

MAYLAND PARISH COUNCIL

Minutes of the Annual Parish Council Meeting

Held at the **LAWLING PARK HALL** on
TUESDAY the 8th May 2012 at 7.35pm

Present

Councillor Robinson Chairman	Councillor Spires
Councillor Hawkes	Councillor Oatham
Councillor Evans	Councillor Duncan
Councillor Massenhove	Councillor Pettitt
Mrs Rackham (Clerk)	

5 Residents.

1. Election of Chairman

Cllr Hawkes proposed Cllr Evans as Chairman of Mayland Parish Council, Cllr Duncan seconded the proposal, all in favour. Cllr Evans accepted the position of Chairman and signed a copy of the Declaration of Acceptance of Office as Chairman.

2. Election of Vice Chairman

Cllr Hawkes proposed Cllr Oatham as Vice Chairman of Mayland Parish Council, Cllr Robinson seconded the proposal, all in favour. Cllr Oatham accepted the position of Vice Chairman.

3. Appointment of Committees & Representatives.

Councillor Spires proposed to discharge the powers to the following committees and representatives. Cllr Hawkes seconded the proposal. All in favour.

Lawling Playing Field & Bakersfield.

Cllr Spires, Cllr Pettitt, Cllr Massenhove, Cllr Oatham and Cllr Duncan. Cllr Evans resigned from this committee to allow her to concentrate on the Chair.

Finance Committee.

Cllr Robinson, Cllr Evans, Cllr Massenhove and Cllr Hawkes. It was agreed that the Finance Committee will form part of the main Parish Council meeting.

Personnel Committee

Cllr Oatham, Cllr Massenhove, Cllr Pettitt and Cllr Evans.

Representatives.

Emergency Officer. Cllr Evans, **Police Liaison Officer:** Cllr Massenhove.

School Governor: Cllr Spires, **LCLC Bradwell Decommissioning** Cllr Spires

Transport. Cllr Duncan, **Dengie Hundred.** Cllr Spires. **Henry Guilder Trust.** Cllr Hawkes.

4. Apologies for Absence

None

5. Code of Conduct Declaring an Interest.

Cllr Hawkes on item 9, Cllr Spires item 9 boxing and electricians' quotation.

6. Minutes of the meeting held on Tuesday 10th April 2012 and the meeting held on Tuesday 24th April 2012.

Cllr Hawkes proposed accepting both sets of minutes, Cllr Oatham seconded the proposal, all in favour the minutes were signed and dated as a true record.

7. Public Discussion Session.

The Chairman closed the meeting to allow the public to address the council. A group of young people presented their design for an extension to the skate park. The council were very encouraged by the enthusiasm shown by the youths. This item will be discussed under item 9. The Chairman thanked the boys for coming to the meeting. A resident asked if the hall could be used as a mobile cinema. This will be discussed at a LPC meeting

8. Finance & Risk Assessment.

All payments and receipts were presented to the council and are listed below.

Payments

8 May 12	Broadacres	Removal of tree.	300.00
8 May 12	Mr & Mrs Rivers	LPH Deposit refund	50.00
8 May 12	A & J Lighting Ltd	Street Lighting Main	50.40
8 May 12	The Printing Place	Annual Review	447.55
8 May 12	BTCV	Membership fees	38.00
8 May 12	Zurich Municipal	Insurance fee	2777.23
8 May 12	A & J Lighting Ltd	Repair Gladwell	105.30
25 May 12	Mr T Blowers	Salary	187.68
25 May 12	Mr D Hawkes	Salary	140.76
25 May 12	Mrs J Rackham	Salary	934.03

Receipts

23 Apr 12	Chq	Mayland FC	Fees owed for 2011/12	462.00
23 Apr 12	Chq	Mayland Bowls Club	Fees April	120.00
23 Apr 12	Chq	Mayland Amateur Boxing	Fees May/June	162.00
23 Apr 12	DC	MDC	Hire of hall	27.00
23 Apr 12	Tfr	Barclays	Tfr from Saving to Comm	10000.00
23 Apr 12	Chq	MDC	Precept	40000.00

Cllr Robinson proposed accepting all the payments and receipts; Cllr Spires seconded the proposal, all in favour. All payments were signed by two Councillors.

Accounts 2011/12 Each Councillor received a copy of the accounts. Cllr Spires proposed accepting the year end 2012 accounts, Cllr Hawkes seconded the proposal, all in favour. The Accounts were signed and dated by the Chairman of the Council and the Responsible Financial Officer/Clerk.

Risk Assessment. Each Councillor has a copy of the full Risk Assessment document An alteration was made on page 2 second section item 5 to include all our contractors.

Insurance document. Copy of new insurance documents already examined and approved.

Standing Orders. A decision to accept the document and any changes that maybe required. . Cllr Evans proposed accepting the Risk Assessment document, Insurance document and this Council's Standing orders; Cllr Hawkes seconded the proposal, all in favour.

Financial Regulations. Cllr Oatham asked that item 3.4 be altered to include the words "per week" to the agreed £200 expenditure without prior consultation with the

council providing budget controls are maintained. Following a discussion Cllr Oatham proposed that the RFO may spend £200 per week only. This proposal was not seconded. Motion failed. Cllr Evans proposed accepting the Financial Regulations, Cllr Robinson seconded the proposal, a vote was taken, 7 yes, 1 no.

9. Lawling Park.

Each Cllr has received a copy of the minutes from the April LPC meeting. Cllr Hawkes reported that the extension was open on Wednesday evening. **Clerk** to speak to FC.

Contract for Tennis Court Lighting. Cllr Massenhove read the contract and proposed accepting the contract for a three year period. Cllr Spires seconded the proposal; the contractor has given very good service over a number of years. All in favour. The contract was signed and dated. **Clerk** to action.

Quote for further electrical work as per Cllr Oatham's specification. Cllr Oatham proposed accepting this quotation; Cllr Massenhove seconded the proposal, all in favour. **Cllr Spires took no part in the discussion or vote of this item.** **Clerk** to action.

Dividing the storage cupboard. All Councillors agreed in principal to the dividing of the storage unit. This item can be returned to the Lawling Park Committee. **Add to LPC agenda.**

CCTV. Enhanced Security Services inspected the system but have not advised anyone of their findings. **Clerk** to action.

Skate park extension. It was agreed that the **Clerk** would obtain quotes for the extension and to send each Councillor a copy of the plans drawn up by the users of the park. **Add to LPC agenda.**

Cllr Massenhove gave his apologies and left the meeting at 9pm

10. Planning.

Consideration of applications for the council to make comment to the Planning Authority.

LDE/MAL/12/00201. Claim for Certificate of Lawfulness. Siting of a caravan for holiday purposes, access and hardstand. Land Adjacent 10 Mill Road, Mayland.

7 Objections. The council is concerned that it is setting a precedent for more permanent homes or more caravans for holiday use.

HOUSE/MAL/12/0066. Proposed two storey extension to main dwelling and demolition and erection of replacement outbuilding. 38 North Drive, Mayland.

7 Objections. Overdevelopment, too close to boundary, neighbours amenities affected concern over future use, design appearance and effect.

Planning Decisions.

NMA/MAL/12/00264. Non material amendment following grant of application (FUL/MAL/11/00877 - Redevelopment of boat storage area for a single dwelling - Increase in width. Land between Lee Lodge and Brampton Place Esplanade Mayland Essex

Approved

HOUSE/MAL/12/00106. Two storey side extension & new garden wall to roadside boundary in place of fence. 2 Worcester Close Mayland Essex CM3 6TD.

Refused

Planning Appeals.

APP/X1545/A12/217809NWF. FUL/MAL/11/00863. Two storey extension to be used as an annex. Appeal lodged.

11. Highways.

Finger post at Steeple Road junction with The Drive damaged. Fly tipping on the verge at The Drive. **Clerk** to action.

12. Parks & Open Spaces.

It was reported that the lectern at the Mayland Nature Reserve was damaged. The Clerk has arranged for our ground worker to examine and repair if possible.

The hedge on the right hand side of the path into the MNR is encroaching onto our path. **Clerk to speak to resident.**

No ball game signs for Cherry Alley. Following a discussion the information was passed to **Cllr Oatham** who will organise a small sign.

Green dog walk scheme. Cllr Pettitt reported that there had been a vast improvement in the dog litter problem. She had spoken with the Park Rangers who have also seen an improvement. The number of volunteers is growing. Signs are required for this scheme. **Add to LPC agenda**

13. Village Environment

Incudes: Lighting, Vandalism, Sea Wall, Transport & Queens Jubilee.

Jubilee coins. These have been ordered. **The Chairman** will arrange distribution with the school and **Cllr Spires.**

The oak tree has not recovered from the vandalism. It was agreed to obtain prices for a pot grown tree. **Clerk and Councillors** to action.

Path from Nipsells Chase to Sea Wall. Dog bin damaged. **Clerk** to report again. We have been asked by **ECC Legal Services. Case 821** if we know who erected the bollards between 1980/1990 narrowing the route. We do not have any evidence regarding this however, Cllr Oatham believes it was the then Parish Council. **Clerk** to write to ECC advising them of this and the details of the new owners of the area.

ECC Highways has repaired the top of the sea wall with tarmac from Nipsells Chase to Marine Parade. The tarmac is very uneven, have they been and checked the work? **Clerk** to contact them.

Parish Plan. Nothing to report.

Transport. Nothing to report.

14. Items for Agenda.

Parish Assembly Report Inc., all questions responses. Speed cushions in The Drive.

Next meeting of the Parish Council will be held on Tuesday 19th June.