

MAYLAND PARISH COUNCIL
Minutes of the Parish Council's meeting held on
TUESDAY 8th April 2014 at 7.30pm

Councillor Evans Chairman	Councillor Oatham
Councillor Duncan	Councillor Hawkes
Councillor Pettitt	Councillor Spires
Councillor Robinson	

1 Resident

129 Apologies for Absence

Cllr Gibson.

130. Code of Conduct/Declaring an Interest.

Cllr Pettitt declared an interest in item 136 Planning

131. Minutes.

A decision to accept the minutes from 4th March 2014 & 18th March 2014
 Cllr Pettitt proposed accepting both sets of minutes, Cllr Spires seconded the proposal, all in favour the minutes were signed and dated as a true record.

132. Public Discussion Session.

The Chairman closed the meeting at 7.35pm to allow the press and public address the council. The Chairman reconvened the meeting at 7.36pm

133. Finance.

Payments & Receipts. The payments, receipts and petty cash from the end of the financial year plus the start of the New Year were proposed for acceptance by Cllr Hawkes, The Chairman seconded the proposal, all in favour. Details of these are as follows: -

End of Financial Year 2013/14

Date	Payee	Payments Service/supply	Gross
		PAT Testing LPH & office	
25-Mar-14	Active Electrical Solutions	equip	90.00
25-Mar-14	Officels Ltd	Stationery	3.00
25-Mar-14	MSJ Garwood	Pitch Marking	184.51
25-Mar-14	MSJ Garwood	Grass Cutting up to 31.3.2014	647.35
		Receipts	
24-Mar-14	Mayland Netball Club	TC Hire	20.00
24-Mar-14	Various Residents	TC Hire	20.00
		Petty Cash	
11-Oct-13	All Seasons	Bin bags	3.00
26-Nov-13	Mayland Service Stations	Fuel	7.00
04-Dec-13	All Seasons	Cleaning goods	2.00
28-Jan-14	All Seasons	Cleaning goods	2.00
27-Feb-14	Timpson	Keys cut	39.70
06-Mar-14	Timpson	Key cut	5.00
16-Mar-14	Co-Op Ltd	CP Power Cleaner	2.00
20-Mar-14	Post Office	Stamps	19.20

April 2014 Payments

Date	Payee	Service/supply	Gross
08-Apr-14	Essex Playing Field Association	Membership & Comp fees	35.00
08-Apr-14	Rigby Taylor	Duraline Dual white line paint	186.00
08-Apr-14	A & J Lighting Solutions	TC Lighting Maintenance	42.90
08-Apr-14	A & J Lighting Solutions	Street Light Maintenance	50.40
08-Apr-14	A & J Lighting Solutions	Steeple Road repair	115.20
08-Apr-14	Drainage & Hygiene Services	Clear blocked drain	168.00
08-Apr-14	Mrs J Rackham	Expenses for use of house	166.68
08-Apr-14	Mrs J Rackham	Petty Cash	100.00
08-Apr-14	EALC	Membership fees	608.18
25-Apr-14	Mr A Kemp	Salary April	110.42
25-Apr-14	Mrs J Rackham	Salary April	930.00
25-Apr-14	Mr D Leete	Salary April	151.56

A full set of accounts was presented to the council; the Chairman will circulate the documents. The Councillors viewed the reconciliation of all bank accounts, the balance sheet and the income and expenditure from 2013/2014. The check list on the Annual Return was completed, Cllr Robinson proposed the Annual Return be signed by both the Chairman and the Clerk (RFO), Cllr Hawkes seconded the proposal, all in favour, motion carried. **The Clerk** will send the form with the relevant paperwork to the Auditors once the internal auditor has completed their section.

Donation request, grass cutting at St. Barnabas Church. Following a discussion Cllr Pettitt proposed a donation of £400 should be made to the church, for grass cutting at the cemetery; Cllr Oatham seconded the proposal, all in favour, **Clerk** to action. It was agreed that a budget heading for this item will be added to next year's budget requests and a letter send to the church requesting the amount they will required this council to contribute by November 2014. It was noted that being added to the budget request list did not guarantee that the money will be added to the final budget and the precept.

Budget alterations. At the end of the financial year any unspent money returns to the General Reserves, these items need to be allocated back into the budget for 2014/15 Cllr Oatham proposed the following allocations be added to budget headings:-
 S106 fund £85375,
 Neighbourhood Plan (£700) in reserves from Parish Plan, Paths
 £5000 not spent add to £5000 for this year,
 Swings £1000,
 Tennis court lighting costs (new bulbs) £2020,
 and Signs £2430. Cllr Pettitt seconded the proposal, all in favour, **Clerk** to action

134. Lawling Park.

Roof. Four roofing companies were contacted only two sent in quotations to replace the roof to the existing main hall of the LPH.

Quote from contractor A £19800

Quote from contractor B £9821.35

The Chairman read the specifications on both quotations. Cllr Spires proposed quote B at a cost of £9821.35 is accepted as the contractor had used our specification. Cllr Hawkes seconded the proposal, all in favour. However it was agreed that we need a guarantee for the life of the work, H & S Policy and a copy of the contractor's public

liability insurance. We would also like references for work this contractor has carried out for other clients. **Clerk** to action.

MDC Rate notice. It was noted that Central Government are still funding rates for village halls, therefore we once again do not have to pay.

Signs. The two new signs will be delivered on 25th April, following a discussion Cllr Pettitt proposed we paid the contractor £125 each to erect the signs, Cllr Robinson seconded this proposal, all in favour, motion carried.

It was noted that large amounts of litter have been left at Katonia car park entrance.

135. Developers.

Correspondence. Letter of thanks from the developer who attended the March Parish Council meeting. Noted.

136. Planning.

Correspondence from MDC's Head of Planning Services.

New response forms including Local Development Plan Policies. The information received explains that PC's should identify MDC's policies under which they are objecting to planning applications. It was noted that MDC's policy is 3 bed 2 parking spaces on all new developments and not 1 bed 1 parking space as this council would like.

consideration of applications for the council to make comment to the Planning Authority.

AGR/MAL/14/00270. Prior approval notification for extension to existing general purpose storage. Bovill Uplands, Mayland Hill, Mayland.
Noted.

HOUSE/MAL/14/00272. First floor extension over garage, 20 Bakersfield, The Drive Mayland.

Cllr Pettitt took no part in the discussion on this application, nor did she vote.

A letter from a resident who raised concerns about this application received the support of the Parish Council.

6 Objections. **Planning Policy BE6.** Extensions to Dwellings, We believe this extension appears cramped and detrimental to the general character and appearance of the locality. The size and location of the extension would be detrimental to neighbouring properties. This extension butts up to Lawling Park, how does the resident expect to obtain access to the building for maintenance without entering the park? It is out of keeping with surrounding areas, design and scale of such an extension is totally out of keeping with the 25 current Bakersfield properties which consist of two designs only. The parking spaces allowed for each property on this development is two, other areas are for turning purposes only. It is the opinion of this council that this extension could still be sub-let.

Several houses on this development have suffered from subsidence and have had to have their foundations strengthened. This needs to be considered when this application is viewed.

Appeal Decisions.

FUL/MAL/12/01053 APP/X1545/A/13/2205614 .Land South Of Bartlett Close Mayland
2 No. new self build chalet bungalows on vacant site
Appeal Dismissed. Decision noted.

FUL/MAL/13/00627 APP/X1545/A/13/2205632. Land South Of Bartlett Close Mayland
2 No. new self build chalet bungalows on vacant site
Appeal Dismissed. Decision noted

137. Neighbourhood Plan.

Each Cllr has received a copy of the report from the RCCE meeting. Two residents showed an interest in joining the steering group. The Maylands Mayl contains a press release requesting volunteers but this has not been published to date. The steering group will work to Terms of Reference. Cllr Spires said he knew all the steps that we need to take. He agreed to circulate the information he has on this subject. Three Councillors agreed to sit on the Steering Group Committee, Cllrs Evans, Pettitt & Spires. All other Councillors support the project and are happy to help with specific tasks. The group will decide on who will Chair and Clerk the meetings. This item will be added to each agenda in the future. The letter of intent has been sent to MDC. We are waiting for a letter from Latchingdon PC, they are happy for us to provide a cycle path around the village and specifically where their boundary abuts the back of West Avenue. We know we will have to consult with land owners before we could go ahead with a cycle path.

The Chairman proposed moving £10k from reserves into the Neighbourhood Plan budget for the coming year, Cllr Oatham seconded the proposal all in favour. **Clerk** to action.

Appointing a consultant was discussed and whilst it was thought a good idea it is too soon in our project to make a firm commitment to employ them. It was agreed to contact the consultants to advise them that we need to form the steering group first but will be in contact in the future, we are interested in their support and advice but would possibly use them on an ad-hoc basis if required. We need to see what specialist help we can get from our villagers.

138.Highways

Cllrs reported the following:

Response re: Imperial Avenue/West Avenue, Highway ref: 2310346. Cllr Oatham didn't send off the photos he took of the damage at this junction. We have reported this damage twice and the response has been, not bad enough to repair. This is not acceptable as the photographic evidence shows. It was agreed it is time to make a formal complaint. **Clerk** to write to Rodney Bass. Cllr Robinson asked if we could also complain about the "Shoddy" repair to the gateway at the entrance to Mayland from Latchingdon on the Steeple Road? They have repair the white gateway with black cable ties, it is at an angle and the "Mayland" sign is missing. It was agreed to add this information to our letter and send a copy to each of our District Councillors.

139. Parks & Open Spaces. MNR, Cardnells & Everetts.

Cllr Spires reported that the bollards at Cardnells had been broken again. The Clerk advised the council that she had been made aware of this by our groundsman and that she has already made contact with MDC who purchase and deliver the bollards to us. Waiting for their quote.

Gladwell Walk. Registering the land. **Add to next agenda.** It was agreed to write to Mitchell Plampin advising them we do not need their help with this matter. **Clerk** to action.

Tree has fallen in MNR. Contractors will move to one side when cutting meadow area.

140. Village Environment

Includes: Lighting, Vandalism, Sea Wall, Transport.
Nothing to report.

141. Councillors Reports.

DHGPC. Each Cllr has received an emailed copy of this report. Any questions may be put to Cllr Spires. Within the report was information regarding the blocking of drains with straw falling off the trucks piled high with bales. Cllr Duncan asked if the hay and straw trucks could have tarpaulin over the bales to stop the detritus from blocking drains on the Dengie. Cllr Spires will raise this at the next DHGPC meeting.

142. Agenda Items.

The Chairman closed the meeting at 9.55pm