

Minutes
of the MAYLAND PARISH COUNCIL
FINANCE COMMITTEE
meeting held in the Lawling Park Hall
on Tuesday 10th February 2015
at 7.18 p.m.

Present

Cllr Evans (Chairman)
Cllr Hawkes
Cllr Massenhove

Cllr Pettitt
Cllr Robinson
Mrs Massenhove (Clerk)

5. Apologies for Absence

None.

6. Declarations of Interests

No declarations of interest were received.

7. Minutes of the Previous Meeting

Cllr Robinson proposed accepting the minutes from the meeting held on 13th January 2015. Cllr Hawkes seconded the proposal, all in favour. The minutes were signed and dated as a true record.

8. Payments and Receipts

All payments and receipts were presented to the committee. Cllr Massenhove proposed approving both the payments and receipts. Cllr Hawkes seconded the proposal, all in favour. The cheques were signed and are listed below: -

PAYMENTS					
Date	Payee	Service/supply	£ Gross	£ Vat	£ Net
10-Feb-15	Resident	Hall deposit refund (less heating)	46.00	0.00	46.00
10-Feb-15	Resident	Hall deposit refund	50.00	0.00	50.00
10-Feb-15	A&J Lighting	Street light repair	113.94	18.99	94.95
10-Feb-15	BT Payment Services Ltd	Calls and line rental	30.30	25.25	5.05
10-Feb-15	A&J Lighting	Street lighting maintenance	50.40	8.40	42.00
10-Feb-15	A&J Lighting	Tennis court lighting maint	42.90	7.15	35.75
10-Feb-15	Maldon District Council	Park rangers - December 2014	213.55	35.59	177.96
10-Feb-15	Directa (UK) Ltd	Signs for Katonia Ave car park	240.00	40.00	200.00
10-Feb-15	Direct365Online Ltd	Baby changing table	259.20	43.20	216.00
10-Feb-15	Mrs J Massenhove	Clerk's expenses - February	57.00	0.00	57.00
10-Feb-15	Mrs J Massenhove	Petty cash	20.30	0.00	20.30
25-Feb-15	MPC staff	Salaries	1,336.08	0.00	1,336.08
10-Feb-15	Office Is Ltd	Stationery	114.62	19.10	95.52
			2,574.29	197.68	2,376.61
RECEIPTS					
Date	Received from	Description	£		
04-Feb-15	Debbie Down	Hall Hire - February	70.00		
			70.00		
PETTY CASH					
Date	Payee	Service/supply	£ Gross	£ Vat	£ Net
15-Jan-15	PostOffice	Stamps	14.88	0.00	14.88
02-Jan-15	Asda	Refreshments for DHGPC mtg	5.42	0.00	5.42
			20.30	0.00	20.30

9. Membership Renewal

Cllr Massenhove proposed recommending that the council renews its membership of the Essex Wildlife Trust. The Chairman seconded the proposal. All in favour.

10. Items for Next Agenda

No additional items.

The meeting closed at 7.25 p.m.

Date of next meeting, Tuesday 10th March 2015