

**MAYLAND PARISH COUNCIL**  
**Minutes of the Parish Council Meeting**  
**Held at the HENRY SAMUEL HALL on**  
**TUESDAY 21<sup>st</sup> July 2009 7.38pm**

**Present**

Councillor Oatham (Vice Chairman)	Councillor Lund
Councillor Spires	Councillor Coker
Councillor Evans	Cllr Hawkes
Mrs J Rackham (Parish Clerk)	

3 residents.

**Cllr Oatham chaired this meeting in the absence of Cllr Robinson.**

Before the start of the meeting the Council was advised that Linda Haywood had resigned from the council. She is unable to be a Parish Councillor and work for Maldon District Council on election duties.

**34. Apologies for Absence**

Cllr Robinson & Cllr Massenhove.

**35. Minutes of the meeting held on Tuesday 9<sup>th</sup> June 2009**

Cllr Hawkes proposed accepting the minutes from the 9<sup>th</sup> June meeting, Cllr Lund seconded the proposal, all in favour, motion carried. The minutes were signed and dated as a true record.

**36. Code of Conduct Declaring an Interest.**

Cllr Hawkes declared a personal interest in item 38 Lawling Park as her husband is employed by the council in this area.

Cllr Spires & Cllr Coker declared an interest in item 41. Parks & Open Spaces. Play equipment on either George Everitt Memorial Park or Cardnell Brothers Memorial Field. Both Cllrs live opposite the Cardnell Brothers Memorial Field.

**37. Public Discussion Session.**

The Chairman closed the meeting at 7.40pm to allow the three residents present to address the council. The Chairman reconvened the meeting at 8pm.

**38. Lawling Park.**

Cllr Oatham asked Cllr Spires for an update on the repair to the platform of the cable run. It was agreed that **Cllr Spires & Cllr Oatham** will carry out the repair on Wednesday 22<sup>nd</sup> of July.

**Katonia Avenue Car Park.** The Clerk met with the Head Master of the school. The Head Master has offered the following improvements to the car park at no cost to the Parish Council. They are willing to mark out the 16 bays included in their licence, Repaint the yellow stripes over two speed bumps within their section of the car park and replace two red signs with one new sign better placed to be noticed on entering the car park. They will either yellow hatch the turning circle or yellow line the area inside the gate to keep it clear. Cllr Spires proposed accepting the statement of intent made by the school; Cllr Hawkes seconded the proposal, all in favour, **Clerk** to advise school.

**Essex Probation Service Plaque.** Following a discussion it was agreed to add this to the LPC agenda. **Clerk** to action.

**Extension plan.** The planning application for the extension has been approved by MDC. A copy of the specifications written by Cllr Spires was passed to each Cllr. Following a discussion it was agreed that **Cllr Spires** would contact MDC's Building Inspector for advice and report back to the PC. **Add to August Agenda.** The

planning application approval documents were given to Cllr Spires. It was also agreed that **The Clerk** will contact the utility companies for information as to the existing services on the LPF.

### **39. Planning.**

Emergency Plan. Cllr Evans reported that the current Emergency Planning folder needs to be more specific, maybe individuals should have a role to play, and a basic strategy could be applied. It was agreed that **Cllr Oatham** will scan some of the current information and circulate for each Cllr to add extra information. **Add to next agenda.**

#### **Consideration of applications for the council to make comment to the Planning Authority.**

**FUL/MAL/09/00460. PP-00744338.** Detached one bedroom bungalow. Land Adjacent 51 Imperial Avenue Mayland.  
6 Objections. Overdevelopment of site.

**FUL/MAL/09/00453.** Minor amendments to planning application FUL/MAL/06/00947. Change of hip end roof to gable end roof and reduce number of roof lights from 6 to 4. 15 Curlew Avenue Mayland.  
6 No objections.

**FUL/MAL/09/00458.** Ground and first floor extension including rooms in roof and dormers. Shilden, 67 Nipsells Chase Mayland.  
6 objections. Out of keeping with surrounding, over development

**FUL/MAL/09/00468.** First floor extension over existing garage/workshop. Homestead, Old Heath Road, Mayland.  
6 No objections providing the extension are only used in conjunction with the existing dwelling.

**FUL/MAL/09/00519.** Change of use of redundant farm building to brewery. Joyces Farm Southminster Road, Mayland. A letter of objection was discussed alongside this application.  
6 No objections.

**FUL/MAL/09/00539.** Single storey side extension and porch. 21 Hillcrest Mayland.  
6 No objections.

**FUL/MAL/09/00456. PP-00738009.** Proposed new entrance gates, pillars and walls, Sunfield Farm Highlands Hill Mayland.  
6 No objections.

**FUL/MAL/09/00557.** Additional accommodation for relative, games room and replacement garage (revised plans approved application FUL/MAL/08/00874) 28 Steeple Road Mayland.  
4 No objections, 2 objections.

**LDE/MAL/09/00492.** Claim for Lawful Development Certificate. Mayflower Nursery. Evidence of existence of this business was given to MDC previously.

#### **Planning Decisions made by the Planning Authority.**

**FUL/MAL/09/00333.** Proposed two bedroom detached bungalow, Plot B – Land Rear of 78 The Drive Mayland.  
Approve.

**OUT/MAL/09/00381. PP-00715204** Outline planning application for two dwellings. Land Rear of 14 Mayland Green, Mayland.  
Refused.

**ADV/MAL/09/00263.** Application for consent to display an advertisement comprising of 2 fascia signs (1 externally illuminated) and retain 1 taller freestanding sign. The Mayland Mill, Steeple Road, Mayland.  
Approve

**LBC/MAL/09/00308.** Retain 1 of the 4 menu boards, The Mayland Mill, Steeple Road, Mayland.  
Grant Listed Building Consent.

**FUL/MAL/09/00259.** Extension to provide changing facilities and toilets. LPH, Katonia Avenue, Maylandsea.  
Approve

All the above planning decisions made by MDC were noted.

#### **Planning Appeals.**

**APP/X1545/A/09/2104700/WF.** 11 Imperial Avenue Mayland.

**APP/X1545/C/8/2091340.** 32 Steeple Road, Mayland.  
Both appeals were noted by the council.

#### **40. Highways.**

No new problems were reported.

**Response re: Yellow Lines.** Resident have requested yellow lines be painted in three new areas,

1. The Drive at the junction of Steeple Road.
2. The Drive outside the Doctors and along The Drive to number 4,
3. Bramley Way near number 6.

It was agreed that this council will contact Highways requesting including No 1 to the list. No 2 will be discussed once the speed calming improvements in The Drive have been completed. It was also agreed to ask Highways to write to the residents in Bramley Way initially for their views. **Clerk** to action.

**Grange Avenue/Steeple Road junction.** Highways obtained the accident data at this junction for the last 5 years. There have been 2 recorded personal injury accidents during this period resulting in slight injuries. Only one of the accidents involved a turning manoeuvre. Highways recommend that whilst this junction should be treated with caution it would not be considered a priority for engineering measures. It would be helpful to check the line of sight at this junction and speak to the property owners should the line of sight be impaired. **Clerk** to check and contact the original complainant of the outcome.

#### **41. Parks & Open Spaces.**

Play equipment on either George Everitt Memorial Park or Cardnell Brothers Memorial Field. Responses re: covenant. The letter received from the representative of the Cardnell family was discussed along with the e-mails from Maldon District Council who obtained the grant and first contacted the council 5 weeks ago. Cllr Oatham proposed the council writes to Maldon District Council to say that the two identified sites are not suitable. If we can have the play equipment on another area the council will discuss it further, Cllr Spires seconded the proposal, all in favour. **Clerk** to action and to write to the Cardnell family.

Correspondence re: Imperial Avenue/Esplanade Path. Mr Everitt wrote to the council to explain that his family did not own any of the paths in Mayland; these paths were

given to Maldon District Council when the roads were adopted and made up. Mr Everitt offered to help further. It was agreed that the **Clerk** would contact Mr Everitt and ask if he had any further information or paperwork concerning this arrangement.

#### 42. Village Environment

Lighting, Vandalism & Sea Wall.

Nothing to report from individual Cllrs.

Environment Agency Response. The Field Team Leader for this area Mr Izzard has offered to visit Maylandsea. Various Cllrs would be willing to meet with Mr Izzard. It was agreed that the **Clerk** will contact Mr Izzard and make arrangements.

**Policing in Mayland.** Cllr Massenhove was unable to attend this meeting to discuss this item.

**CCTV.** Following a short discussion it was agreed to add this item to the budget for 2010/11 for discussion.

**Sea View Parade.** No decision on the planning application has been received by this council. It is believed that Nipsells Chase continues to the sea wall and is a right of way and should not be blocked. **Clerk** to contact Highways.

**Parking outside new supermarket.** Highways have erected bollards to stop the large delivery trucks from parking on the pavement. This council believed that a dropped kerb between the bollards would allow better access to the parking spaces outside the shop. It was agreed that the **Clerk** should contact Highways requesting dropped kerbs.

**Parish Plan.** A draft questionnaire was given to each member of the council and the Clerk for completion. **Add to next agenda.** For discussion.

#### 43. Finance

All payments and receipts were received and accepted by the finance committee and are listed as follows:-

##### Payments

15 Jun 09		The Computer Centre	Repair to council computer	115.00
15 Jun 09	DD	E.On	Electricity 4118674	57.93
16 Jun 09	DD	E.On	Electricity 44064288	36.00
21 Jul 09		G Mackle	path extension	2500.00
21 Jul 09		G Mackle	Steel Vent pipe	120.00
21 Jul 09		Cummins & Jennings	Padlocks & light bulb	116.15
21 Jul 09		Record Play Equipment	Swing seats	109.48
21 Jul 09		Mrs Redwing	LPH deposit refund	50.00
21 Jul 09		A&J Lighting Solutions	TC Lighting Maintenance	35.50
21 Jul 09		A&J Lighting Solutions	Lighting Maintenance	40.32
21 Jul 09		MSJ Garwood & Son	Grass Cutting	2311.09
21 Jul 09		RCCE	Annual membership	80.00
21 Jul 09		Ernest Doe & Sons Ltd	Strimmer Nylon Line	60.43
21 Jul 09		Maylandsea Community Primary School	Donation for MNR visit	230.00
24 Jul 09		Mrs C Serjeant	Salary July	136.85
24 Jul 09		Mr D Hawkes	Salary July	239.76
24 Jul 09		Mrs J Rackham	Salary July	893.74
24 Jul 09		Mr T Blowers	Salary July	278.28
21 Jul 09		Ms R Baldwin	Refund LPH Deposit less £10 cleaning fee	40.00
21 Jul 09		Mr R Laurie	Internal auditors fee	133.33

##### Receipts.

5 Jun 09	Chq	Mayland Village FC	Fees end of season	58.40
5 Jun 09	Chq	Mayland Bowls Club	June 3,10,17,24,5,12,19,26 +3.5hr extra	141.00

16 Jun 09	Chq	Mrs Redwin	Hire of LPH	24.00
16 Jun 09	Chq	Mrs Redwin	Deposit for 21st June	50.00

**Council's computer.** It was agreed that the purchase of new equipment will be added to the budget meeting for 2010/11 for discussion.

**Allianz Insurance.** Correspondence. It was noted that the Lawling Park Hall is covered for public liability and that the council's insurers have a copy of the hire agreement.

**Internal Auditor's Report** recommended that this council's fidelity insurance should be increased to £96k. It was agreed that The **Clerk** will ascertain the cost of increasing this insurance and report back to the council in August. **Add to next agenda.**

**Donation request.** Southminster Parish Council requests a donation towards the cost of the Halloween event held in October. Cllr Spires proposed supporting the request for £200. Cllr Evans seconded the proposal, all in favour. It was agreed that the **Clerk** will request extra posters.

#### 44. Consultation Documents

**Maldon District Core Strategy.** Comments will be forwarded to MDC when all Cllrs have read the document. Document noted no comments to make.

**Accounts.** Quarterly report for April to June 2009. Including a Bank Reconciliation report. This council has noted the contents and agree the first quarter accounts. The income and expenditure is monitored against the budget when quotations are discussed and expenditure is agreed.

#### 45. Correspondence.

MDC. Invitation. Parish Plan event. Cllr Spires will attend and was given the paperwork to book a space.

#### 46. Councillors Reports.

**DHGPC.** Report Cllr Spires. Councils across the Dengie reported they had problems with the verges being cut (or not). It was suggested that councils report these problems via DHGPC. The annual quiz is on 19<sup>th</sup> November. The East Essex Transport Forum has been wound up because of a lack of interest. Mid Essex PCT is planning a new hospital in Maldon and comments are being requested. 16<sup>th</sup> September is the next meeting of the DHGPC.

**Direction of Parish Council,** Cllr Oatham recommended to the council co-ordinating the approach of the council. An example was planning one bed room, one parking space. **Add to next agenda.**

**Wards.** Mayland & Maylandsea. It was agreed that the **Clerk** will contact MDC and ask when the Boundary Commission will next look at changing the wards.

#### 47. Web site.

It was agreed to ask residents to submit photographs via e-mail to the Clerk to add them to the web site. It maybe possible to run a competition. **Clerk** to write press release.

#### 48. Items for Agenda

Sea wall, Emergency plan, Sea View Parade, Spring bulb, Parish Plan, Extension Specification.

#### Next meeting of the Parish Council. 11<sup>th</sup> August 2009

The Chairman closed the meeting at 10.40pm