

MAYLAND PARISH COUNCIL

Minutes of the Parish Council Meeting

Held at the Lawling Park Hall on
TUESDAY 13th December 2011 at 7.32pm

Present

| | |
|--------------------------------|--------------------|
| Councillor Robinson (Chairman) | Councillor Hawkes |
| Councillor Oatham | Councillor Spires |
| Councillor Duncan | Councillor Pettitt |
| Mrs Rackham Clerk | |

88. Apologies for Absence

Cllrs Strange & Evans.

89. Code of Conduct Declaring an Interest.

Cllr Spires item 93. Mayland Boxing Club's donation request.

Cllr Hawkes item 94. Lawling Park.

90. Minutes of the Parish Council meeting held on 8th November 2011 & 29th November 2011

Cllr Hawkes proposed accepting the minutes from Tuesday 8th November and Tuesday 29th November, Cllr Spires seconded the proposal, all in favour. Both sets of minutes were signed and dated as a true record.

91. Public Discussion Session

No residents or press present.

92. Planning.

Consideration of applications for the council to make comment to the Planning Authority.

FUL/MAL/11/00887. Redevelopment of boat storage area for a single dwelling. Land between Lee Lodge and Brampton Place, Esplanade, Maylandsea.

6 Objections as per our previous objections to this application. Concerns with conformity to Environment Agency guidelines. The Environment Agency comment that 1 in 200 year flood event the ground floor of this property will be flooded by 225ml.

HOUSE/MAL/11/00889 PP-01659614. Double storey side extension and single storey conservatory extension replacement as well as front and rear dormer additions. Manana 60 North Drive, Mayland.

No objections to design but this council have serious concerns regarding the flood line.

Planning Decisions made by the Planning Authority.

HOUSE/MAL/11/00839. First floor rear extension Rippleway 42 North Drive Mayland Essex
Approved

HOUSE/MAL/11/00747. Rear single storey extension Gulmarg 6 West Avenue Mayland
Approved

OUT/MAL/11/00692. Development of six detached houses with garages
43 - 45 Steeple Road Mayland Essex CM3 6EG
Refused.

FUL/MAL/11/00802. Erection of a single Gaia 11kW wind turbine atop an 18m tower, on the edge of a field to the east of Bovill Uplands Farm. The turbine will be installed on a buried base approximately 5m x 5m. Bovill Uplands Mayland Hill Mayland Essex
Approved

Planning Appeals.

HOUSE/MAL/11/00409 APP/X1545/A/11/2162058. 66 West Avenue, Mayland, Essex, CM3 6AF. Proposed loft conversion with front and rear box dormers
Appeal dismissed.

93. Finance.

Payments & receipts. Cllr Hawkes proposed accepting the payments and receipts listed below, Cllr Pettitt seconded the proposal. All in favour.

Payments

| | | | |
|-----------|-------------------------|--------------------|----------|
| 13 Dec 11 | A & J Lighting | Column LPF | 810.00 |
| 13 Dec 11 | A & J Lighting | SL Maintenance | 50.40 |
| 13 Dec 11 | A & J Lighting | TC lighting | 37.04 |
| 13 Dec 11 | Essex & Suffolk Water | Water charges | 46.20 |
| 13 Dec 11 | Office Is | Stationery | 204.80 |
| 13 Dec 11 | Maldon District Council | dog bin | 252.00 |
| 13 Dec 11 | Maldon District Council | dog bin | 252.00 |
| 13 Dec 11 | SLCC | Annual fee | 140.00 |
| 13 Dec 11 | Friends of St Barnabas | Donation | 25.00 |
| | Enhanced Security | | |
| 13 Dec 11 | Solutions | #CCTV | 12056.40 |
| 13 Dec 11 | Streetmaster Ltd | Litter bin | 537.90 |
| 13 Dec 11 | Mrs Luckman | Deposit refund LPH | 50.00 |
| 13 Dec 11 | Mrs Rackham | Petty Cash | 100.00 |
| 23 Dec 11 | Mrs J Rackham | Salary | 919.79 |
| 23 Dec 11 | Mr T Blowers | Salary Nov/Dec | 492.66 |

Receipts

| | | | | |
|----------|-----|------------------------|---------------------|--------|
| 2 Nov 11 | Chq | Mayland Amateur Boxing | Deposit for LPH use | 50.00 |
| 7 Nov 11 | Chq | Mayland Bowls Club | Fee LPH Nov | 132.00 |
| 8 Nov 11 | Tfr | Mrs J Rackham | Petty Cash | 100.00 |

Petty Cash

| | | | | |
|-----------|------|-------------------------|------------------------|-------|
| 2 Nov 11 | Cash | Mayland Service Station | Petrol | 6.08 |
| 21 Nov 11 | Cash | Mayland Service Station | Petrol | 5.00 |
| 16 Nov 11 | Cash | All Seasons | Tyre pressure pump | 2.00 |
| 17 Oct 11 | Cash | All Seasons | Rawl plugs | 1.00 |
| 28 Nov 11 | Cash | Wickes | Ballast & Cement | 11.75 |
| 14 Nov 11 | Cash | Makro | Cleaning materials | 12.72 |
| 8 Dec 11 | Cash | Makro | Hoover & cleaning mats | 57.89 |
| 1 Dec 11 | Cash | Tesco | Biscuits for open day | 3.00 |
| 7 Dec 11 | Cash | Co-op | Wine for gifts | 20.00 |

It was noted that the petty cash owed the Clerk £20.47 for gifts.

Cllr Robinson proposed the transfer £1000 from reserves into CCTV. Cllr Pettitt seconded the proposal, all in favour. **Clerk** to action.

Budget 2012/13 a decision to set the precept was discussed; Cllr Robinson suggested reducing the original contingency amount by £44. This will allow a precept amount of £80k. This was agreed. It was also agreed to move the Bakersfield improvement fund of £1937.40

into contingency this will not alter the final figures but allow freedom to spend this money on any project should the need arise.

Grant request from the boxing club. Cllr Spires as a member of this club took no part in this item. Cllr Robinson explained that the equipment currently being used by the club is on loan. The club would like to purchase this equipment at a cost of £3285.00 they are asking this council for a contribution of £275.00 currently the organisers of the club are using their own money for insurance, training and CRB checks. It was agreed that this council will ask for a commitment from them to help us eradicate vandalism in Mayland. This council will also give them a letter of support to enable them to apply for further funding from other organisations. Cllr Duncan proposed giving a donation of £275 from the S137 fund; Cllr Pettitt seconded the proposal, all in favour, **Clerk** to action.

94. Lawling Park.

Lawling Park Councillors. A decision to co-opt a new member onto this committee will be required. Add to January agenda. **Clerk** to action.

Cllr Spires expressed his disappointment that none of the sports clubs came to the opening of the extension. ECC Cllr Rodney Bass and MDC Cllr Bob Boyce both attended.

A copy of the minutes from the November meeting has been delivered to each Councillor, Cllr Hawkes asked when the boxing club would erect a cover over the mirror. Cllr Spires advised Cllr Hawkes that a cover would be erected when funds allow.

Park Rangers. Following a discussion it was agreed that the three hours agreed by the LPC will be the maximum until the initial trial period is completed. It was also agreed that we did not need the Rangers to carry out risk assessment checks as we have a system already in place. **Clerk** to advise MDC.

CCTV. The information from the ICO regarding data protection is complicated and conflicting. We are already registered with the ICO for the existing paperwork. It was agreed that the **Clerk** will contact the ICO for advice.

CRB checks for members of staff and Cllrs. Those Councillors and staff who are already registered through other agencies will be asked to send the **Clerk** a copy of their current certificate. CRB checks will be required for the Clerk and Councillor Oatham.

Line marking paint. Cllr Spires proposed an expenditure of £350 for Duramark Dual line marking paint; Cllr Pettitt seconded the proposal, all in favour. **Clerk** to action.

Car park safety report. The school advised the Clerk that they were having problems with parents parking over the turning circle. However, since the police paid a visit to the area the parking has improved. Noted.

Play equipment quote. Repairs to the cable run and balance swing were discussed. Cllr Hawkes proposed accepting the quotation of £333.20; Cllr Duncan seconded the proposal, all in favour. **Clerk** to action.

Bakersfield play equipment quote. Add to LPC agenda. Cllr Hawkes asked why we cannot have a mix of flat swing seats and baby seat on the same two seat section of this play park. This arrangement would not be approved by ROSPA or any other safety organisation. We can only have either two flat or two baby swing seats.

Lock for extension door plus emergency break glass for internal fire door. Cllr Spires proposed purchasing the glass lock, Cllr Oatham seconded the proposal, a vote was taken, 5 yes and 1 no. motion carried. **Cllr Oatham** to action.

It was also agreed that the extension door needs a lock on the outside to coincide with the inner lock. **Clerk** to action.

95. Highways.

ECC temporary closure of The Endway. Noted

Report from Highways, platforms in The Drive. The results of the vibration test have been sent to ECC Highways. Cllr Robinson summarised the report, following a discussion **Cllr Pettitt** offered to contact Environmental Health regarding the noise element of the problem. This council has asked Highways to write to each resident concerned. **Add to January agenda.**

96. Parks & Open Spaces.

Cllr Oatham asked if we could write a press release asking residents to report of any footpaths that are no longer available to walk as they are restricted or overgrown. **Clerk** to action.

97. Village Environment

Includes: Lighting, Vandalism, Sea Wall. & Transport.

Queens Jubilee. Cllr Hawkes requests a working fund of £150. It was agreed that payments would be made on receipt of invoices. The money would be taken from Aylett's fund. This event is being organised by residents, this council will do what it can to help.

Transport. Cllr Duncan proposes that this council chooses option 1 of the 5 options currently on offer. Cllr Spires seconded the proposal, all in favour. **Cllr Duncan** will action. This will maintain the existing services provided to Mayland. From ECC.

98. Councillors Reports.

Planning Seminar, Localism. Report, Cllr Robinson attended this seminar which covered localism, spatial planning, neighbourhood plans, infrastructure planning. Consultation will take place in 2013. This council must respond to any consultation it received.

School Governors Cllr Spires reported that the pre-school were advised by the main school that parking in the main road outside was not acceptable. This council also wrote to the pre-school on this subject.

99. Correspondence.

MDC Emergency Planning. Training opportunity. It was agreed to ask Cllr Evans if she wished to attend.

MDC Garden Waste Collections. Questionnaire. **Clerk** to complete

Office for Nuclear Development. Information noted.

Communities and Local Government response to our letter supporting Leiston – Cum – Sizewell Town Council's proposal. Noted.

100. Items for January Agenda

Henry Guilder Trust Mr. M Sigg **Cllr Hawkes** to give contact details to the Clerk.

Grass cutting contract

Waste Development Consultation.

The Chairman closed the meeting at 10.17pm. The next meeting will be held on Tuesday 10th January 2012.