

**MAYLAND PARISH COUNCIL**  
**Minutes of the Parish Council Meeting**  
**Held at the Lawling Park Hall on**  
**TUESDAY 14<sup>th</sup> August at 7.30pm**

**Present**

Councillor Evans Chairman	Councillor Oatham
Councillor Spires	Councillor Duncan
Councillor Robinson	Councillor Pettitt
Councillor Hawkes	Councillor Massenhove
Mrs Rackham Clerk	

**85. Apologies for Absence**

None.

**86. Code of Conduct & Declaring an Interest.**

Following a discussion Cllr Massenhove proposed accepting Maldon District Council's Code of Conduct. Cllr Spires seconded the proposal, a vote was taken, 7 yes and 1 no. Motion carried. **Each Cllr** must complete a register of interest which has to be sent to MDC signed by them and returned to the Councillor within 28 days. The form will be posted on MDC's website and the parish web site. Each Cllr is responsible for their own form. **The Clerk** will advertise that the Code of Conduct has been adopted by this council. be required. When adopted each Councillor will need to complete a register of interest form.

**87. Minutes of the Parish Council meeting held on 10<sup>th</sup> & 17<sup>th</sup> July 2012**

Cllr Evans proposed accepting both sets of minutes, Cllr Pettitt seconded the proposal, all in favour, motion carried. The minutes were signed and dated as a true record.

**88. Public Discussion Session**

No public in attendance.

**89. Planning.**

Local Development Plan. Cllr Robinson collated all the responses made by the other Councillors and will send her report into MDC. The Chairman thanked Cllr Robinson for her work on this item.

**Consideration of applications for the council to make comment to the Planning Authority.**

**HOUSE/MAL/12/00544** Two storey side extension to enable living accommodation at ground floor level for a registered disabled person. 54 West Avenue, Mayland. Cllr Spires declared an interest in this application and took no part in the discussion or vote. 6 No objections.

**FUL/MAL/12/00527.** Installation and operation of a single 11kw wind turbine with a hub height of 18.3m and blade diameter of 13m. Bovill Uplands, Mayland Hill Mayland. 3 No objections, 5 objections. Out of keeping, position. MDC doesn't have a policy on wind farms, we do not have any idea what the cumulative effect will be.

**Decisions made by the local Planning Authority**

**HOUSE/MAL/12/00387.** Demolition of existing conservatory and erection of rear single storey extension 45 Princes Avenue Mayland Essex CM3 6BA.

Approved.

**HOUSE/MAL/12/00466.** Proposed front extension, double garage and conversion of existing garage. Maytrees Smiths Avenue Mayland.

Refused

**HOUSE/MAL/12/00400.** Ground and first floor extensions and associated alterations

Tally Ho Cottage Steeple Road Mayland Essex

Approved

**HOUSE/MAL/12/00482.** Single storey rear bathroom and bedroom extension, 9 Princes Avenue Mayland.

Approved

**HOUSE/MAL/12/00515** Converting existing garage into utility/play room and adding porch to front of house with new pitched roof 38 Bramley Way Mayland

Approved

**Appeals**

**FUL/MAL/11/00900. APP/X1545/D/12/2176293** 28 Steeple Road, Mayland. Minor material amendment to FUL/MAL/08/00874 - retention of enlarged ground floor living area and reduced garage floor area and garage door.

Appeal Allowed.

**90. Finance.** Payments & receipts. Cllr Robinson proposed accepting the payments and receipts listed below. Cllr Hawkes seconded the proposal all in favour. Cllr Pettitt proposed a virement of £1000 to transfer funds from Insurance budget into Office budget, Cllr Robinson seconded the proposal, all agreed. This was previously discussed when the decision to purchase a new accounts package was made. The Chairman advised the council that she had seen the new system which was working well. Each Cllr was given a sample of one month's report. A full set of reports will be circulated. **Clerk** to action.

**Payments**

14-Aug-12	Cummins & Jennings	Padlock	75.60
14-Aug-12	MSJ Garwood	Grass June	1426.24
14-Aug-12	MSJ Garwood	Grass July	1476.01
		Pitch	
14-Aug-12	MSJ Garwood	reinstatement	1133.71
14-Aug-12	MDC	Park Rangers	97.7
14-Aug-12	Se-al J Oatham	Repair MNR sign	68.42
14-Aug-12	A & J Lighting	Street Light Main	50.40
14-Aug-12	A & J Lighting	TC Lighting	42.90
14-Aug-12	RBS Software Solutions	Accounts package	912.42
14-Aug-12	Audit Commission	Audit fees	690.00
14-Aug-12	Maylands Mayl	Distribution leaflets	68.00

14-Aug-12	L J Green	Pathwork LP	10098.88
14-Aug-12	L J Green	Credit note Padlock	-75.60
14-Aug-12	Ernest Doe & Sons Ltd	Hedge Cutter	259.00
14-Aug-12	Mrs J Rackham	Petty Cash	100.00
24-Aug-12	Mrs J Rackham	Salary	934.03
24-Aug-12	Mr T Blowers	Salary	187.68

#### Receipts

03-Jul-12	Mayland Boxing Club	Fees	72.00
09-Jul-12	Ayletts Charitable Trust	Donation	41.50
09-Jul-12	Mayland Bowls Club	Fees	126.00
16-Jul-12	Mayland Football Club	Fees to end of Season	108.00
16-Jul-12	Various Residents	TC fees	44.00

Auditors report. The audit has been completed and approved. One recommendation was made to use a standard set up for explanations of variance. Cllr Duncan proposed accepting the report; Cllr Pettitt seconded the proposal, all in favour. **Clerk** will post the required notice on the council's noticeboard and website.

Donation S137, Southminster Parish Council. This request was for money towards the Halloween event. Following a discussion Cllr Oatham proposed £50 donation, Cllr Massenhove seconded the proposal, all in favour, motion carried. **Clerk** to action

#### 91. Highways.

Cllrs report of any problems and actions that maybe required.

Cllrs requested that Highways give notice when work is about to start especially when road closures are involved. When will the work identified on the Maylandsea side of The Drive will be carried out?

ECC. Salt purchase. This council has a supply of salt and doesn't wish to participate in this scheme.

Steeple Road Resident's correspondence to D.Cllr Mrs P Channer. We were copied in on this information. The traffic was monitored and no speeding was witnessed. Information noted.

Highway Panel. Minutes. Noted.

ECC Highways Public Right of Way modification. The information supplied was noted and filed with the definitive map.

Platforms in The Drive. The response to the request of residents and this council was as follows:

- Reduction in speed to 20 mph– Our Network Management team has been investigating the proposal to reduce the speed limit of The Drive to 20 mph under our Countywide Speed Limit Review. They have advised us that their findings are that this road would require significant traffic engineering to bring speeds down to the required 24mph and below in order to implement a 20mph limit. They have estimated that the cost of the engineering works could easily be in excess of £100,000 and any funding for this would need to be progressed through the Local Highways Panel.

- Return of the missing Vehicle Activated Sign– We can confirm that the Maldon District Local Highways Panel has agreed to fund the replacement of the post lost when the speed tables were installed. These works have not yet been programmed but will be completed in this financial year.
- Addition of the word SLOW to be painted on the approaches to the ramps– Following installation of the post it is our intention to add a SLOW road marking at the same location. We would suggest this additional marking as there is already a SLOW road marking opposite number 60.
- Increase length of yellow lines between platforms– I can advise that this does not meet the Essex County Council's safety criteria for intervention under our Casualty Reduction Programme and it is not a Priority Route 1 or 2 for intervention under Congestion Reduction.

Cllr Spires reported that the 20mph request was for outside the school between the two platforms only and not the entire length of The Drive. **Clerk** to write to residents and contact Highways regarding the 20mph costs.

## 92. Lawling Park.

CCTV. The damage to the dog bin was recorded on CCTV. It was reported to the police and a copy disc given to them.

Online purchases. Looking online for guidance on costs is useful but if the council wishes to purchase online then they need a credit card. It was agreed that purchases will not be made online unless they cannot be purchased any other way i.e. Norton Security

S106 agreement. We have received the payment from MDC. There were various suggestions of ways to spend the money keeping within the agreement. Repairs and upgrade to the existing hall will be added to the LPC agenda **Clerk** to action. It was agreed that using the money to the best advantage of the village will be discussed at the next PC meeting. **Add to agenda.**

Cllr Pettitt advised the council that the grass was not cut at Bakersfield. Following a discussion it was agreed that the dates of the cuts would be sent to Cllr Pettitt. **Clerk** to action.

## 93. Parks & Open Spaces.

Cllrs report of any problems and actions that maybe required. A list of work required in various areas of public open space was presented to the council.

G. Everett	Benches need painting.
Cardnell brothers	Litterbin spray painted. Need to paint it green.
Mayflower Walk	All ok. Has a public footpath sign at West Avenue end.
Gladwell Walk	Trees overhanging path.
Mayland Nature Reserve	Picnic benches need painting. Litter needs collecting, Overhanging branches on all paths Signs for Abernethy and Holden are damaged
Cherry Alley play area	All ok.

These issues do not present a high risk. It was suggested that we ask Community Services to help with the painting if they cannot help we can ask Mr Blowers our groundworker. **Clerk** to action. **Cllr Oatham** offered to repair the signs at the MNR.

## 94. Village Environment

Incudes: Lighting, Vandalism, Sea Wall, Transport Parish plan  
Cllrs report of any problems and actions that maybe required. Verge cutting at Wembley Avenue. Add to budget 2013/14 It was also requested that we contact Highways and ask if it is their land then they can cut the grass. **Clerk** to action

Neighbourhood Meetings. Meetings will now be held on a quarterly basis prior to Parish Council meetings

Transport report. Each Cllr had a copy of Cllr Duncan's report. Cllr Duncan requested he joins the Dengie Hundred Users Group on the PC's behalf. This was agreed.

Parish Plan. Version 6. The council endorse this version and thanked Peter for all his hard work. **Add to next agenda.**

**95. Personnel.**

A personnel meeting will be held to discuss contracts etc., The Councillors were made aware of the letter of thanks for his gifts from Dennis Hawkes.

Meeting closed at 9.55pm