



**Minutes**  
of the meeting of  
**MAYLAND PARISH COUNCIL**  
held in the Lawling Park Hall  
on Tuesday 9<sup>th</sup> February 2016  
at 7.30 p.m.

**Present:**

Cllr Evans (Chairman)	Cllr Massenhove
Cllr Duncan	Cllr Oatham
Cllr Gibson	Cllr Pettitt
Cllr Lund	Cllr Spires

**Clerk:** Mrs J Massenhove

**In attendance:** D Cllr Mrs Penny Channer  
D Cllr Michael Helm

D Cllr Mrs Beverley Acevedo sent her apologies.

**195. Apologies for Absence**

Apologies were received from Cllr Hawkes.

**196. Declarations of Interest**

No interests were declared.

**197. Minutes of the Previous Meeting**

Cllr Spires proposed accepting the minutes of the extraordinary (planning) meeting held on 5<sup>th</sup> January 2016. Cllr Duncan seconded the proposal, all in favour. The minutes were signed and dated as a true record.

Cllr Gibson proposed accepting the minutes of the meeting held on 12<sup>th</sup> January 2016. The Chairman seconded the proposal, all in favour. The minutes were signed and dated as a true record.

Cllr Duncan proposed accepting the minutes of the extraordinary (planning) meeting held on 26<sup>th</sup> January 2016. Cllr Oatham seconded the proposal, all in favour. The minutes were signed and dated as a true record.

*The Chairman closed the meeting at 7.38 p.m. and opened the public session.*

**198. Public Discussion**

No members of the public were present. The Chairman invited the District Councillors to speak.

D Cllr Mrs Channer referred to the increase in council tax, stating that there is a budget gap that needs to be balanced. Car parking prices in Maldon are also to be increased; this will be reviewed after six months.

D Cllr Mrs Channer also spoke of the development of 'sense of place' for the district. This is the use of graphic language in promoting the district, particularly with regard to tourism, so that people will associate it with Maldon District.

Devolution talks are on-going and should result in funding and other powers being devolved down to local level.

D Cllr Helm spoke of a new template for the submission of planning responses, aimed at achieving consistency across the parishes. A document to assist with planning is also being produced.

Cllr Massenhove asked if the district councillors had any information about Bradwell decommissioning. He was anxious that the goal post appears to be being moved; first waste was to be removed from the site, then it was to be stored at the site, then the site was to take

additional waste. D Cllr Mrs Channer replied that this involves intermediate level waste and that ECC has approached MDC about this.

Cllr Oatham asked if there is any update on the orchard situation. It was noted that a court judgement is pending.

*The Chairman re-opened the meeting at 8.00 p.m.*

## **199. Finance**

Councillors received a list of all payments and receipts approved by the Finance Committee. It was noted that the total cost of the works to the water system was £75 higher than the amounts originally approved at the June and September 2015 LPC meetings. The additional expenditure covered safety features which were necessary to comply with building regulations.

The Chairman proposed accepting both the payments and receipts. Cllr Massenhove seconded the proposal, all in favour. Payments and receipts are listed in this month's Finance Committee minutes.

Verification of the bank reconciliations was noted, bank statements and reconciliations having been signed during the Finance Committee meeting.

The Chairman proposed the use of a small portion (£120.80) of S106 funding, in accordance with the Finance Committee's recommendation, for framed NP competition posters to be displayed at the Lawling Park Hall in order to satisfy the Agreement's requirement for public art. Cllr Massenhove seconded the proposal. All in favour, motion carried. It was noted that transferring this figure away from the Neighbourhood Plan Grant Expenditure budget would also serve to leave that sum available for other NP purposes. The Chairman suggested that, at a later date, a photograph of the estuary might be commissioned, also to be displayed in the hall once the renovation work has been carried out.

## **200. Planning**

The following application was considered and comment to the Planning Authority agreed: -

- HOUSE/MAL/16/00028  
First floor extension  
Mayflower 5 Imperial Avenue Mayland Essex

Councillors voted unanimously in favour of the application, therefore the recommendation to MDC is the granting of planning permission, for the following reason: -

- The proposed extension is very much in keeping with the surrounding properties.

The following decisions made by the local Planning Authority were noted: -

- HOUSE/MAL/15/01144  
Single storey rear extension and three storey side and rear extension and replacement roof tiles to existing dwelling.  
7 Mill Road Mayland Essex CM3 6EQ  
APPROVE  
Councillors expressed concern that three storeys were being permitted, being of the opinion that this is not in keeping with Mayland.
- OUT/MAL/15/01248  
Formation of new shared access off Bartlett Close and Erection of 4.No chalet bungalows on land to the rear of 5, 7 & 9 Wembley Avenue, Mayland.  
Land Rear Of 9 Wembley Avenue Mayland Essex  
REFUSE
- LDP/MAL/15/01354  
Claim for Lawful Development Certificate. Proposed single storey rear extension  
18 North Drive Mayland Essex CM3 6AG  
APPROVE

*D Cllrs Mrs Penny Channer and Michael Helm left the meeting at 8.12 p.m.*

**201. Clerk's Report**

The Clerk's update on matters from the previous meeting was noted.

**202. Lawling Park Committee** *including Bakersfield, Lawling Playing Field & Dog Walk Area*

Each Councillor has received a copy of the minutes from the previous LPC meeting.

Cllr Pettitt reported that the Park Rangers have recently issued penalty notices for dog fouling in Mayland. The problem is lessening as more people become aware of the scheme by which residents assist by reporting incidents.

A further report of a drone being flown from Lawling Playing Field has been reported by the school; there is concern in case the drone either crashes or has a camera on board. Cllr Spires will speak to the Headteacher about this.

The discontinuation of the school's licence for use of part of the parish car park for school staff parking was discussed. Use of the car park will continue to be monitored.

**203. Neighbourhood Plan Committee**

Each Councillor has received a copy of the minutes from the previous NP meeting.

**204. Highways**

Cllr Duncan expressed concern for the safety of school children crossing Princes Avenue to reach their bus stops, as visibility is restricted whilst sewerage works are being carried out.

Cllr Oatham requested that a formal request is made to Highways for traffic measurement through The Street, Latchingdon, during both the morning and evening rush hours. This could then serve as a comparison to gauge the effect of future development on the volume of traffic using this route. Clerk to write to Highways. Concerns were expressed relating to both everyday congestion and the practicability of residents being able to evacuate the area in an emergency.

The issue of the poor condition of the Mayland 'gateway' was raised. A resident's suggestion of a planted trough to improve the appearance of the approach to Mayland was noted. Both items to be added to the next agenda.

**205. Parks & Open Spaces** *including George Everitt Memorial Park, Cardnell Brothers*

*Memorial Park Field & Mayland Nature Reserve*

Nothing to report.

**206. Village Environment** *including Lighting, Vandalism, Sea Wall, Transport*

Sea Wall - Cllr Spires reported that the Environment Agency has removed the slump in the sea wall near to the Harlow Blackwater Sailing Club, but that it looks messy; the tiles have been discarded and the hole filled with cement, so the tiled facing is not continuous. Clerk to write to the Environment Agency to inform them of the council's dissatisfaction with the repair.

Transport – Cllr Duncan reported on a recent Transport Representatives' meeting. There will be an additional Sunday bus from April. Despite budget cuts, ECC is proposing further bus services. A final report is awaited.

**207. Footpaths**

Progress on the collection of Evidence of Use of the orchard pathway was discussed. Clerk to prepare the application to ECC to add this pathway to the Definitive Map.

It was reported that residents walking along the sea wall near the end of Nipsells Chase have been approached by the landowner who told them that they are not permitted to walk there. Cllr Oatham observed there is an issue in that the sea wall has eroded and it is unclear whether or not the path remains. Cllr Spires reported that he was informed, at a recent Natural England meeting, that landowners are being asked to sign up to a rolling pathway protocol which will ensure that there will always be a pathway even if the land is eroded. This is on-going and is beyond the control of the parish council.

**208. CCTV**

Cllr Oatham reported that the Katonia Avenue car park gate area is now covered by CCTV.

**209. Publication Scheme**

All councillors had received an e-mailed copy of an updated publication scheme for review. Cllr Oatham proposed adopting the updated document. The Chairman seconded the proposal. All in favour. Motion carried.

**210. Record Retention Policy**

All councillors had received an e-mailed copy of a revised record retention policy for review. Increases to several minimum retention periods were suggested. Cllr Oatham proposed adopting the document with these amendments. Cllr Spires seconded the proposal. All in favour. Motion carried.

**211. Boot Sales**

The holding of boot sales on parish council land were discussed. It was agreed that the parish council itself would not wish to organise these events, but would consider requests from other parties, each on its own merit.

**212. Defibrillator**

No decision was made as insufficient information was available. The Chairman and Cllr Gibson offered to assist in sourcing information.

**213. Maylands May!**

Miriam Holden's approaching retirement, at the end of March, from editorship of the *Maylands May!* was noted. Councillors expressed a wish to show recognition of Mrs Holden's long-term dedication to the *Maylands May!*, as well as her numerous other contributions to the village over many years. Several ideas were put forward; to be finalised at the next meeting.

**214. Legionella Awareness Training**

The Chairman proposed that the Clerk and Groundsman attend on-site legionella awareness training (for which expenditure for two delegates has already been approved). Cllr Lund seconded the proposal. All in favour. Clerk to liaise with Groundsman and training provider to arrange a date for training.

**215. Correspondence**

- MDC - request for update on MPC's emergency plan. Clerk to send a copy of MPC's existing plan to MDC's Emergency Planning Officer and request assistance with writing an updated plan.
- MDC - Minutes and Reports of the Council and its Committees December 2015 / January 2016. These are currently being circulated.
- Ricochet - a TV production company seeking people to take part in a new TV show on the art of hospitality. The company's flyers have been placed on parish notice boards.
- MDC - letter advising that a planning appeal has been received against refusal of a house holder application, reference no. HOUSE/MAL/15/00670. No action is required unless the council wishes to withdraw its previous representations.

**216. Items for Next Agenda**

Mayland 'gateway' removal/improvement  
Defibrillator  
Maylands May! – Mrs Holden's retirement

The meeting closed at 9.40 p.m.

**Date of next meeting, Tuesday 8<sup>th</sup> March 2016.**