

MAYLAND PARISH COUNCIL
Minutes of the Parish Council meeting held on
TUESDAY 14th January 2014 at 7.34pm

Councillor Evans Chairman	Councillor Oatham
Councillor Duncan	Councillor Massenhove
Councillor Robinson	Councillor Hawkes
Councillor Spires	Councillor Pettitt
Cllr Gibson	Mrs Rackham Clerk

D.Cllr Mrs P Channer.

88. Apologies for Absence.

None.

Cllr Evans apologised for not adding the apologies from D.Cllr Mrs Channer & D. Cllr David Horner given prior to the December. Cllr Evans proposed adding those apologies to the minutes from this meeting, Cllr Massenhove seconded the proposal, all in favour. Motion carried.

89. Code of Conduct/Declaring an Interest.

None

90. Minutes.

Cllr Hawkes proposed accepting the minutes from 10th December 2013 meeting, Cllr Gibson seconded the proposal, all in favour; the minutes were signed and dated as a true record.

Public Discussion Session.

The Chairman closed the meeting at 7.37 pm to allow D. Cllr Mrs Channer to address the council. She advised the council on MDC's setting of the council tax in February, Blackwater & Crouch designated as conservation areas. Update on the Development plan and austerity measures that must be implemented by MDC.

She answered questions on Police closure of the marine unit in BOC, developers approaching many villages in the district. She also said she was not aware of Hedgehog's meeting being held on 15th January until 13th January when she was told of the meeting by a resident of Mayland. She would not be attending the meeting. She is not aware of MDC promoting any developers in Mayland.

91. Finance.

Payments & Receipts. A separate finance meeting was held prior to this meeting and all the payments & receipts were approved and are listed as follows:

Date	Payee	Payments	
		Service/supply	Gross
14-Jan-14	SLCC	Membership fees	147.00
14-Jan-14	Essex Wildlife Trust	Membership fees	40.00
14-Jan-14	A & J Lighting Solutions	Light fitting Gladwell	335.40
14-Jan-14	A & J Lighting Solutions	Street Light Main	50.40
14-Jan-14	A & J Lighting Solutions	TC Lighting Main	42.90
14-Jan-14	Friends of St Barnabas	Donation A, Tea	25.00
14-Jan-14	Clearwater	Maintenance	257.40
14-Jan-14	Letchwood Business Management	Fol advice	75.00

14-Jan-14	Mrs J Rackham	Makro purchase micro	59.99
14-Jan-14	MSJ Garwood	Removal of tree LPH	210.00
14-Jan-14	Mrs L Haywood	Deposit refund	50.00
14-Jan-14	Revenue & Customs	Tax & NI	687.00
14-Jan-14	Mrs J Rackham	Petty Cash	100.00
24-Jan-14	Mr A Kemp	Salary	50.50
24-Jan-14	Mr D Leete	Salary	75.88
24-Jan-14	Mrs J Rackham	Salary	1082.76
24-Jan-14	Mr T Blowers	Salary & Holiday pay	176.39

Receipts

10-Dec-13	Mayland Boxing Club	Fees December	189.00
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Petty Cash

05-Dec-13	Tesco	Wine for gate volunteers	29.97
18-Dec-13	The Post Office	Stamps & signed letters	49.70
17-Dec-13	Bunters Deli & One stop shop	Gift for Terry Blowers	46.39

S106 planning gain. The Clerk reported that this council had £70k unallocated from the S106 planning gain. Though there is no time limit that we have to spend the money by but obviously this money is worth less now than two years ago when we were given it. **Add to February agenda.**

92. Lawling Park.

Each Cllr has received a copy of the minutes from the November LPC meeting.

Gritting Policy. It was reported that MDC do not have a gritting policy but have a protocol which is used when bad weather requires action. We do not have the man power or the resources that would be required to carry out gritting of the car parks when required therefore this council has no alternative but to close the car parks in icy and snowy conditions. This is a direct response to an accident that occurred in 2013. We will review this decision in the spring. It was noted that many schools in the area did not have car parking facilities for the parents to use. **Clerk to notify the school and Little Nipperz.**

Mayland Village Boxing Club requested an extension be built to the LPH this will enable the boxing club to keep the ring up between bookings. They would remove it should we need it removed to accommodate a big party. A balanced discussion took place. Cllr Spires reported that since the boxing club has been in existence the vandalism in the village has decreased. The club teaches respect and ownership of the village amongst other things. We can only support such an organisation and promote it in our village. This extension would give us an extra 9 metre foot print. The internal structure can be agreed at a later date. Another Councillor thought a small second hall should be built for a community centre.

The Cllr Spires proposed this council agrees to the extension of this village hall in principle for dual function, extra space and for the boxing club to set up their ring. All communication between us is to be deemed subject to contract. Cllr Massenhove seconded the proposal, a vote was taken 6 in favour, 1 against, 2 abstained. Motion carried. **Clerk to advise boxing club.**

Signs. Cllr Spires cannot send the aerial photograph of the LPH to the graphic artist. It was agreed that Cllr Spires would use a memory stick and deliver the information. We need to get the signs ordered and delivered before the end of this financial year.
Cllr Spires to action.

Cllr Massenhove apologised and left the meeting at 9 pm

93. Planning.

Consideration of applications for the council to make comment to the Planning Authority.

HOUSE/MAL/13/01088. Erection of a single storey rear and side extension with pitched roof. 63 Bramley Way.

9 Objections. Removal of garage which is attached to neighbour's garage, no parking.

FUL/MAL/13/01174. Erection of 5 No dwellings comprising 2 No four bed units and 3 No two bed units. Land adjacent Laingsmead Farm Steeple Road Latchingdon.

9 Objections. Too close to the junction of Steeple Road and The Drive, it will cause traffic congestion. Out of keeping with neighbouring houses as these houses are small, outside settlement boundary.

Planning decisions made by the local Planning Authority.

FUL/MAL/13/00982. Erection of tack & feed room and two stables on field.

Land Adjacent 10 Mill Road Mayland Essex

Approved

HOUSE/MAL/13/00961. First floor side extension over garage, 20 Bakersfield The Drive Mayland.

Refused

HOUSE/MAL/13/01028. Proposed rear two storey extension, rear single storey extension and new position of the existing conservatory.

34 The Drive Mayland.

Approved

FUL/MAL/13/00870. Proposed replacement barn. Firth View Steeple Road Mayland

Approved

OUT/MAL/12/00452. Application for 60 bed single storey nursing home for frail elderly people in the later stages of dementia. Land At Junction Of Steeple Road And Mill Road Mayland Essex

Approved. S106 Agreement finalised.

FUL/MAL/13/00602. Continue use of existing domestic annexe as a separate residential unit of accommodation. The Old Vicarage Mayland Hill Mayland Refused.

All above decisions noted.

94. Highways.

Cllrs reported the following: Outside 1 Bakersfield and outside 5-7 Bakersfield road repairs breaking up and need attention.

West Avenue/Imperial Avenue junction. Reported previously concrete slab protruding in roadway. No action taken so far.

Nipsells Chase between Wembley Avenue/Princes Avenue outside number 73. Bad dip across the road. This has been looked at before but it appears to be getting worse.

North Drive opposite number 42 loose concrete near kerb.

Mud on road, outside 16 Orchard Avenue caused by vehicles parking on grass.

The hedge in the layby in The Drive near the school is overgrown and causing problems to people trying to walk on the path. **Clerk** to action.

95. Parks & Open Spaces. MNR, Cardnells & Everetts.

Cllrs report of any problems and actions that maybe required in any other of the Council's POS.

Hedge at Cardnell's Residents request. We need further information from the resident. What height does he want the cut hedge to be and written signed confirmation that all the residents concerned agrees to pay for this work to be carried out. **Clerk** to action.

Gladwell Walk registration. **Add to February agenda.**

Cherry Alley fence update. A letter has been sent to the resident. Cllr Gibson said she would speak to them to confirm they are aware that the chain link fence will be removed in February.

Tree Survey quotes. **Add to February agenda.**

96. Village Environment

Includes: Lighting, Vandalism, Sea Wall, Transport Parish plan.

Cllrs report the following:

Sea Wall. Letter from John Whittingdale, OBE MP. Noted.

Nipsells Chase. The enquiry will now take the form of a hearing and will be held on 31st July 2014 in the Henry Samuel Hall. The hearing will be advertised.

Street Light out in Imperial Avenue at the junction of Promenade. **Clerk** to report.

Parish Plan. Each Cllr had been given a copy of this document prior to the meeting and discussed a couple of minor changes. Cllr Evans proposed accepting the outline village plan based on survey results which will be published. Cllr Hawkes seconded the proposal, all in favour. **Clerk** to action.

97. Retention of documents.

A decision to agree a length of time emails should be kept by the Clerk. Following a discussion Cllr Pettitt proposed accepting the policy, Cllr Gibson seconded the proposal, all in favour, motion carried. **Clerk to add to RA folder.**

A date for a Fol course was discussed. **Clerk** will email Councillors with the date.

98. Agenda items.

S.106 Expenditure.

The Chairman will propose closing the meeting to the press and public to discuss confidential business. Public Bodies (Admission to meetings) Act 1960.

99. Correspondence.

The council made a decision with reference to this correspondence.

100. Staff issues.

The council agreed to advertise the position of groundworker.

The Chairman closed the meeting at 10.05 pm

The next meeting of the full council will be held on Tuesday 11th February 2014