

MAYLAND PARISH COUNCIL
Minutes of the Parish Council Meeting
Held at the HENRY SAMUEL HALL on
TUESDAY 2nd September 2008 7.31pm

Present

Councillor Short (Chairman)	Councillor Gregory
Councillor Oatham	Councillor Hawkes
Councillor Coker	Councillor Spires
Mrs Rackham (Clerk)	

Mr Paul Allen who was due to address the meeting on "Fields in Trust" did not attend.

79. Apologies for Absence

Cllr Massenhove & Cllr Robinson. Cllr Gregory advised that he would be arriving late.

80. Code of Conduct Declaring an Interest.

Cllr Hawkes declared an interest in item 84.

81. Minutes of the meeting held on Tuesday 12th August 2008

Cllr Hawkes proposed accepting the minutes, Cllr Oatham seconded the proposal, all in favour, motion carried. The minutes were signed and dated as a true record.

82. Public Discussion Session.

The Chairman closed the meeting at 7.34pm to allow the public to address the meeting. The meeting was reconvened at 8.02pm

83. District Councillors Report

No D. Cllr attended the meeting.

84. Lawling Park Committee.

Land adjoining Katonia Avenue Car Park. The cost of counsel has not been received therefore a decision cannot be made. **Clerk** to add to October agenda.

LPH. Hire agreement. Following Cllr Robinsons agreed alterations Cllr Spires proposed accepting the hire agreement, Cllr Oatham seconded the proposal, all in favour, motion carried.

Premises Licence. Correspondence from Fire & Rescue Service. Noted

Premises Licence. Safeguarding Children Dept., ECC. Noted.

Fees in advance query from Bowls Club. Do fees need to be paid in advance? This is covered by the LPC Hire agreement which will be sent to the Bowls Club for signature. **Clerk** to action.

Deposit required for clubs? Following a discussion Cllr Spires proposed Clubs with mutable booking will only be asked for one deposit fee which will be refunded when bookings cease. Cllr Oatham seconded the proposal. This deposit will be banked and used if required against cleaning and damage costs. A vote was taken 4 yes 1 abstain, motion carried. **Clerk** to advise.

Tree Grant application. Following a full survey of Lawling Park Cllr Spires proposed 30 3m trees (if possible) 30 1m trees (if possible) and 50 shrubs will be requested in the application. Cllr Oatham seconded the proposal, all in favour, motion carried. The planting will take place in January/February 2009. The list of trees has been sent to the Clerk. **Clerk** to action.

85. Planning

Consideration of applications for the council to make comment to the Planning Authority.

FUL/MAL/08/00922. 1. Change of use of former agricultural land to form part of the Residential cartilage. 2. Retention of the existing use of the converted barn as a residential annexe ancillary. Land south of Sunnyside, Grange Avenue, Mayland
6 Objections under MDC's planning policy S1. Development Boundaries and new development. Mayland has a development boundary and this planning application is outside the boundary.

ADV.MAL/08/00941. Facia sign above windows, window display. 78 Imperial Avenue, Mayland.

4 No objections. It was agreed that a request to restrict the lighting to opening times would be made.

Planning Decisions made by the Planning Authority.

TPO/MAL/08/00724. Area 1 – if necessary, remove some trees to enable erection of boundary fence, others along boundary to be coppiced to hedge. Area A on plan – remove all trees apart from viable fruit trees and perimeter trees. Area B – coppice 50% of trees. (NB TPO only applies to trees that existed as trees at the time of serving 1991). Land SW of Nipsells Chase Mayland.

Approve.

Mayland Parish Council has not received any correspondence regarding the above plan. We asked various questions in our submission of views on this plan and to date no response has been received from Maldon District Council. It was agreed that in the first instance the **Clerk** would write to MDC strongly objection to the lack of feed back. The council was disappointed and concerned over this matter and agreed that the letter should also be sent to English Nature with a covering letter outlining the background. **Clerk** to action.

Planning Appeals

OUT/MAL/08/00087. Appeal Ref: **APP/X1545/A/08/2081888/NWF**. Leelamb Homes. Outline application for extra-care elderly persons bungalows, nursing home, affordable housing bungalows for the elderly and community building. Noted.

Planning Appeal Decision.

APP/X1545/A/08/2068454. Builders Yard, Promenade, Maylandsea.
Appeal Dismissed.

86. Finance

All payments and receipts were agreed at the Finance meeting held prior to this meeting and are listed below.

Payments

	Mayland Community Woodland		
2 Sep 08	Group	Donation under Ayletts CT	150.00
2 Sep 08	Southminster PC	Donation S137	200.00
2 Sep 08	Dudley Office Products	Stationery	136.78
	J Parker Dutch Bulbs		
2 Sep 08	(Wholesale)Ltd	Bulbs	116.40
2 Sep 08	Maldon District Council	Planning application	42.50
2 Sep 08	RCCE	P Spires Course attendance	25.00
2 Sep 08	N W Collier	Plumbing repairs portacabin	45.00
2 Sep 08	MSJ Garwood & Son	Grass Cutting	490.56
30 Sep 08	Revenue & Customs	Tax & NI	1065.81

25 Sep 08		Mr T Blowers	Salary August	260.00
25 Sep 08		Mrs C Serjeant	Salary Sept	117.95
25 Sep 08		Mr D Hawkes	Salary August	233.58
25 Sep 08		Mrs J Rackham	Salary August	914.42
2 Sep 08		Top Signs	Fire Assembly point	105.75
2 Sep 08		Cummins & Jennings	Gen main equipment	46.18
2 Sep 08		ASDA (Chq to Mrs Rackham)	Camera	49.00
31 Aug 08		Symantec (Chq to Mrs Rackham)	Norton Security renewal	50.82
1 Aug 08	DD	B T	Telephone & Internet	81.50
1 Aug 08	DD	E.On	Electricity Street Lighting	315.00
1 Aug 08	DD	Maldon District Council	Business Rates	65.00
1 Aug 08	DC	E.On	Electricity Street light refund	-238.29
18 Aug 08	DD	E.On	Electricity LPC	58.00

Receipts

6 Aug 08	Cash	Various Residents	Tennis Court Hire	134.60
6 Aug 08	Cash	Mayland Netball Club	Tennis Court Hire	7.40
6 Aug 08	Chq	Mayland Bowls Club	Hire 1,6,8,13,15,20,22,27,29	129.00
6 Aug 08	Chq	Mrs C Oldham	Hire 11th August	24.00
12 Aug 08	TFR	Petty Cash	Petty Cash	100.00
19 Aug 08	Chq	Mr & Mrs Browning	Hire 13th August an extra hr	6.00
19 Aug 08	Chq	Miss F Mathews	Hire 18th October 2008	36.00
19 Aug 08	Chq	Mayland Bowls Club	Hire 13th September	30.00

A report on all Petty Cash expenditure this financial year was given to the RFO (Clerk) to the Finance Committee. A list of this expenditure is below.

1 Apr 08	Cash/9	The Post Office	Special Delivery	5.76
1 May 08	Cash/9	South Woodham TC	Chairs	49.00
1 May 08	Cash/9	Deed Removal Service	Collect Chairs SWF	38.00
1 May 08	Cash/9	Currys	Telephone	24.99
2 Jun 08	Cash/9	The Post Office	Special Delivery	4.60
2 Jun 08	Cash/9	The Post Office	Stamps	15.12
5 Jun 08	Cash	Mayland Service Station	Petrol	5.31
12 Jun 08	Cash	British Red Cross	First aid kit for LPH	27.41
16 Jun 08	Cash	All Seasons	Paint brushes	4.00
23 Jun 08	Cash	Mayland Service Station	Petrol and can	11.15
8 Jul 08	Cash	Mayland Service Station	Petrol	6.02
9 Jul 08	Cash	Post Office	Stamps	10.80
11 Jul 08	Cash	RK & J Jones	Green metal paint	50.08
14 Jul 08	Cash	Ernest Doe & Sons Ltd	Strimmer parts	11.60
18 Jul 08	Cash	Mr T Blowers	Fuel to Ulting	9.58
23 Jul 08	Cash	Travis Perkins	Paint and Brushes	42.93
23 Jul 08	Cash	Marts Parts	Cleaning products	5.99
29 Jul 08	Cash	Rushtons Hardware	Staples for NB gun.	3.80
7 Aug 08	Cash	Post Office	Stamps	6.24
11 Aug 08	Cash	All Seasons	Cleaning products	5.75
14 Aug 08	Cash	Post Office	Stamps	21.36
23 Aug 08	Cash	All Seasons	Cleaning products	5.00

A virement to transfer £166.63 from Contingency into Insurance was agreed. This was to cover insuring the increased assets of the parish.

87. Parks & Open Spaces.

Public Open Space in Trust. Mr Alan did not attend this meeting. It was agreed to invite him again. **Clerk** to action

88. Vandalism, Litter & Street Lighting

Councillors reported that litter around the skate park has improved. There is an amount of bottles and cans left around the youth shelter though there is a bin close by.

Street Lighting. No recent complaints regarding the lights being turned off at night have been received.

89. Highways

Problems of parking near junctions are again reported. A proposal to paint yellow lines is being investigated by Highways Dept., **Clerk** to ask for a progress report.

Response from Highways re: August's report. The items listed in the August minutes are being dealt with.

90. Web Site

Cllr Gregory reported that Essex info is a community site that allows parish council's and community groups to set up a web site free of charge. Each Cllr with access to the web can look at the site at www.essexinfo.net. Many parish council's already have a web site linked into this site. It is easy to update and if the council does not like the web site it can close it down at any time.

Cllr Gregory proposed that Mayland Parish Council set's up an Essex Info website. Cllr Spires seconded the proposal. All in favour, motion carried. There is some money available in the grant given by EALC to cover costs that may occur. This can include marketing the site.

91. Community Project days.

Cllr Gregory asked for this item to be added to the agenda. It was agreed that a Community Project Day could be used if we are successful in our grant application for trees. We could also arrange a litter pick.

92. Consultation Document.

Dog Control Order. It was agreed to support this document **Clerk** to action. A request for signs to accompany the new order would be useful.

93. Sports & Community Centre

It was previously agreed that the residents will be consulted as part of the Parish Plan on their views on a S&C C.

94. Items for next agenda.

Web site, Emergency Plan, Sea Wall.

The next meeting will be held on 14th October 2008.

The Chairman closed the meeting at 9.26pm