



Minutes
of the meeting of
MAYLAND PARISH COUNCIL
held in the Lawling Park Hall
on 8th November 2016
at 7.03 p.m.

Present: Cllr Duncan (Vice Chairman) Cllr Massenhove
Cllr Spires Cllr Oatham
Cllr Gibson Cllr Pettitt

Clerk: Mrs J Massenhove

In attendance: Mrs Shirley Hall (Maldon District Council)
4 residents

D Cllr Mrs Penny Channer sent her apologies.

125. Apologies for Absence

Apologies were received from Cllr Evans and Cllr Lund.

126. Declarations of Interests

Cllr Massenhove declared an interest in item 144, Staff Salaries.

127. Minutes of the Previous Meeting

Cllr Oatham proposed accepting the minutes from the meeting held on 11th October. Cllr Spires seconded the proposal, all in favour. The minutes were signed and dated as a true record.

Cllr Pettitt joined the meeting at 7.05 p.m.

128. Public Discussion

Mrs Hall explained the flooding issues at Lawing Park and Bakersfield and the alleviation schemes for which MDC has successfully applied for grants. She answered questions regarding the schemes, and project management was discussed. The money is available and the contractor is in place, but Mrs Hall will need to await approval from MDC in order to take on the project management role. The alternative is that MPC manages the project; in this event, MPC would enter into the legal agreement with ECC, receive the money and instruct the contractor. It was noted that flooding issues have been on-going and it is important that this scheme is supported and taken forward to its conclusion.

Residents raised issues relating to planning applications [OUT/MAL/15/00179 and FUL/MAL/16/00867], communication with the public, MDC's new refuse system (including potential effects on the capacity of the sewerage system) and overgrown vegetation at Mayflower Path.

Cllr Gibson joined the meeting at 7.10 p.m.

129. Flooding

Cllr Oatham proposed that the parish council would prefer that Mrs Hall takes on the project management of the two flood alleviation schemes. Cllr Spires seconded the proposal, all in favour. Clerk to advise Mrs Hall of the council's preference. Cllr Spires added that he would be willing to take on this role in the event that MDC does not permit Mrs Hall to do so.

130. Finance

Councillors received a list of all payments and receipts. Cllr Massenhove proposed approving them. Cllr Spirese seconded the proposal, all in favour; the cheques were signed. The approved payments and receipts are listed below: -

PAYMENTS

Date	Payee	Service/supply	£ Gross
08-Nov-16	Office Is Limited	Stationery	218.80
08-Nov-16	WFP Fire & Security	Fire extinguisher visit, 24-10-16	174.36
08-Nov-16	Clearwater Technology Ltd	Water hygiene visit, 19-10-16	168.00
08-Nov-16	W&H (ROMAC) Ltd	Supply & fit LED lighting at Bakersfield car park	1,919.40
08-Nov-16	Maldon District Council	Park Ranger services, September	218.16
08-Nov-16	MSJ Garwood	Grass cutting to 29-10-16	1,728.78
08-Nov-16	MSJ Garwood	Cutting at Mayland Nature Reserve	74.54
08-Nov-16	Mrs J Massenhove	Petty cash	43.61
25-Nov-16	MPC staff	Staff wages	1,521.16
			6,066.81

RECEIPTS

Date	Received from	Description	£
26-Oct-16	EALC	Clerks bursary (CiLCA registration)	150.00
	Various residents	Tennis court hire	12.00
	Friends of Mayland School	Hall hire and deposit	74.00
26-Oct-16	Mayland Village Football Club	Key deposit	35.00
02-Nov-16	Mayland Youth Group	Hall hire to 1-12-16	128.00
	EALC	Clerks bursary (various training)	221.25
			620.25

PETTY CASH

Date	Payee	Service/supply	£ Gross
14-Oct-16	Post Office Ltd	Postage (amended PRoW application)	4.45
17-Oct-16	Wickes	Paint brushes and threshold strip	10.87
07-Nov-16	Wickes	Fixings for gate signs	4.29
08-Nov-16	Timpson Ltd	Key cutting (football club key agreement)	24.00
			43.61

Bank statements and reconciliations were signed by Cllr Pettitt. Verification of the bank reconciliations was noted.

Cllr Massenhove proposed expenditure of up to £1000 gross on a VAT consultancy visit to review current procedures and to obtain advice relating to the reclaiming of VAT for the hall extension. Cllr Oatham seconded the proposal. All in favour. Clerk to arrange VAT consultancy visit.

Hire fees - discussion of hire fees is deferred until after the VAT consultancy visit.

Budget 2017/18 – councillors put forward the following suggestions for projects to be included within the 2017/18 budget: -

- footpaths at Bakersfield; Clerk to seek advice and a quotation for repairs/resurfacing
- broadband for LPH
- CCTV upgrade; Cllr Oatham to advise Clerk of likely costs
- garden areas.

131. Planning

The following applications were considered and comment to the Planning Authority agreed: -

- HOUSE/MAL/16/01070
Proposed single storey front extension
27 The Drive Mayland Essex CM3 6AB
No objections raised.
- FUL/MAL/16/01097
Installation of a 25m Communications Tower to replace Existing 20m monopole and addition of ground based apparatus within enlarged fenced compound
Wireless Infrastructure Group, Communication Tower Mill Road Mayland Essex
Cllr Massenhove proposed recommending approval, Cllr Duncan seconded the proposal, all in favour. Therefore the recommendation to MDC is the granting of planning permission.
- PDE/MAL/16/01110 - For information only
Single storey extension of 4m projection, 2.5m to eaves, 4.6m maximum height.
St Bernard Nipsells Chase Mayland Essex
This was noted.

There were no decisions or appeal decisions made by the local Planning Authority to be noted.

The approval by MDC of the following planning application was discussed: -

- FUL/MAL/16/00867
Construction of two bungalows with detached garages. Resubmission.
Land Rear Of 14 Mayland Green Mayland Essex
It was acknowledged that MPC missed the opportunity to comment on the application on this occasion due the response period taking place during staff leave; however, MPC has objected to the proposal on five previous occasions. Councillors expressed disgust that approval has been given, apparently going against MDC's own guidelines regarding backlands development, and felt that, as the proposal had been refused five times previously, the case should have been referred to the area planning committee. It was agreed that the Clerk will write to MDC's head of planning, copies to the Leader of MDC and our district councillors, conveying MPC's views and asking for justification of the decision.

132. Clerks Report

Each Councillor has received an update on matters from the previous meeting.

133. Lawling Park Committee including Bakersfield, Lawling Playing Field & Dog Walk Area

Each Councillor has received a copy of the minutes from the October LPC meeting.

134. Neighbourhood Plan Committee

Each Councillor has received a copy of the minutes from the October and November NP meetings.

135. S106 Expenditure

The play equipment requirement of the S106 Agreement was discussed and quotations noted. Additional suggestions for a play equipment project were invited. Clerk to add choice of play equipment to the next Lawling Park Committee agenda for a final decision. Councillors wishing for other ideas to be considered should provide the relevant information ahead of that meeting.

136. Community Wi-Fi Scheme

Cllr Pettit proposed applying for funding for the Community Wi-Fi Scheme, Cllr Spires seconded the proposal, all in favour.

Cllr Spires proposed selecting County Broadband as supplier on our funding application, Cllr Gibson seconded the proposal, all in favour.

Clerk to submit funding application for £379 to cover set up and one month's service fee.

137. Highways

Further to communication from a resident, litter on grass verges was discussed. Clerk to contact the probation service to enquire whether Community Payback workers may be available for litter picking.

Signage and parking restrictions were also deliberated.

138. Parks & Open Spaces including George Everitt Memorial Park, Cardnell Brothers, Memorial Park Field & Mayland Nature Reserve

A request for trees to be trimmed at Cherry Alley was discussed. Cllr Massenhove proposed that MPC staff liaise with Cllr Gibson and carry out this work. Cllr Gibson seconded the proposal, all in favour. Clerk to advise staff.

It was noted that one or more trees at Gladwell Walk requires attention. Clerk to obtain a quotation for this work.

Clerk to instruct staff to cut overgrown vegetation at Mayflower Path.

Additional quotations are still required in order to make a decision regarding a woodland management plan for the Mayland Nature Reserve. Clerk to continue to pursue this.

139. Village Environment including Lighting, Vandalism, Sea Wall, Transport

Cllr Spires reported that the Environment Agency has repaired the sea wall, reinstated the bollards at Cardnells and refitted a seat, all as they had said they would do.

The recent increase in antisocial behaviour at Katonia Avenue car park was discussed. Advice from the police is that concerned residents should call at the time if there is antisocial behaviour or disorder taking place. MDC supports this advice and advises keeping a log of the incidents to help target Park Ranger patrols. The Rangers may be able to identify culprits during their patrols or from CCTV footage.

Councillors expressed concern at the decision to allow discharging of waste from the Bradwell power plant site into the River Blackwater and the lack of consultation. Clerk to send a letter, to be drafted by Cllr Massenhove, to the appropriate authority expressing these concerns.

140. Footpaths

It was noted that information regarding specific public rights of way can be accessed online via the ECC Highways PRoW interactive map.

141. CCTV

Cllr Oatham provided information regarding trimming of vegetation required to improve camera line of sight. Clerk to forward this to MPC staff.

142. Chairman's Allowance

Cllr Massenhove proposed expenditure of up to £20 each for Christmas gifts for four volunteers. Cllr Duncan seconded the proposal. All in favour, Clerk to action.

143. Correspondence

The following correspondence was noted: -

- Essex Playing Fields – letter enclosing Best Kept Playing Fields Competition certificates.

- Valuation Office Agency – letter informing that rateable values have been revalued; it was noted that there is little change in the rateable value of Lawling Park Hall.
- Maldon District Council – Carol service invitation to parish council chairman
- Essex County Council – letter regarding records of bus passenger shelter ownership; Cllr Duncan confirmed that the information relating to shelters owned by MPC is correct.

144. Staff Salaries

Deferred to the next agenda due to the time constraints of the meeting.

145. Items for Next Agenda

Woodland management plan
Tree cutting at Gladwell Walk
Staff salaries

The meeting closed at 9.30 p.m.

Dates of next meetings, Tuesday 13th December 2016
Tuesday 20th December 2016 (Budget).