

**MAYLAND PARISH COUNCIL**  
**Minutes of the Parish Council meeting held on**  
**TUESDAY 8<sup>th</sup> October 2013 at 7.38pm**

|                           |                   |
|---------------------------|-------------------|
| Councillor Evans Chairman | Councillor Oatham |
| Councillor Duncan         | Councillor Gibson |
| Councillor Robinson       | Councillor Hawkes |
| Mrs Rackham Clerk         |                   |

**45. Apologies for Absence**

Councillors Massenhove, Spires and Pettitt.

**46. Code of Conduct Declaring an Interest.**

No interests were declared.

**47. Minutes of the meeting held on Tuesday 6<sup>th</sup> August, 27<sup>th</sup> August & 24<sup>th</sup> September 2013**

Cllr Gibson proposed accepting all three sets of minutes, Cllr Duncan second the proposal, all in favour. The minutes were signed and dated as a true record.

**48. Public Discussion Session.**

No members of the public attended the meeting.

**49. Finance.**

**Accounts. 2012-2013.** External Auditors Report. The auditor found the accounts to be in good order. Cllr Hawkes proposed accepting the report; Cllr Robinson seconded the proposal, all in favour motion carried.

All payments and receipts will be presented to the council. All payments and receipts from September and October were agreed, all cheques signed, verified and are listed below.

| <b>September</b> |  | <b>Payments</b>          |         |
|------------------|--|--------------------------|---------|
| Date             | Payee                                  | Service/supply           | Gross   |
| 17.09.13         | Mrs J Rackham                          | Norton Security          | 64.99   |
| 17.09.13         | Information Commissioner               | Data protection register | 35.00   |
| 17.09.13         | Webb-Tech                              | Computer repair          | 120.00  |
| 17.09.13         | Brown Brothers Distribution Ltd        | Gravitex White           | 19.80   |
| 17.09.13         | Brown Brothers Distribution Ltd        | Gravitex Black           | 118.80  |
| 17.09.13         | Cummins & Jennings Ltd                 | Green paint              | 31.20   |
| 17.09.13         | Office Is                              | Printer Ink Parish Plan  | 35.94   |
| 17.09.13         | MSJ Garwood & Son                      | Grass Cutting            | 1225.92 |
| 17.09.13         | A & J Lighting                         | Street Light Maint       | 50.40   |
| 17.09.13         | A & J Lighting                         | TC Lighting Main         | 35.75   |
| 17.09.13         | Maldon District Council                | Park Rangers July        | 104.26  |
| 17.09.13         | Maldon District Council                | Park Rangers August      | 104.26  |
| 17.09.13         | Reliable Fire Protection Services Ltd. | Service Fire equip       | 234.94  |
| 17.09.13         | Reliable Fire Protection Services Ltd. | Service Fire equip       | 150.47  |
| 25.09.13         | Mr T Blowers                           | Salary Sept              | 198.63  |
| 25.09.13         | Mr D Leete                             | Salary Sept              | 308.17  |

|          |               |             |         |
|----------|---------------|-------------|---------|
| 25.09.13 | Mrs J Rackham | Salary Sept | 1037.10 |
|----------|---------------|-------------|---------|

**October****Payments**

| Date      | Payee                   | Service/supply      | Gross   |
|-----------|-------------------------|---------------------|---------|
| 08-Oct-13 | Maldon District Council | Ranger fees         | 104.26  |
| 08-Oct-13 | Maldon District Council | Play equip repairs  | 444.00  |
| 08-Oct-13 | MSJ Garwood             | Grass Cutting       | 1073.62 |
| 08-Oct-13 | MSJ Garwood             | Marking out pitches | 304.44  |
| 08-Oct-13 | A & J Lighting          | Street Lighting     | 50.40   |
| 08-Oct-13 | A & J Lighting          | TC Lighting         | 42.90   |
| 08-Oct-13 | Se-al                   | Drain cover         | 37.49   |
| 08-Oct-13 | PKF Littlejohn          | Audit fees          | 480.00  |
| 08-Oct-13 | Rigby Taylor            | White line paint    | 186.00  |
| 08-Oct-13 | Revenue & Customs       | PAYE                | 650.20  |
| 25-Oct-13 | Mr T Blowers            | Salary              | 107.52  |
| 25-Oct-13 | Mr D Leete              | Salary              | 180.07  |
| 25-Oct-13 | Mrs J Rackham           | Salary              | 907.50  |

**Receipts**

|           |                         |                  |          |
|-----------|-------------------------|------------------|----------|
| 02-Sep-13 | Maldon District Council | 1/2 year Precept | 40000.00 |
| 17-Sep-13 | Mayland Boxing Club     | Fees September   | 202.00   |
| 17-Sep-13 | Mrs Haywood             | LPH Hire fee     | 35.00    |

Filing Cabinet. Cllr Robinson proposed buying a double door cabinet with four drawers would be purchased at a cost of £230 + vat Cllr Gibson seconded the proposal. All in favour. Cllr Oatham requested time to look for a second hand cabinet. It was agreed as long as the second hand unit was as good as new and that the seller would invoice the council. The **Clerk** will wait until Monday before purchasing the new cabinet.

Local Council's explained. Following a discussion it was agreed not to purchase this book. The second part of this publication includes new Standing Orders. **Add Standing Orders to November agenda.**

**50. Lawling Park.**

Each Cllr has received a copy of the minutes from the August LPC meeting.

CCTV. Report. Nothing to report.

Signs. A decision to purchase the photograph from Google was discussed Cllr Duncan proposed accepting the purchase at an expenditure of £250 + vat, Cllr Gibson seconded the proposal, all in favour. **Clerk to action.** As we are a non-profit organisation we may get a reduced price.

Both the Clerk and Cllr Hawkes reported that a resident had complained about golfers using the park to practise. The same resident complained about a power glider being used on the park. It was agreed that this is something the Rangers could deal with as this council doesn't have the funds or the manpower to police the park every day.

**51. Planning.****Planning Inspectorate.**

Definitive Map Modification No. 528 (Restricted Byway 17 Mayland, Maldon District) Order 2012. Statement of Case. For information.

**Draft Local Development Plan 2014-2029**, following a discussion **Cllr Robinson** agreed to formulate this council's views and send them to the Clerk to send to MDC.

**Permitted Development Rights. Add to November agenda.**  
**Consideration of applications for the council to make comment to the Planning Authority.**

**FUL/MAL/13/00822 PP-02835563.**

Revised application following refusal (13/00091) New Barn Style Dwelling Little Ashtree Farm Steeple Road. Mayland.

6 Objections, outside settlement boundary.

**HOUSE/MAL/13/00828.** Erect two storey side extension and single storey rear extension and install balcony at first floor at rear. 133 Imperial Avenue Mayland.

3 Objections, overdevelopment of site, 3 No objections. The Chairman used her casting vote No objections.

**FUL/MAL/13/00871.** Demolition of structurally defective detached bungalow and erection of a new 3 bedroom detached bungalow with integral garage. Green Lea, 55 Imperial Avenue Mayland.

4 No objections, 2 objections, height of roof, out of character over development of site, building line, not enough parking.

**HOUSE/MAL/13/00758.** Extend time limit for implementation: two storey side extension and proposed first floor with new roof surface. Klaxons, Balmoral Road, Mayland. **This application arrived when the council was in recess, too late to respond.**

**OUT/MAL/13/00800 PP-02672401.** Replacement dwelling, Heather House, Steeple Road Mayland. **This application arrived when the council was in recess, too late to respond.**

**Planning decisions made by the local Planning Authority.**

The following decisions were noted.

**FUL/MAL/13/00627.** 2 No. new self-build chalet bungalows on vacant site

Land South Of Bartlett Close Mayland Essex

Refused

**FUL/MAL/13/00254.**To construct two storey residential dwelling to side of main house within its own boundary.

Whispering Trees Mayland Green Mayland Essex

Refused

**HOUSE/MAL/13/00618.**Replacement windows and doors to front and rear elevations at ground and first floor level enclose porch and replace metal railings with glass balustrade to the balcony at first floor level. Esplanade House Esplanade Mayland  
Approved

**52. Highways.**

Cllrs reported that part of the pavement outside number four Wembley Avenue has been damaged. **Clerk** to action.

Nipsell Chase speed bumps. A resident has complained that the speed bumps have caused damage to his tyres in the 18 months that he has lived in Nipsells Chase.

None of the Councillors who live on Orchard Estate have experienced problems of this nature. However, it was agreed to ask Highways to investigate the problem. **Clerk** to action.

### **53. Parks & Open Spaces. MNR, Cardnells & Everetts.**

Cllrs report of any problems and actions that maybe required in any other of the Council's POS.

Hedge at Cardnell Brothers. The hedge is our responsibility and has completely blocked the footpath. The Chairman proposed accepting the quote of £205 + vat; Cllr Gibson seconded the proposal, all in favour. **Clerk** to action.

MNR. Buckthorn bushes. It was agreed that we would request twelve shrubs for planting in the MNR. They are not like Blackthorn bushes and will not overrun the area. **Clerk** to action.

Registering Gladwell Walk. Gladwell Walk belongs to this council and has been maintained since 1991. Following a discussion no reason was found to justify an unending expenditure. The council's solicitor did not give a final cost to registering the land. It was agreed that the **Clerk** would contact the solicitor again requesting a much clearer indication of costs before we can agree this expenditure and the likelihood of success.

### **54. Village Environment**

Includes: Lighting, Vandalism, Sea Wall, Transport Parish plan.

Cllrs reported Grange Avenue lights were not working.

Purchase of Scaffold Tower. The tower is more expensive than previously thought. Cllr Oatham proposed a revised expenditure of £242 + vat Cllr Gibson seconded the proposal, all in favour. **Clerk to action.**

An update on the sea wall path repairs. Nothing new to report.

Parish Plan. It was agreed to collate the information into a published document will be required. **Cllr Robinson to liaise with Cllr Spires.**

### **55. Circulated Documents.**

**Surveillance Camera Code of Practise** A decision to adopt this as part of our Data Protection Policy was discussed. The Chairman proposed adopting Surveillance Camera Code of Practise into our CCTV policy. Cllr Hawkes seconded the proposal. All in favour. **Clerk to action.**

Section 137 of the Local Government Act 1972. Noted

Unauthorised Parking on Private Land. Noted.

### **56. Councillors Reports**

DHGPC. Each Cllr had received a copy, contents noted.

### **57. Correspondence**

Southend Airport Consultation. Noted.

**CPRE** Invitation. Noted

Residents Letter to Hedgehog. It was reported that various residents had emailed or wrote to Hedgehog but not had any replies.

**MDC.** Change of Monitoring Officer. Noted

### **58. Insurance Claim.** Katonia Avenue car park.

The Chairman closed the meeting to the press and public. **This item is in red and is not for general publication and will be removed from the minutes before such publication.**

**59. Agenda items.**

Those items already mentioned within these minutes.

The Chairman closed the meeting at 9.55pm

The November meeting will be held on Tuesday 12<sup>th</sup> November.