	6406.65
12 Aug 08	C M Cadman Group Ltd	C/Note against Final pymnt	-1478.15

#### Receipts

17 Jul 08	Mrs McCartney	Donation re: tree felling	20.00
17 Jul 08	Mayland Bowls Club	Hire 2,9,16,23,30,4,11,18 & 25 July	135.00
17 Jul 08	Mr & Mrs Browning	Hire 13th August	27.00
17 Jul 08	Mr C Burford	Hire 19th August	24.00
17 Jul 08	Mayland Football Club	Hire 12th July	36.00
17 Jul 08	Aylett's Charity Trustee	Donation	31.50

Donation request. Mayland Woodland Group requested a donation of £150 to cover their insurance costs. Following a discussion Cllr Short proposed donating the full amount from Aylett's Charity Trust. Cllr Robinson seconded the proposal, a vote was taken, 5 yes and 1 objection. Motion carried. **Clerk** to action.

Donation request. Southminster Parish Council requested a grant towards the Halloween Party. A donation was made last year of £200. Cllr Robinson proposed a £200 donation towards the event under the S137 payment. Cllr Hawkes seconded the proposal, all in favour. The Chairman advised the council that the organisers of the event are always looking for volunteers to help on the night.

#### 68. Sports & Community Centre/Lawling Park Hall

Each Cllr has a copy of the minutes from the meeting held on 22<sup>nd</sup> July. Unfortunately no questions were sent to the Clerk to enable her to draft an Evidence of Need Survey (ENS). Cllr Spires e-mailed his suggestion (in his absence) that an ENS could be included in the Parish Plan which he hopes to take forward to the next level for completion in July 2009. The Council agreed that this was a good idea and supported Cllr Spires's suggestion.

#### 69. Parks & Open Spaces.

Public open spaces in Trust. The invite to Mr Alan to attend the October/November meetings of the council had not been agreed. It was agreed that the **Clerk** invites Mr Alan to the September meeting and the decision to put the public open spaces in Mayland to the residents as part of the parish plan.

Essex Tree Initiative. A donation of trees can be applied for by this council. Following a discussion it was agreed for the **Clerk** to consult with Jonathan Stevens from Mayland Woodland Group and apply for trees under this scheme.

School noticeboard. Cllr Oatham reported that the notice board was in reasonable condition and as the school are happy for the board to remain the council (as previously agreed) will add the possible purchase of a new board to the budget for discussion in November.

The following proposal was discussed.

Proposal from Cllr Hawkes to purchase some bulbs to enhance the village at a cost of £100 maximum. Cllr Massenhove seconded the proposal, all in favour. It was agreed that **Cllr Hawkes** would select the variety of bulbs and advise the **Clerk** accordingly to arrange purchase.

## **70. Vandalism, Litter & Street Lighting**

Councillors reported that mini motor bikes had been seen on the skate park. It was agreed that if anyone sees this they must report it to the police immediately.

## **71. Highways**

Councillors reported the following problems:

Bus shelter in Steeple Road near the junction of Grange Avenue was damaged and falling down. **Clerk** to advise Highways.

The tree in the footpath between Nipsells Chase and The Drive could cause a problem for vehicles turning right out of Nipsells Chase. It was agreed that it should be monitored.

The speed hump warning sign in Nipsells Chase has been twisted away from on coming vehicles. **Clerk** to advise Highways.

A tree is overhanging the road in Old Heat between Tinkers Hole and Dairy Farm Lane. **Clerk** to advise Highways.

Katonia Avenue Road surface is breaking up. **Clerk** to advise Highways.

North Drive section of tarmac road repair near Imperial Avenue is too smooth and is dangerous in wet conditions. **Clerk** to advise Highways.

Cherry Alley. The two dead trees have been removed by contractor as previously agreed. ECC tree officer is arranging clearance of branches around the base of trees.

Proposed Vehicle Activated Sign Location. Following a discussion the council agreed to the location in the Drive suggested by ECC. **Clerk** to advise Highways.

Special Project Funding. Three projects were discussed and it was agreed that a request to improve the gateway at both ends of the village was the preferred suggestion. Also reinforce the speed limit in Steeple Road. **Clerk** to register the council's interest.

Update on path between Promenade and North Drive. This land is not a public footpath and does not belong to Mayland Parish. The Land Registry charge £50 for deeds. It was agreed not to go down the LR route but to arrange for our ground worker to trim the path. **Clerk** to action.

## **72. Sea Wall**

The following information was received from the Environment Agency following this council's request for information regarding the continuing problems with the sea wall.

### Nipsells Farm

The Environment Agency is not planning to undertake any further maintenance work to the seawall. No agreement has been reached with the landowner regarding a localised managed retreat.

### The Esplanade area of the Sea Wall

The Environment Agency will be undertaking the scrub clearance within the next 2 weeks to enable inspection of the sea wall to be carried out. This information was received on 1<sup>st</sup> July. It was agreed that this council will monitor the situation.

**73. Web Site**

This item is being lead by Cllr Gregory who was unable to attend the meeting. **Add to next agenda.**

**74. Community Project days.**

This item is being lead by Cllr Gregory who was unable to attend the meeting. **Add to next agenda.**

**75. NAP Report.**

Cllr Massenhove reported that the crime rate in this area is currently low. Three items were discussed at the meeting. Drug abuse, parking problems and speeding.

**76. Consultation Document.**

**Dog Control Order.** Not all Cllr's have seen the document. **Add to next agenda.**

**77. Items for next agenda.**

Web site, Community Project Days, Consultation Document. Katonia Avenue Dispute. Hire Agreement.

**78. Office closed 6<sup>th</sup> to 20<sup>th</sup> September. Date of next meeting 2<sup>nd</sup> September.**

The Chairman closed the meeting at 9.54pm