

**MAYLAND PARISH COUNCIL**  
**Minutes of the Parish Council Meeting**  
 held at the **LAWLING PARK HALL** on  
**Tuesday 9<sup>th</sup> September 2014 at 7.35 p.m.**

**Present**

Councillor Evans Chairman	Councillor Duncan
Councillor Massenhove	Councillor Spires
Councillor Hawkes	Councillor Oatham
Councillor Gibson	Mrs Massenhove (Clerk)

**54. Apologies for Absence**

Cllr Robinson, Cllr Pettitt.

**55. Code of Conduct Declaring an Interest**

None.

**56. Minutes of the meeting held on Tuesday 2<sup>nd</sup> September 2014**

Cllr Duncan proposed accepting the minutes from the 2<sup>nd</sup> September meeting. Cllr Spires seconded the proposal, all in favour. The minutes were signed and dated as a true record.

**57. Public Discussion Session**

No residents were present.

**58. Finance**

All payments and receipts were presented to the council. The Chairman proposed accepting both the payments and receipts. Cllr Spires seconded the proposal, all in favour. The cheques were signed and are listed below: -

Date	Payee	Payments	£ Gross
09-Sep-14	Jennifer Rawlings	Deposit Refund	50.00
09-Sep-14	Mrs A Hawkins	Deposit Refund	45.00
09-Sep-14	Maldon District Council	Park Ranger Services, July	213.55
09-Sep-14	EALC	Essex Equals 20 Course	395.00
09-Sep-14	Information Commissioner	Data Protection Registration	35.00
09-Sep-14	RBL Poppy Appeal	Wreath	17.00
09-Sep-14	A&J Lighting Solutions	Street Lighting Maintenance	50.40
09-Sep-14	A&J Lighting Solutions	Tennis Court Lighting Maint.	42.90
25-Sep-14	All Staff Payments	Staff Wages	1076.46
30-Sep-14	HMR&C	Tax & NI	513.74
09-Sep-14	Kompan Ltd	Baby Swings	9610.80
09-Sep-14	MSJ Garwood & Son	Grass Cutting to 26th August	1276.94
09-Sep-14	MSJ Garwood & Son	Football Pitch Marking	264.47
09-Sep-14	Office Is Ltd	Stationery	135.02
09-Sep-14	BT	Line Rental and Calls	28.38
			<b>13,754.66</b>

<b>Receipts</b>			
Date	Received from	Description	£ Gross
21-Aug-14	Aylett's Charitable Trust	Donation	41.50
21-Aug-14	Debs Fitness	August Hall Fees	91.00
21-Aug-14	M J Rawlings	Hall Hire and Deposit	80.00
21-Aug-14	Various Residents	Tennis Fees	65.00
02-Sep-14	Debs Fitness	September Hall Fees	91.00
02-Sep-14	Boxing Club	Sept/Oct Hall Fees	315.00
02-Sep-14	Mayland Village Fete Committee	Hall Hire and Deposit	92.00
02-Sep-14	Mayland Village Fete Committee	Hall Hire	42.00
			<b>817.50</b>

<b>Petty Cash</b>			
Date	Payee	Service/supply	£ Gross
26-Aug-14	Symantec Store	Norton 360 1yr Subscription	64.99
			<b>64.99</b>

## 59. Planning

### Correspondence from MDC's Planning Services

Breach of condition on approved planning permission – The Chairman summarised the contents of a letter from MDC stating that an investigation by the Planning Enforcement section has commenced. The Parish Council will respond to this letter requesting that conditions are met before building work is allowed to commence.

### Consideration of applications for the council to make comment to the Planning Authority

**FUL/MAL/14/00750** Pair of identical one and half storey detached dwellings with associated external works

Plot Between 8 & 16 Promenade

7 Objections - No surface water should be discharged onto the public footpath, there is insufficient parking, the proposed development would appear cramped and out of character. The Parish Council will request that this application goes to committee with regard to the builder's unwillingness to comply with a condition on a previous approved planning application.

### Planning decisions made by the local Planning Authority

#### **OUT/MAL/14/00130** Mayland

Repositioned/replacement workshop with some matters reserved

Manspeed Sunnyside Grange Avenue

Approved

**HOUSE/MAL/14/00421** Two-storey, hipped roof side extension with the inclusion of a single-storey pitched roof rear extension and pitched roof dormers to the front and rear (Resubmission)

9 Nipsells Chase

Approved

### Appeal decisions made by the local Planning Authority

**FUL/MAL/13/00822 APP/X1545/A/14/2217650** Little Ashtree Farm, Steeple Road

Revised application following refusal (FUL/MAL13/00091) new barn style dwelling.

Appeal Dismissed

Councillors discussed the issue of meeting dates falling such that planning responses to MDC are delayed. It was suggested that affected planning applications are highlighted to councillors so that additional meetings may be held if considered necessary. Clerk to alert councillors as required.

**59. Lawling Park Committee** Including Bakersfield, Lawling Playing Field & Dog Walk Area

The baby swings have been installed and are in use, however they have already had to be unwound from their frame following misuse. CCTV footage was checked, but revealed nothing.

**60. Neighbourhood Plan Committee**

The appointment of Cllr Duncan and Cllr Massenhove to the Neighbourhood Plan Committee at the previous parish council meeting was noted. The Chairman proposed that all councillors present who are not yet members of the NP committee, i.e. Cllr Oatham, Cllr Hawkes and Cllr Gibson, be elected onto it. This is so that councillors can be called upon to attend Neighbourhood Plan meetings when required, so ensuring that these smaller meetings are always quorate. Cllr Massenhove seconded the proposal, all in favour.

**61. Highways**

Overgrown shrubs along Steeple Road between The Drive and Nipsell's Chase require attention. **Clerk** to contact Highways.

Two areas of Nipsell's Chase require repair – there is a crack in the road near no. 73, and the road is breaking up along just before the junction with Orchard Drive. **Clerk** to contact Highways.

Parking on double yellow lines is causing problems on the first bend in Bramley Way, particularly in the evening. **Clerk** to contact South Essex Parking Partnership.

It was noted that the congestion around the bus stop near the shops in Imperial Avenue has been reported to ECC, an enquiry number has been allocated and the issue is being investigated.

It was noted that the footpath at Nipsell's Chase is now designated as a restricted byway of 3.5m width. Councillors wish to know if there is a time limit for removal of the gate. **Clerk** to contact ECC legal department.

**62. Parks & Open Spaces** Including George Cardnells Memorial Field, Everitt Brothers Memorial Park & Mayland Nature Reserve.

**Cllr Oatham** offered to repair the map at the nature reserve.

Park Benches – It was unclear if there is a budget for these. **Clerk** to investigate.

**63. Village Environment** Including Lighting, Vandalism, Sea Wall, Transport

Cllr Massenhove reported that he has contacted our community police officer to arrange to discuss how to deal with the current wave of anti-social behaviour.

It was noted that, in addition to the broken lamp top in Bakersfield, the supporting column is loose. Clerk to obtain quote for repairs.

**64. CCTV**

A second quote for upgrading the CCTV is required. **Clerk** to confirm specification with Cllr Oatham before obtaining quote.

**65. Office and Training**

The Parish Council's e-mail and telephone services were discussed in respect of current issues with our e-mail address and the potential move of the clerk's office to the Lawling Park Hall. Cllr Massenhove proposed setting up payment to keep the Parish Council's e-mail address for the present and also finding out the cost of installing a phone line at the hall. Cllr Spires seconded the proposal. All in favour. A

direct debit instruction was signed in order to maintain our current e-mail address. **Clerk** to obtain quote for phone line installation. In response to a request from the Clerk, the Chairman proposed that the clerk attend a new clerks' training day. Cllr Gibson seconded the proposal. All in favour. **Clerk** to make booking.

**66. Items for Next Agenda**

Appointment of councillors to the Neighbourhood Plan Committee.  
Park benches.  
Councillor training.

**The Chairman closed the meeting at 9.20 p.m.**

**Date of next meeting, Tuesday 14<sup>th</sup> October.**