

MAYLAND PARISH COUNCIL
Minutes of the Parish Council Meeting
 Held at the HENRY SAMUEL HALL on
TUESDAY 10th March 2009 7.30pm

Present

| | |
|------------------------------|-----------------------|
| Councillor Short (Chairman) | Councillor Robinson |
| Councillor Oatham | Councillor Hawkes |
| Councillor Spires | Councillor Massenhove |
| Councillor Lund | Councillor Evans |
| Mrs J Rackham (Parish Clerk) | |

Emergency Planning officers Mr Richardson & Mr Holmes

180. Apologies for Absence

Cllr Coker

181. Code of Conduct Declaring an Interest.

Cllr Hawkes declared a personal interest in item 184 The Lawling Park as her husband is employed by the council in this area.

182. Minutes of the meeting held on Tuesday 10th February 2009

Following a minor alteration Cllr Hawkes proposed accepting the minutes from 10th February meeting, Cllr Massenhove seconded the proposal, all in favour, motion carried. The minutes were signed and dated as a true record.

183 Public Discussion Session & District Councillors Report.

The Chairman closed the meeting at 7.32 to allow the Emergency Planning officers to address the council. A short presentation was made and followed by a question and answer session. The Chairman thanked the officers for attending the meeting which the council agreed was very useful. The Chairman reconvened the meeting at 8.26

184. Lawling Park Committee.

A copy of the LPC minutes has been given to each of the Councillors any questions maybe put to Cllr Spires.

Tennis Court Lighting. Following a discussion Cllr Massenhove proposed awarding a three year contract to our existing lighting contractor to maintain the Tennis Court Lights. Cllr Lund seconded the proposal, all in favour, **Clerk** to action. The cost will be increased by 5.5% but has been fixed for three years.

Skate board sign. The need for a new sign was agreed by the LPC committee. Cllr Spires proposed accepting the quote of £138; Cllr Hawkes seconded the proposal, all in favour, **Clerk** to action. It was agreed to retain the old sign.

Extension Plans. Cllr Spires reported on the cost of block work, brick work or timber studwork for the extension. A discussion on the various benefits and costs of the three types of build took place. Cllr Spires proposed block work construction for the extension; Cllr Hawkes seconded the proposal, all in favour. Cllr Spires was thanked for his work on this project. **Cllr Spires** was asked if he would complete item 10 on the planning application, **The Clerk** had already completed all other sections.

Katonia Avenue land dispute costs. Each Cllr had received a copy of the solicitor's recommendations. This was agreed and noted.

185. Planning**Consideration of applications for the council to make comment to the Planning Authority.**

FUL/MAL/09/00066 pp-00644987. Proposed new entrance gates, pillars and walls, Sunfield Farm, Highlands Hill, Mayland Essex
8 No objections

LBC/MAL/09/00138 Line Chimney and fireplace for a wood burning cast iron stove, Highlands Farm Highlands Hill, Mayland Essex
8 No objections

Planning Decisions made by the Planning Authority.

FUL/MAL/08/01329. Loft conversion and rear single storey extension and front porch. 67 West Avenue, Mayland.
Approved

Appeal Decisions.

APP/X1545/A/08/2095060. (FUL/MAL/08/00541). 42 Nipsells Chase, Mayland
Appeal Dismissed.

186. Finance

The Chairman reported that the following payments and receipts had been approved at the finance meeting.

Payments inc., Direct Debits & Petty Cash

| | | | | |
|-----------|------|--------------------------|-----------------------------|---------|
| 10 Mar 09 | | A & J Lighting Solutions | TC Lighting Maintenance | 35.50 |
| 10 Mar 09 | | A & J Lighting Solutions | Street Lighting Main | 40.32 |
| 10 Mar 09 | | Cummins & Jennings | Gen main equipment | 129.38 |
| 10 Mar 09 | | Top Signs | LPH Sign | 178.25 |
| 10 Mar 09 | | Mrs J Rackham | Visit to Ulting, Tillingham | 17.15 |
| 10 Mar 09 | | Mrs J Rackham | Petty Cash | 100.00 |
| 10 Mar 09 | | Norcom Access Ltd | Padlocks and keys | 38.00 |
| 10 Mar 09 | | Mitchell Plampin | Solicitors Fees | 488.75 |
| 25 Mar 09 | | Mrs C Serjeant | Salary March | 120.74 |
| 25 Mar 09 | | Mr T Blowers | Salary March | 137.17 |
| 25 Mar 09 | | Mrs J Rackham | Salary March | 882.01 |
| 25 Mar 09 | | Mr D Hawkes | Salary March | 239.02 |
| 10 Mar 09 | | Mrs English | Deposit Refund 7th Mar | 50.00 |
| 2 Feb 09 | DD | B T | Telephone & Internet | 81.50 |
| 2 Feb 09 | DD | E.On | Electricity Scout Hut | 21.00 |
| 2 Feb 09 | DD | MDC | Business Rates | 65.00 |
| 6 Feb 09 | DC | E.On | Elec LPC over pymnt | -250.00 |
| 6 Feb 09 | DD | E.On | Electricity Street Lighting | 57.93 |
| 16 Feb 09 | DD | E.On | Electricity LPC | 58.00 |
| 23 Feb 09 | Cash | Mr A Serjeant | Repair to storage unit | 60.00 |
| 20 Feb 09 | Cash | Tesco | Refreshments TP day | 22.58 |
| 20 Feb 09 | Cash | Golden Platter | Rolls for TP day | 7.20 |
| 20 Feb 09 | Cash | Ernest Doe & Sons Ltd | Gen main equipment | 2.42 |

Receipts inc. Interest.

| | | | | |
|-----------|------|----------------------|---------------------------|--------|
| 3 Feb 09 | Chq | Mayland Bowls Club | Dep 4th April booking | 10.00 |
| 3 Feb 09 | Chq | Mayland Bowls Club | Electricity Cards | 20.00 |
| 3 Feb 09 | Chq | Mayland Bowls Club | Feb 4,6,11,13,18,20,25,27 | 120.00 |
| 10 Feb 09 | | Mrs J Rackham | Petty Cash | 100.00 |
| 23 Feb 09 | Chq | Mr Markham | Dep 1st August 2009 | 50.00 |
| 23 Feb 09 | Chq | Mr Markham | 1st August 12 hours | 72.00 |
| 23 Feb 09 | Cash | Mayland Netball Club | Fees hire of TC | 9.50 |
| 8 Dec 08 | Int | Barclays Bank | int sep-dec | 0.10 |

187. Village Environment & Street Lighting

Councillors reported. The "School sign light between column 20 & 21 in The Drive is out. It was noted that previously reported pot holes have been inspected by Highways and are painted red.

Flooding. Report on Katonia Avenue. The information received from the District Councillor was noted. This issue is already under discussion by Lawling Park Committee who is investigating.

Litter. Cllr Hawkes reported on the information received concerning the latest anti-litter campaign. It was agreed that better notices concerning litter and dogs on the playing field should be discussed further. **Clerk** to add to April agenda.

188. Highways

Councillors reported on a pot hole at the mini roundabout in Latchingdon. **Clerk** to action.

Report on Lay by Steeple Road. This area was inspected by the Parish Council and Highways 18 months ago and added to the plan of works.

Speed restriction The Drive. Correspondence from resident and Highways. The existing speed restriction was put into place following lengthy consultations with residents and Highways. Following a discussion it was agreed that the existing speed restriction will be reviewed when the planned speed reduction is in place. **Clerk** to advise resident and Highways Dept.,

CIF Highway Grant has been awarded. The improvements to both gateways to the village will take place shortly and will be fully funded by CIF.

The council reported on the new bus shelter which has replaced the old shelter in Steeple Road near Grange Avenue. This has been fully funded by ECC Bus Shelter fund.

189. Sea Wall

Report. The Environment is completing their investigation of the existing sea walls, together with a proposed scope of works. Once this is done they will confirm the detail of works planned for the 2009/10 financial year. We should receive more details in April 2009. **Clerk** to add to agenda.

190. Parks & Open Spaces

Nothing to report.

191. Correspondence.

MDC. Declaration of Personal/Prejudicial Interest. Noted.

192. School Governors meeting

The Chairman reported that the school do not wish to change the lease arrangements. They are awaiting further legal advice. An invoice for 2001/2009 payments has been sent to the school and a cheque for £9 received.

193. Personnel Committee

Councillor Hawkes declared a personal and prejudicial interest in this section of the meeting and left the building. The Clerk also left the building...

A copy of the Personnel Committee minutes with attachments has been given to each of the Councillors.

The clerk's contract was discussed and agreed. It was noted that:-

(a) a Contract Appendix (April 2009) had been added to the main contract.

- (b) during the period of consultation the clerk has received about 25 hours of extra holiday entitlement. It was agreed that clerk could retain this excess payment.
- (c) the appropriate insurance for home working is in place.

It was agreed to increase the clerk's home working expenses from £300 to £500 per year from 1st April 2009. The committee felt that this rate of increase was necessary because there had been no increase for 8 years, the clerk is now working significantly more hours each week and there have been increases in energy costs.

The paid holiday entitlements of all other Parish Council employees were agreed (as summarised in Appendix 2 of the draft Personnel Committee meeting 21.2.09). It was agreed that 5 hours are added to the holiday entitlement of TB due to extra work undertaken recently.

194. Annual Review.

Following a discussion Cllr Robinson proposed producing the Annual Review again this year, Cllr Evans seconded the proposal, all in favour, motion carried.

195. Items for next agenda,

Emergency Planning, NAP meeting info, Litter, Signage, Sea Wall.

The Chairman closed the meeting at 10.23pm