

MAYLAND PARISH COUNCIL
Minutes of the Parish Council Meeting
Held at the HENRY SAMUEL HALL on
TUESDAY 11th August 2009 7.30pm

Present

Councillor Robinson (Chairman)	Councillor Lund
Councillor Spires	Councillor Oatham
Councillor Evans	Cllr Hawkes
Councillor Massenhove.	
Mrs J Rackham (Parish Clerk)	

2 members of the public

49. Apologies for Absence

Cllr Coker

50. Minutes of the meeting held on Tuesday 21st July 2009

Following a small alteration. Cllr Hawkes proposed accepting the minutes from the 21st July meeting, Cllr Spires seconded the proposal, all in favour, motion carried. The minutes were signed and dated as a true record.

51. Code of Conduct Declaring an Interest.

Cllr Hawkes declared a personal interest in item 53 Lawling Park as her husband is employed by the council in this area. She also declared an interest in item 53/LPH Charges.

Cllr Evans declared a personal interest in FUL/MAL/09/00582.

52. Public Discussion Session.

The Chairman closed the meeting to allow the public to address the council at 7.34pm

The meeting was reconvened by the Chairman at 7.36pm

53. Lawling Park.

Each Cllr has received a copy of the minutes from the July meeting. Any questions maybe put to Cllr Spires. Cllr Spires reported that the football pitches will be marked in a different area this year and extra hours for the Groundsman had been agreed. Someone has thrown rocks at the new fire doors chipping the paint. Bakersfield drainage was again causing problems. Community Service will be burning the leavings from the clearance work at the dog walk area when conditions are right.

It was reported that a couple of volunteers have come forward to help with the partitioning of the storage cupboard. This will be carried out should funds become available.

Extension plan. The planning application for the extension has been approved by MDC. A decision on the proposed specification list for this extension will be required. Each Cllr had been given a copy of the Draft Specification List No 2 prior to this meeting. Some small alterations were recommended. Cllr Hawkes proposed accepting the specification and the alterations. Cllr Evans seconded the proposal, all in favour. **Clerk** to prepare the information for possible contractors.

Bakersfield Drainage. It was reported that following the dry summer once again some slits have opened up. It was agreed that the **Clerk** will contact the original contractor and the council's grass cutting contractor for advice and quotations.

LPH. Charges. The Lawling Park Hall has been in the ownership of the council for over a year. Following a discussion it was agreed to leave the charges at their existing rate until the winter. Cllr Hawkes advised the council that any cleaning

required following meeting held by the council in the hall will be carried out by the bowls club.

54. Planning.

Emergency Plan. Cllr Oatham is still working on scanning the documents as reported in the July minutes. **Add** to September agenda.

Consideration of applications for the council to make comment to the Planning Authority.

FUL/MAL/09/00582. Fence to front of property, 7 The Drive Mayland.

6 Objections. Fence too high, sets precedent and affects the character of the area, this is the main road through Mayland. Cllr Evans declared an interest in this application; she did not take part in the discussion or take part in the vote.

FUL/MAL/09/00578. Conversion of garage and extension to form additional accommodation, resurfacing of drive. Tra C An 32 Promenade Mayland

1 Support, 5 No objections & 1 Objection, no reasons were given for the objection.

FUL/MAL/09/00584. Extension to existing garage with revisions to existing porch and cladding to the front and rear of house. Rhumasungei, 29 Nipsells Chase, Mayland, 5 Support and 2 No objections.

Planning Decisions made by the Planning Authority.

FUL/MAL/09/00460. Detached one bed bungalow. Land adjacent 51 Imperial Avenue
Refuse.

55. Highways.

Steeple Road/Grange Avenue junction. Further correspondence from the resident concerned with turning at this junction has been received. Following a discussion it was agreed to support his request and send a copy of his request to Highways. **Clerk** to action.

Parking Restrictions. Further requests for lines at West Avenue/Imperial Avenue, North Drive/Imperial Avenue. The council support these requests and will pass them on to Highways. **Clerk** to action.

The Drive/Steeple Road. Already on the list for yellow lines.

Bramley Way. Copy of letter sent by Highways. Noted.

Meeting with Highways re: Access to sea wall at Sea View Parade. Cllr Hawkes reported that the footpath officer has added the sea wall footpath to the clearing program, also the concrete bags required to cover the spikes by the yacht club will also be replaced. The replacement styles will be dealt with once she has met and agreed the work with the land owner. Unfortunately the path from Nipsells Chase up to the sea wall that is blocked by scalplings is not on the Definitive Map, Highways said in their opinion it is not a public right of way. The council is concerned that should a fire occur at this end of Maylandsea access to the creek is blocked by the scalplings on the path. It was agreed that the council would write to the residents who may have put the scalping on the path and ask that they be removed to allow free access for the Emergency Services should the need arise. Also access for the Environment Agency would be required in this area. **Clerk** to contact the residents. It would appear that some of the fences erected in this area are not in line with the boundary of the highway. It was agreed that the **Clerk** would contact the appropriate authority for clarification.

Parking on the pavement was discussed. It was agreed that **Cllr Massenhove** will add this to his report to the NAP meeting.

56. Parks & Open Spaces.

Pathway from Imperial to Esplanade. It was reported that some of the Evidence of Use forms have not been specific enough and the map not marked as requested on the form. A press release has been sent to the M&B and the Mayland Mayl requesting a revised map be sent to the Clerk.

57. Village Environment

Lighting, Vandalism & Sea Wall.

The results of the water pressure test carried out by Essex Fire Service and Essex and Suffolk Water have been received. It was noted that the hydrant at the bottom of Marine Parade was flow tested and deemed adequate for fire fighting purposes along with water from the Lawling Creek/Blackwater.

Sea Wall. Meeting with the Environment Agency. Cllr Spires reported on the meeting held between the council and Mr Tom Izzard from the Environment Agency.

Mr Izzard explained that his budget for this year is already set and has no present provision for Maylandsea Bay sea wall repairs other than the sluice valve.

The Councillors and Mr Izzard walked the sea wall from the west side of Everett open space to the secondary defence inland bund past Nipsells Chase. The position of the Environment Agency is that generally they will not protect sea walls that are backed by rising ground. The ground west of Cardnell's yard rises very slightly with some small dips and slight rises near Everett's open space.

It was pointed out from Maldon District Council's Core Strategy Tidal Flood extent map for Maylandsea Marina that the breach point would be adjacent to Maylandsea Bay Sailing Club premises. The flooded area would affect properties in Esplanade West, Marine Parade, Esplanade East, Promenade, North Drive, Sea View Parade and part of Nipsells Chase.

This therefore must be the weakest point in the sea defences and the existing defences are in very poor condition. It was noted that a recent repair (3 to 5 years ago) had been made to part of the sea wall with slight rising ground behind it.

The secondary defence inland bund was walked from both sides as far as possible, but heavy undergrowth prohibited seeing the point where the bund ceases. Mayland Councillor's have doubts that the bund extends far enough. Tom Izzard recalled someone in his office is looking at an inland bund contour. It is possible that it could be this one. He would check this on his return.

Finally three questions were asked of Mr Izzard;

1. When was the last inspection of Maylandsea sea defences?
2. Are the findings of the inspection used to plan and prioritise refurbishment work?
3. What are current plans?

His response was;

1. The last sea wall inspection would have been within a year to eighteen months ago.
2. Findings are always used to plan and prioritise any work that is required.
3. Current plans are the repair of the sluice gate only.

The Chairman thanked Cllr Spires for his report. It was agreed that a copy of the full report and photographic evidence will be sent to the Environment Agency and also to John Whittingdale MP. **Clerk** to action.

Policing in Mayland. NAP Report. Cllr Massenhove reported that Mayland/Maylandsea was the focus of police patrols. Both portacabins have been

damaged during the last two weeks. Speeding along The Drive is also a problem. **Cllr Massenhove** will raise these issues at the next meeting.

Parish Plan. Cllr Spires collected the draft copies of the Parish Plan along with comments. He will collate the information and produce a second draft for consideration. **Cllr Spires** to action.

Cllr Massenhove gave his apologies and left the meeting.

Spring Bulbs. Following a discussion it was agreed that in this economic climate the decision will be postponed until the September meeting. **Add to agenda.**

58. Finance

All payments and receipts received and accepted by the finance committee earlier this evening are as follows:-

Payments including Petty Cash.

11 Aug 09		A & J Lighting Solutions	TC Lighting Maintenance	35.50
11 Aug 09		A & J Lighting Solutions	Street Lighting Maintenance	40.32
11 Aug 09		Audit Commission	External Audit fees	460.00
11 Aug 09		Reliable Fire Protection Services	Fire equipment service LPH	34.62
11 Aug 09		Reliable Fire Protection Services	Fire equipment service LPF	32.66
11 Aug 09		Southminster PC	Donation for Halloween	200.00
11 Aug 09		Peter Spires	Bolts and Fence post mix	21.28
11 Aug 09		Mayland Village FC	Refund balance of deposit	44.75
11 Aug 09		Clarks Office Products Ltd	Stationery	6.08
11 Aug 09		Clarks Office Products Ltd	Stationery	67.83
11 Aug 09		Clarks Office Products Ltd	Stationery	102.51
11 Aug 09		Mr M Mills	Deposit Refund	50.00
11 Aug 09		Mr Markham	Deposit Refund - cleaning	45.00
11 Aug 09		Mrs J Rackham	Petty Cash	100.00
25 Aug 09		Mrs J Rackham	Salary August	893.74
25 Aug 09		Mr T Blowers	Salary August	64.28
25 Aug 09		Mr D Hawkes	Salary August	239.76
25 Aug 09		Mrs C Serjeant	Salary August	121.21
15 Jul 09	Cash	Post Office	Stamps	8.48
15 Jul 09	Cash	L M Sage	Brush and bulbs	2.60
15 Jun 09	Cash	Post Office	Stamps	16.76
17 Jun 09	Cash	Mayland Service Station	Petrol	5.40
3 Jun 09	Cash	Mayland Service Station	Petrol	5.20
11 May 09	Cash	Mayland Service Station	Petrol	5.00
21 Jul 09	Cash	Timpson	Key cutting	7.50
23 Jul 09	Cash	Mrs L Haywood	Cleaning LPH	10.00

Receipts

15 Jul 09	Chq	Ayletts Charity Trustees	Donation	31.50
15 Jul 09	Chq	Mayland Village FC	Deposit for 11th July lost keys	100.00
15 Jul 09	Chq	Mayland Bowls Club	July 1,3,8,10,15,17,22,24,29,31	150.00
21 Jul 09	Cash	Mayland Netball Club	Fees	17.80
21 Jul 09	Cash	Various Residents	Hire TC	78.30
21 Jul 09	Cash	Ms R Baldwin	LPH Hire	30.00
21 Jul 09	Cash	Ms R Baldwin	LPH Deposit	50.00
21 Jul 09	Chq	Mayland Bowls Club	Hire of LPH	18.00

Barclays Bank Appointment of Bankers Form. This form was completed at the Finance Meeting.

Allianz Insurance. Increase Fidelity Insurance. The Internal Auditor recommended this increase, however the External Auditor has not made such a recommendation. It was agreed that the council will consider the increase at the budget meeting.

Storage unit. A decision to replace the broken cupboard will be required. It was agreed to add to the budget meeting for discussion.

The Accounts do not reconcile due to a banking error. The bank's correction will be shown on next month's bank statements. This is reported on the minutes for the Finance Committee meeting.

59. Correspondence.

Street Lighting. The trial period has come to an end and any evidence of problems caused by the trial will be considered by ECC. This council does not have any evidence. Individuals can also send in evidence.

60. Councillors Reports.

Direction of Parish Council, Cllr Oatham. **Add** to next agenda.

Wards. Mayland & Maylandsea. The Boundary Commission set the wards under which MDC operate. They are reviewed every ten year and consultation takes place. This council will have an opportunity to state its views. The next review is in approximately 2 years.

61. Web site.

It was agreed that a photographic competition will be launched by the council with a first prize of a 10 mega pixel digital camera. This camera was given to the council free of charge. The best photographs will be displayed on the council's web site. www.essexinfo.net/mayland-parish-council **Clerk** to write press release.

62. Items for Agenda

New Councillor and as noted above. Financial Regulations was requested by Cllr Oatham. The Chairman suggested that each Cllr reads their copy; the Financial Regulations were discussed and following a minor alteration were updated in May 2009.

Next meeting of the Parish Council. 1st September 2009.

The Chairman closed the meeting at 10.09