



Minutes
of the meeting of
MAYLAND PARISH COUNCIL
held in the Lawling Park Hall
on 11th April 2017
at 7.07 p.m.

Present: Cllr Evans (Chairman) Cllr Gibson
Cllr Bush Cllr Oatham
Cllr Duncan Cllr Massenhove

Clerk: Mrs J Massenhove

In attendance: D Cllr Michael Helm

Prior to the start of the meeting, Cllr Bush signed his Declaration of Acceptance of Office.

250. Apologies for Absence

Apologies were received from Cllr Spires.

251. Declarations of Interests

Cllr Gibson declared an interest in item 254, Planning, FUL/MAL/16/00445, as she is a friend of the applicant.

252. Minutes of the Previous Meeting

Cllr Duncan proposed accepting the minutes of the meeting held on 14th March 2017. Cllr Gibson seconded the proposal, all in favour. The minutes were signed and dated as a true record.

Cllr Duncan proposed accepting the minutes of the extraordinary meeting held on 28th March 2017. Cllr Oatham seconded the proposal, all in favour. The minutes were signed and dated as a true record.

253. Public Discussion

Essex Wildlife Trust's representative sent apologies as he was unable to attend the meeting due to family illness.

D Cllr Helm reported that planning permission for two bungalows in Princes Avenue [FUL/MAL/17/00138] has been approved by the South Eastern Area Planning Committee; there are insufficient grounds for officers to defend a refusal.

254. Planning

The following decisions made by the local Planning Authority were noted: -

- FUL/MAL/16/01492
Proposal for a replacement dwelling to re-establish the street frontage along Sea View Parade.
Land South East Of Harlow Sailing Club Sea View Parade Mayland Essex
APPROVE

The following appeals against MDC's decision to refuse planning permission were noted. No additional comment to the Planning Inspectorate, nor any amendment to the council's previous representation, was considered necessary:-

- FUL/MAL/16/00445 APP/X1545/W/17/3168271
Construction of a one bedroom bungalow
Land Adjacent Whispering Trees Mayland Green Mayland Essex

- HOUSE/MAL/16/01403 APP/X1545/W/17/3170414
Change of use of existing detached barn/store for residential use as an annex.
Yeomans 12 Mill Road Mayland Essex

D Cllr Helm left the meeting at 7.15 p.m.

255. Finance

Councillors received a list of all payments and receipts. Cllr Massenhove proposed approving them subject to resolving a plumbing issue. The Chairman seconded the proposal, 5 in favour; 1 object, motion carried. Cllr Oatham wished his objection to the pension contributions payment to be noted.

The approved payments and receipts are listed below: -

End of Year 2016-17: -

PAYMENTS

Date	Payee	Service/supply	£ Gross
31-Mar-17	MSJ Garwood	Aerate & roll pitches	257.50
31-Mar-17	MSJ Garwood	Grass cutting to 15-3-17	654.46
31-Mar-17	DCK Beavers Ltd	VAT partial exemption calcs	900.00
31-Mar-17	Henry Samuel Hall	Hall hire (during LPH closure)	18.00
			1,829.96

RECEIPTS

Date	Received from	Description	£
28-Mar-17	HM Revenue & Customs	Reclaimed VAT, July - December	4,114.90
31-Mar-17	Essex County Council	Grant for flooding schemes	32,376.00
			36,490.90

April 2017: -

TRANSFERS

Date	From	To	£
04-Apr-17	Deposit Account	Community Account	10,000.00
10-Apr-17	Deposit Account	Community Account	10,000.00
			20,000.00

PAYMENTS

Date	Payee	Service/supply	£ Gross
11-Apr-17	Rigby Taylor	Pitch marking paint	186.00
11-Apr-17	Ernest Doe & Sons Ltd	Sprayer and weed killer	108.93
11-Apr-17	Eastern Building Services	Works to Lawling Park Hall	40,692.00
11-Apr-17	Essex Playing Fields Association	Membership & competition entry	40.00
11-Apr-17	Fire Protection Shop	Batteries, signs, extinguishers & stands	166.85
11-Apr-17	PRS for Music	Music licence	78.16
11-Apr-17	Essex Association of Local Councils	EALC/NALC affiliation fees	663.38
11-Apr-17	BW Plumbers Limited	Plumbing works to Lawling Park Hall	264.00
11-Apr-17	Mrs J Massenhove	Petty cash	77.82
11-Apr-17	Essex Pension Fund	Pension contributions, April	384.42
25-Apr-17	MPC Staff	Staff wages	1,702.94
11-Apr-17	Mr L Moore	Tree cutting etc., C/Alley & G/well Walk	750.00
			45,114.50

RECEIPTS

none

PETTY CASH

Date	Payee	Service/supply	£ Gross
01-Apr-17	Edwards Standpipes	Lockable tap cover	57.24
04-Apr-17	Screwfix	Paint brushes etc.	17.09
10-Apr-17	Wickes	Padlock	3.49
			77.82

Bank statements and reconciliations were signed by Cllr Gibson. Verification of the bank reconciliations was noted.

Quarterly Accounts – The Chairman proposed accepting the accounts for January to March 2017. Cllr Massenhove seconded the proposal. 5 in favour; 1 object, motion carried.

The new National Living Wage rate of £7.50 from 1st April 2017 was noted.

Cllr Gibson proposed agreeing payment by direct debit to our new electricity supplier for supplies to the Lawling Park Hall and to the tennis courts. Cllr Massenhove seconded the proposal. All in favour. The Chairman and Cllr Massenhove both signed the direct debit instruction. Clerk to forward this to our supplier.

It was agreed to hold an extraordinary meeting to discuss staff pay and pension matters. This is to be held on Thursday 27th April.

256. Hall Extension/Refurbishment

Fire Risk Assessments – All members had received an e-mailed copy of a fire risk assessment for both the main hall. Cllr Oatham proposed accepting the documents. Cllr Duncan seconded the proposal. 5 in favour; 1 abstained, motion carried. It was noted that this is an interim risk assessment ahead of the hall becoming available to hirers from 18th April. A fire RA for the entire building is to be carried out on completion of the extension.

It was suggested that no further hall bookings are taken until after hire fees and related matters have been agreed by the Lawling Park Committee.

257. Clerk's Report

Each Councillor has received an update on matters from the previous meeting.

It was noted that land registration information has yet to be reviewed. Clerk to forward this information to Cllr Massenhove.

258. Lawling Park Committee including Bakersfield, Lawling Playing Field & Dog Walk Area

Each Councillor has received a copy of the minutes from the previous LPC meeting.

259. Street Lighting Electricity

Quotations from our existing and other suppliers were discussed, but no decision made. It was agreed instead to review the parish-owned street lights and for councillors to provide an opinion on the requirement for each. Clerk to circulate the street lighting inventory to all councillors.

260. Highways

It was noted that dog fouling has become a particular issue along Drake Avenue, with incidences occurring early morning and early evening. Clerk to bring this to the attention of the Park Rangers.

261. Parks & Open Spaces including George Everitt Memorial Park, Cardnell Brothers Memorial Park Field & Mayland Nature Reserve

A decision regarding expenditure for installation of a power supply to the Sona Interactive Arch is deferred pending an additional quotation.

Cllr Massenhove left the meeting at 8.47 p.m.

A decision regarding expenditure for insulation of the tennis court store is deferred pending an additional quotation.

Use of Bakersfield Walk by cyclists was noted. Clerk to add item to the next Lawling Park Committee agenda for further discussion.

262. Village Environment *including Lighting, Vandalism, Sea Wall, Transport*

Cllr Duncan advised that he will be attending a Transport Representatives' meeting on 10th June at Maldon Town Hall and will report back to the Council.

263. CCTV

Additional requirements for CCTV coverage within the extended building and within the park were discussed, including the possibility of mounting a camera on an existing lighting column.

264. Chairman's Allowance

It was agreed that, rather than use the Chairman's allowance, Councillors are invited to make personal donations on behalf of the parish council in memory of Joan Spires. These will be collected via the Clerk at April's Lawling Park Committee meeting and forwarded to Headway Colchester.

265. Training

No decision was made regarding new councillor training. Clerk to advise Cllr Bush of possible dates.

266. Correspondence

- Essex County Council – March/April 2017 edition of Bus Passenger News detailing changes to bus services within Essex. This was noted.
- Eon – confirmation that MPC's termination notice relating to electricity to the Lawling Park Hall has been received. This was noted.
- Eon – confirmation that MPC's termination notice relating to electricity to the tennis courts has been received. This was noted.
- SSE – confirmation of MPC's new electricity contracts for the Lawling Park Hall and the Changing Rooms (i.e. tennis court electricity). This was noted.
- DCK Beavers Ltd – VAT Partial Exemption results and conclusions. Copies have been forwarded to all councillors. A copy will be kept with accounts records.

267. Items for Next Agenda

Street lighting

The meeting closed at 9.30 p.m.

Date of next meeting, Thursday 27th April (extraordinary meeting to discuss staff pay/pension)