

Minutes
of the MAYLAND PARISH COUNCIL
FINANCE COMMITTEE
meeting held in the Lawling Park Hall
on Tuesday 12th January 2016
at 7.20 p.m.

Present: Cllr Evans (Chairman) Cllr Pettitt
 Cllr Hawkes Cllr Spires
 Cllr Massenhove

Clerk: Mrs Massenhove

In attendance: Cllr Lund, Cllr Gibson
 3 residents

44. Apologies for Absence
 None.

45. Declarations of Interests
 No interests were declared.

46. Minutes of the Previous Meeting
 Cllr Hawkes proposed accepting the minutes from the meeting held on 8th December 2015. Cllr Spires seconded the proposal, all in favour. The minutes were signed and dated as a true record.

47. Payments and Receipts
 All payments and receipts were presented to the committee. The cheques were signed and are listed below: -

PAYMENTS

Date	Payee	Service/supply	£ Gross
12-Jan-16	Jamie-Scott Baxter	Travel for meetings with NP Committee	100.00
12-Jan-16	Office Is	Stationery	219.76
12-Jan-16	Essex Wildlife Trust	Annual membership renewal	40.00
12-Jan-16	Maldon District Council	Uncontested election fee Mayland	65.28
12-Jan-16	Maldon District Council	Uncontested election fee Maylandsea	65.28
12-Jan-16	Maldon District Council	Park Ranger services, November 2015	216.07
12-Jan-16	Stephen P Wales Ltd	Programming card for electricity meters	15.60
12-Jan-16	Ernest Doe & Sons Ltd	Lawn mower	429.00
12-Jan-16	Rigby Taylor	White lining paint	186.00
12-Jan-16	A & J Lighting Solutions	Street light maintenance	50.40
12-Jan-16	A & J Lighting Solutions	Tennis court lighting maintenance	42.90
12-Jan-16	BT Payment Services Ltd	Calls and line rental	33.36
12-Jan-16	Resident	Hall deposit refund	50.00
12-Jan-16	Mrs J Massenhove	Petty Cash	87.90
25-Jan-16	MPC staff	Staff wages	1,470.53
12-Jan-16	Linnpack	Fridge magnets (N/Plan promotional)	285.00
12-Jan-16	Clearwater Technology Ltd	Half yearly water treatment visit	132.00

12-Jan-16	Clearwater Technology Ltd	Legionella sampling, remedial works & training	312.00
			3,801.08

RECEIPTS

Date	Received from	Description	£
17-Dec-15	Resident	Changing rooms hire fee	10.00
17-Dec-15	Maylands Youth Group	Electricity cards	10.00
17-Dec-15	Mayland Village Football Club	Electricity cards	3.00
09-Jan-16	Resident	Hall hire and deposit	90.00
09-Jan-16	Resident	Electricity cards	5.00
09-Jan-16	4 Children	Electricity card	1.00
09-Jan-16	D Down	Hall hire, January	64.00
			183.00

PETTY CASH

Date	Payee	Service/supply	£ Gross
09-Dec-16	Makro	Cleaning products	30.42
11-Dec-15	Asda	Gifts for gate volunteers	29.40
08-Jan-16	Post Office	Stamps	28.08
			87.90

It was noted that, although payment has been authorised, no date has yet been received for the legionella training by Clearwater Technologies Ltd. Payment will be made once this has been arranged.

Cllr Hawkes verified the back reconciliations and signed the bank reconciliations and statements for December.

48. Quarterly Accounts

All Councillors have received a copy of the council's: -

- statements of payments and receipts under budget headings for the year to date
- the balances held at the end of the quarter.

An overspend on pitch maintenance was noted. It had been noted previously that this was likely (due to the additional pitch) and no action is considered necessary.

49. Items for Next Agenda

The meeting closed at 7.32 p.m.

Date of next meeting, Tuesday 9th February 2016