

**MAYLAND PARISH COUNCIL**  
**Minutes of the Parish Council Meeting**  
**Held at the LAWLING PARK HALL on**  
**TUESDAY the 8<sup>th</sup> July 2014 at 7.30pm**  
**Present**

1 Resident

Councillor Evans Chairman	Councillor Spires
Councillor Duncan	Councillor Hawkes
Councillor Massenhove	Councillor Oatham
Mrs Rackham (Clerk)	Mrs Massenhove (Clerk)

**25. Apologies for Absence**

Cllrs Gibson, Robinson & Pettitt

**26. Code of Conduct Declaring an Interest.**

Cllr Massenhove declared an interest in item 30, FUL/MAL/14/00541

**27. Minutes of the meeting held on Tuesday 17<sup>th</sup> June 2014**

Cllr Duncan proposed accepting the minutes from the June meeting, Cllr Spires seconded the proposal, all in favour; the minutes were signed and dated as a true record.

**28. Public Discussion Session.**

The Chairman closed the meeting at 7.34pm to allow the resident to address the council. The resident spoke about their concerns regarding the planning application FUL/MAL/14/00541. The Chairman thanked the resident and reconvened the meeting at 7.38pm

**29. Finance.**

All payments and receipts were presented to the council. Cllr Massenhove proposed accepting both the payments and receipts, Cllr Hawkes seconded the proposal, all in favour, and the cheques were signed and are listed below.

		<b>Payments</b>	
Date	Payee	Service/supply	Gross
	Brown Brothers Distribution		
08-Jul-14	Ltd	Short Payment for Gravitex	7.19
08-Jul-14	MSJ Garwood & Son	Football Pitch Maintenance	1115.34
08-Jul-14	MSJ Garwood & Son	Grass Cutting to 17-6-14	1844.59
08-Jul-14	Cummins & Jennings Ltd	Paint, Rake	60.00
08-Jul-14	A&J Lighting Solutions	Tennis Court Maintenance	42.90
08-Jul-14	A&J Lighting Solutions	Street Lighting Maintenance	50.40
08-Jul-14	Maylands Mayl	Parish Review Distribution	68.00
08-Jul-14	Ernest Doe & Sons Ltd	Lawn Mower Starter Cord	3.02
08-Jul-14	Ernest Doe & Sons Ltd	Strimmer Nylon Line	65.94
08-Jul-14	Ernest Doe & Sons Ltd	Strimmer Replacement Head	30.83
08-Jul-14	Ernest Doe & Sons Ltd	Diff bet 1st and 2nd R.Head	4.86
08-Jul-14	A&J Lighting Solutions	Street Light Call Out Charge	67.20
08-Jul-14	RCCE	Membership Fees	96.00
08-Jul-14	Rialtas Business Solutions Ltd	Alpha Software Maintenance	130.80

25-Jul-14	All Staff payments	Staff Wages	1463.78
08-Jul-14	Active Solutions	Main Building Elec Test	175.00
08-Jul-14	Adelroofing	Lawling Park Hall New Roof	10120.35
08-Jul-14	Mrs J Rackham	Petty Cash	100.00
08-Jul-14	Kier MG Ltd	Tennis Court Lighting	2407.86

#### Receipts

09-Jun-14	Mayland Village FC	May Fees	252.00
11-Jun-14	Debs Fitness & Hall Hirers	Fees	257.00
24-Jun-14	Mayland Boxing Club	June Fees	70.00
24-Jun-14	Netball Club	Fees	20.00
24-Jun-14	Various Residents	Tennis Fees	15.00
			614.00

#### Petty Cash

02-Apr-14	Mayland Service Station	Petrol	6.51
30-Apr-14	Wickes	Guttering	14.22
13-May-14	Tesco	Petrol	12.23
14-May-14	RS Components	Thermometers	21.66
14-May-14	DHBUG	Membership Fee	5.00
14-May-14	Post Office	Stamps	25.74
16-Jun-14	Tesco	Petrol	13.01
04-Jul-14	L M Sage	Padlock	3.18
05-Jul-14	All Seasons	Toilet Rolls	8.00

Mandate form. Updating the signatories on the accounts was agreed. All signatories remain with the addition of Mrs J Massenhove Clerk and RFO

### 30. Planning

#### Consideration of applications for the council to make comment to the Planning Authority.

**FUL/MAL/14/00541.** 2 No. new self build chalet bungalows on vacant site. Land South of Bartlett Close, Mayland.

**Cllr Massenhove did not take part in the discussion nor did he vote on this application.**

5 Objections

T2 Access, 5) Insufficient parking, the access road is narrow (only one car width).

6) Does not provide safe access to emergency and service vehicles. (the recycling vehicles cannot access the existing properties which shows you how narrow the road is.

H4. Density. 1), 2), 4), 5) & 7). Taken from the pre-submission LDP 2014/2029

H4 Backland Development 2), There will be material impact on nearby properties.

This council also raised concerns regarding the sewage system.

#### Planning decisions made by the local Planning Authority.

**FUL/MAL/14/00299.** Demolish existing chalet detached dwelling house and construct 2No. dwelling houses with amenity space and off street parking including garages.

14 Marine Parade.

Refused.

**31. Lawling Park Committee** Inc. Bakersfield, Lawling Playing Field & Dog Walk Area. The June meeting was cancelled as it was inquorate. The Chairman asked

Councillors to give apologies when absent from meetings as inquorate meetings costs the council money as the Clerk still has to be paid for her time. It also wastes time of the other Councillors.

The roof of the main hall has been replaced. The guttering is leaking slightly. **Add to LPC agenda.**

Issues were raised regarding the electrical supply to the Tennis Courts. **Add to LPC agenda.**

### **32. Highways**

Nipsells Chase hearing, It was noted that the hearing is being held on Thursday 31<sup>st</sup> July in the Henry Samuel Hall.

Imperial Avenue report. It was reported that the repairs to the carriageway have been completed.

Nipsells Chase carriageway is sinking at the junction of Wembley Avenue. This has been reported previously but it was felt the condition of the carriageway is getting worse. **Clerk** to action.

An over height fence is being erected in Nipsells Chase and it has been moved forward too. **Cllr Duncan** will advise the Clerk the exact location of the property to allow it to be reported to ECC Highways.

**33. Parks & Open Spaces.** Inc. George Cardnells Memorial Field, Everitt Brothers Memorial Park & Mayland Nature Reserve.

The MNR is looking good however; there is some litter that needs clearing. **Clerk** to action.

Cardnell's sign needs repairing. 5 post clips are required. **Clerk** to action.

The hedge at Cardnells abutting North Drive needs cutting, the council may consider putting this on the regular grass cutting contract schedule. **Add to August Agenda**

### **34. Village Environment**

Incudes: Lighting, Vandalism, Sea Wall, Transport

Light in Cherry Alley still not working, reported to UK Power Network by our lighting contractor, **Clerk** to obtain an update.

Sea Wall, Cllr Spires showed pictures of the damage of the wall. It was noted that the Clerk has already sent the pictures to the Environment Agency.

Contractors are cutting back trees at Seaview Parade where they are touching overhead power cables. The Enforcement Officer at MDC was called to check on this. It was agreed to get some feedback. **Clerk** to action.

Cllr Oatham said that some old footpaths in Mayland are disappearing, if he highlights particular paths would the council help get them reinstated and onto the ECC's Definitive Map? It was agreed that once the information was obtained by Cllr Oatham the council would discuss this issue. **Cllr Oatham** to action.

### **35. Neighbourhood Plan**

The letter from MDC was discussed and the contents noted. A NP meeting will be arranged for Tuesday 5<sup>th</sup> August in the LPH. **Clerk** to action. It was also agreed that a fourth Councillor is needed to cover holiday periods. **Add to August Agenda**

Cllr Spires collated the previously circulated information into a Newsletter, it was agreed that if there are no costs involved then it can be published in this month's Maylands Mayl. However, if costs are involved then they must be agreed before publication. **Cllr Spires** to contact the Editor of the Maylands Mayl for clarification. **Add to August Agenda**

### **36. Correspondence.**

MDC. Community Infrastructure Levy Consultation.

Each Cllr has received a copy of the consultation document. Following a discussion there was no comments or alterations to be made to the CIL Document. **Clerk** to action.

**37. Staff Matters.**

Coverage when Clerk is absent. As the new Clerk will be working from home no access to the office will be available during her holidays. A key to the noticeboard and the phone numbers of the other members of staff will be given to the Chairman. It was agreed that EALC will be contacted for their advice on the following: Remote email access, website access. It was also agreed that the computer will be backed up each month. **The Chairman and Vice Chairman** will give the Clerk the memory sticks to allow the backup to be completed.

Staff Pensions. It was noted that we do not need to offer a pension to eligible members of staff until 2017.

**38. Items for Agenda.**

Additional items as noted above.

The Chairman closed the meeting at 9.32 pm