

MAYLAND PARISH COUNCIL
Minutes of the Parish Council Meeting
 Held at the **LAWLING PARK HALL** on
TUESDAY the 12th July 2011 at 7.36pm
Present

Councillor Robinson Chairman	Councillor Oatham
Councillor Hawkes	Councillor Evans
Councillor Massenhove	Councillor Lund
Mrs Rackham (Clerk)	

Mr A Duncan Transport Representative & three members of the public.

27. Apologies for Absence

Cllr Spires

28. Code of Conduct Declaring an Interest.

Councillor Hawkes item 33. Lawling Park

29. Minutes of the Parish Council meeting held on 14th June 2011

Cllr Hawkes proposed accepting the minutes from Tuesday 14th June, Cllr Evans seconded the proposal. The minutes were signed and dated as a true record, all in favour.

30. Public Discussion Session.

The Chairman closed the meeting at 7.39 pm to allow the public to address the council.

Issues raised included parking in Imperial outside the shops. Transport report. The meeting was reconvened at 7.56 pm

The Chairman proposed moving item 34 Highways forward. All agreed. For ease Highways will be minuted in its original place on the agenda.

31. Planning.

Request to support Leiston-cum-Sizewell, New planning guidance. They would like any large development be discussed by the developer with the relevant parish or town council and help with the large amount of paperwork that accompanies large developments such as wind farms, power stations, supermarkets etc., The Chairman summarised the information and this council agreed to support the request by Leiston-cum- Sizewell. **Clerk** to action.

Consideration of applications for the council to make comment to the Planning Authority.

HOUSE/MAL/11/00538. Proposed garage. 40 West Avenue, Mayland Essex.

6 Objections. Out of keeping, visual impact, too close to boundary, in front of adjacent buildings.

FUL/MAL/11/00379. Variation of condition 2 of FUL/MAL/07/00638. To change 1.8MH brick walls to 1.8MH close boarded fence with concrete bollards serving plots 13-15 (inc) and plots 6-9 (inc). 36, 38, 40,48,50,52 Teal Avenue Mayland.

6 Objections. Keep to original plan, wooden fence is no substitute for a brick wall; it would lessen appearance of the site. Bollards are not suitable and would be subject to vandalism. Brick walls are sustainable in the long term and will not need maintenance.

FUL/MAL/11/00469 PP-01499009. Erection of 2 no. semi-detached chalet dwellings to replace the existing single chalet bungalow. 43 West Avenue, Mayland.

6 Objections. It is this council's policy to resist 2 houses on a single plot for the following reasons. Effect on infrastructure and services, gradual erosion of open character of the village.

Planning Decisions made by the Planning Authority.

None

Appeals

None

32. Finance.

Payments, petty cash & receipts. Cllr Massenhove proposed accepting the payments, petty cash and receipts; Cllr Lund seconded the proposal, all in favour. All are listed below:

Payments

21 Jun 11		Mr J Oatham	Scaffolding barrier repairs	35.00
12 Jul 11		MSJ Garwood & Son	Pitch maintenance	849.98
12 Jul 11		MSJ Garwood & Son	Grass cutting	1364.02
12 Jul 11		Maldon District Council	Repair swing Bakersfield	84.90
12 Jul 11		RCCE	Membership fees	80.00
12 Jul 11		A & J Lighting	TC light maintenance	18.00
12 Jul 11		A & J Lighting	Street Lighting Maintenance	42.07
12 Jul 11		Mrs J Rackham	Petty Cash	100.00
25 Jul 11		Mrs J Rackham	Salary	919.59
25 Jul 11		Mr T Blowers	Salary	176.01
25 Jul 11		Mr D Hawkes	Salary	264.76

Receipts

6 Jun 11	Chq	Mayland Bowls Club	Fees June	132.00
6 Jun 11	Chq	Mr S Houghton	Hire of LPH	54.00
6 Jun 11	Chq	Mr S Houghton	Deposit fee for LPH	50.00
29 Jun 11	Chq	Mayland Village FC	Fees for end of Season	188.00
13 Jun 11	DC	Maldon District Council	Hire of LPH	185.00

Petty Cash

			July 2011	
10 May 11		Freshways	Cleaning materials	7.10
7 Jun 11		Mayland Service Station	Petrol	6.14
17 May 11		Mayland Service Station	Petrol	6.22
16 May 11		Post Office Ltd	Stamps	15.00
5 Jul 11		Post Office Ltd	Stamps	28.68

Cllr Hawkes proposed the Chairman and Cllr Evans as cheque signatories, Cllr Oatham seconded the proposal. All relevant forms were distributed. **Clerk** to action.

33. Lawling Park.

Each Councillor has received a copy of the June minutes. Further meetings will be incorporated into the Parish Council meeting.

CCTV. Tenders. The Chairman opened the bids, 5 in total. The information was given to the **Clerk** to ascertain that the relevant documents were included. They will then be passed to Cllr Oatham for his view on the tenders. Whilst he is a CCTV installer he has not bid for this contract.

Cllr Massenhove gave his apologies and left the meeting at 9 pm

Lawling Park Hall. It was reported that a letter has been received from the contractor stating the final cost to complete the work and a completion date. The final cost being £12229.10 the work to be completed week commencing 22nd August 2011. This letter was discussed fully. Cllr Hawkes proposed we agree to the final expenditure, Cllr Evans seconded the proposal; this was providing we have a signed agreement highlighting the final amount and a guaranteed finishing date. The work and costs of all snagging to be included in the final amount. All equipment installed to be tested and witnessed by Councillors. A vote was taken, 4 yes 1 no. Motion carried. The **Clerk** will produce the agreement and send it to the Chairman and Cllr Massenhove for their views and possible amendments to the document.

Emergency Powers sub-committee. The forming of this sub-committee was noted and agreed. The alterations to the Financial Regulations have been made.

Hire costs. Cllr Spires had produced a comparison table from local council's charges. This was discussed by this council the Chairman proposed the following hire charges. Cllr Lund seconded the proposal, all in favour.

Men's football	£38 per match	Non-residents	£76
Junior football	£16 per match	Non-residents	£35
Mini soccer	£16 per match	Non-residents	£35

These charges include marking of pitches, grass cutting and use of the changing facilities.

There will be a £50 deposit for the hire of the changing rooms to ensure the keys are returned promptly and no damage caused to the facilities and a £50 deposit as previously advised to cover any extra litter picking required following matches.

Flood light charges	£6 per hour	Non-residents	£12
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The cost of hiring the tennis courts by residents and Mayland Netball Club will be added to the **August agenda Clerk** to action.

Businesses and private users of the hall who wish to use the changing facilities will be charged £10 per session in addition to the hire of the hall charges.

Correspondence from Mayland Village FC. Most of the questions raised by the club have been discussed and agreed previously at this meeting. **Clerk** to advise club.

34. Highways.

Cllrs reported a split in the concrete road in The Drive between Wembley Avenue and Katonia Avenue. This has been repaired previously but the repair has failed. **Clerk** to action.

Transport Tenders. Circulated documents. The information was noted and comments collated sent to ECC.

Parking issues in Imperial Avenue opposite the shops. The letter from a resident was discussed. It was agreed to support the request and to apply to ECC Highways for yellow lines on the same side of the road as the shops. It was also agreed to ask Highways to suggest other methods of parking restraints that maybe used in this area. **Clerk** to action.

Platforms in The Drive. It was reported that the vibration studies will be carried out on 13th & 14th of July. It was also requested that the manhole cover outside 82/84 be inspected as Mr Vale from ECC Highways has previously noted how noisy it is. **Clerk** to action.

35. Parks & Open Spaces.

Gladwell Walk. We have received a complaint from a resident that a tree is causing damage to his garage. Also a tree is blocking the path. A quotation was received. Following a discussion the Chairman proposed accepting the quotation to cut and remove the damaged trees of £130 Cllr Hawkes seconded the proposal, a vote was taken, 4 yes and 1 no, motion carried. **Clerk** to action

36. Village Environment

Incudes: Lighting, Vandalism & Sea Wall.

Children have been playing golf in the park and hitting the balls up the skate park ramps. Some other children have been hit by the balls. This has been reported to the police.

Lighting. The contract expires in August. This council is happy with the current contractor, Cllr Hawkes proposed signing a 5 year contract, Cllr Evans seconded the proposal, all in favour. **Clerk** to action.

The Chairman has agreed to attend the DHGPC meetings in Cllr Spires absence.

37. Correspondence.

EALC. Data Protection. A decision to register will be required. It was noted that we are waiting further guidance from NALC/EALC. **Add to August agenda.**

38. Personnel Report.

Gift for Mrs Serjeant. Following a discussion it was agreed to get a gift voucher for £30 plus a bunch of flowers and a thank you card.

Vacancy. It was noted that no applicants applied for the position of cleaner of the Lawling Park Hall and changing rooms. It was agreed to offer the position to Mr Blowers our current ground worker at the hourly rate of £7.82 per hour. A new job description will be required. **Clerk** to action

39. Items for Agenda

Fields in Trust. Village sign. Order Duramark

Meeting closed at 10.15

The next meeting is on Tuesday 9th August 2011