

**Minutes**  
**of the MAYLAND PARISH COUNCIL**  
**FINANCE COMMITTEE**  
**meeting held in the Lawling Park Hall**  
**on Tuesday 9<sup>th</sup> February 2016**  
**at 7.18 p.m.**

**Present:** Cllr Evans (Chairman) Cllr Pettitt  
Cllr Massenhove Cllr Spires

**Clerk:** Mrs J Massenhove

**50. Apologies for Absence**

Apologies were received from Cllr Hawkes.

**51. Declarations of Interests**

No interests were declared..

**52. Minutes of the Previous Meeting**

The Chairman proposed accepting the minutes from the meeting held on 12<sup>th</sup> January. Cllr Spires seconded the proposal, all in favour. The minutes were signed and dated as a true record.

**53. Payments and Receipts**

All payments and receipts were presented to the committee. The Chairman proposed approving both the payments and receipts. Cllr Massenhove seconded the proposal, all in favour. The cheques were signed and are listed below: -

**PAYMENTS**

<b>Date</b>	<b>Payee</b>	<b>Service/supply</b>	<b>£ Gross</b>
09-Feb-16	Brian Warren	Repairs to plinth at Mayland Nature Reserve	225.00
09-Feb-16	Maldon District Council	Supply/install new timber logs to zip line	405.12
09-Feb-16	Maldon District Council	Park Ranges services, December 2015	216.07
09-Feb-16	Fordesigns	Supply/install CCTV signage	163.20
09-Feb-16	J A Green Plumbing & Heating	Supply/install cylinders & safety items	1,945.00
09-Feb-16	A & J Lighting Solutions	Street lighting maintenance	50.40
09-Feb-16	A & J Lighting Solutions	Tennis court lighting maintenance	42.90
09-Feb-16	Jamie-Scott Baxter	Draft Neighbourhood Plan preparation	2,650.00
09-Feb-16	Cummins & Jennings	Replacement padlocks	184.80
09-Feb-16	BT Payment Services Ltd	Calls and line rental	40.24
09-Feb-16	Maldon District Council	Park Ranger services, January	216.07
09-Feb-16	Resident	Hall deposit refund	50.00
09-Feb-16	Mrs J Massenhove	Petty cash	86.43
25-Feb-16	MPC Staff	Staff wages	1,503.32
			<b>7,778.55</b>

**RECEIPTS**

<b>Date</b>	<b>Received from</b>	<b>Description</b>	<b>£</b>
13-Jan-16	Mayland Youth Group	Hall hire, January - March	176.00
13-Jan-16	Mayland Village Football Club	Pitch fees, October 2015	220.00

21-Jan-16	Resident	Hall hire/deposit	82.00
27-Jan-16	HMRC	VAT refund	1,297.27
28-Jan-16	Resident	Hall hire/deposit	98.00
03-Feb-16	Resident	Hall hire/deposit	90.00
03-Feb-16	4 Children	Electricity cards	2.00
			<b>1,965.27</b>

**PETTY CASH**

<b>Date</b>	<b>Payee</b>	<b>Service/supply</b>	<b>£</b>
04-Feb-16	Post Office	Stamps	19.44
05-Feb-16	Homebase	Yellow line marking paint	6.99
05-Feb-16	Land Registry	Land Searches	60.00
			<b>86.43</b>

Cllr Pettitt verified and signed the bank reconciliation and statement for January.

**54. S106 Expenditure**

The Chairman proposed recommending to full council the use a small portion (£120.80) of S106 funding for framed NP competition posters to be displayed at the Lawling Park Hall in order to satisfy the Agreement's requirement for public art. Cllr Massenhove seconded the proposal. All in favour.

**55. Items for Next Agenda**

No additional items noted.

**The meeting closed at 7.28 p.m.**

**Date of next meeting, Tuesday 8<sup>th</sup> March 2016**