

MAYLAND PARISH COUNCIL
Minutes of the Parish Council Meeting
held at the LAWLING PARK HALL
on Tuesday 14th October 2014 at 7.37 p.m.

Present

Councillor Evans (Chairman)	Councillor Gibson
Councillor Duncan	Councillor Hawkes
Councillor Pettitt	Councillor Spires
Councillor Oatham	Councillor Robinson
Councillor Massenhove	Mrs Massenhove (Clerk)

D. Councillor Mrs Penny Channer
4 residents

67. Apologies for Absence

None

68. Code of Conduct Declaring an Interest

Cllr Massenhove declared an interest in the Finance item regarding the Clerk's salary.

69. Minutes of the meeting held on Tuesday 23rd September 2014

Cllr Duncan proposed accepting the minutes from the meeting held on 23rd September. Cllr Spires seconded the proposal, all in favour. The minutes were signed and dated as a true record.

70. Public Discussion Session

The Chairman closed the meeting at 7.40 p.m. to first allow John McLarty and Boris White, from property consultants Strutt & Parker, to address the Council. They explained their intention to apply for planning permission for a development of around 35 residential properties on the site of the Mushroom Farm off Mill Road. The proposed development would consist mainly of 2- and 3-bedroomed houses.

The residents put forward an idea to start a youth club in Mayland with the assistance of the Essex Boys and Girls Clubs. The club would be aimed at 11-18 year olds and would meet mid-week, perhaps twice per month initially. Councillors welcomed the idea and the residents were asked to put together a proposal to put to the Lawling Park Committee.

The Chairman reconvened the meeting at 8.20 p.m.

71. Finance

Cllr Pettitt proposed accepting the new minimum wage requirement. Cllr Oatham seconded the proposal, all in favour.

Cllr Massenhove left the meeting.

Cllr Pettitt proposed accepting an increase in the clerk's salary following the three month trial period. Cllr Gibson seconded the proposal, all in favour.

Cllr Massenhove re-joined the meeting.

An increase in the direct debit payable for the tennis court lighting electricity was noted.

All payments and receipts were presented to the council. Cllr Hawkes proposed accepting both the payments and receipts. Cllr Spires seconded the proposal, all in favour. The cheques were signed and are listed below: -

Payments

Date	Payee	Service/supply	£
14-Oct-14	ECC	Tree Survey	445.00
14-Oct-14	Various residents	Hall Deposit Refund	150.00
14-Oct-14	Essex Boys & Girls Clubs	Hall Deposit Refund	50.00
14-Oct-14	Hilary Brightman	Architect fees and services	2206.20
		QS Budget Estimate for Hall	
14-Oct-14	Hyams QS Ltd	Ext'n	810.00
14-Oct-14	Rigby Taylor	Duraline Paint	186.00
14-Oct-14	Reliable Fire Protection Services Ltd	Inspection, parts & certificate, Lawling Park Hall	42.96
14-Oct-14	Reliable Fire Protection Services Ltd	Inspection, parts & certificate Container / Changing Rooms	42.96
14-Oct-14	Maldon District Council	Park Ranger Services, August	213.55
14-Oct-14	BT	Line Rental & Calls	28.65
14-Oct-14	A & J Lighting	Street Light Maintenance	50.40
14-Oct-14	A & J Lighting	Tennis Court Lighting Maint.	42.90
14-Oct-14	MSJ Garwood & Son	Grass Cutting to 22-09-14	1085.62
14-Oct-14	MSJ Garwood & Son	Hedge Cutting	591.00
14-Oct-14	J L Oatham	Time-lag Light Switch, LPH	25.00
14-Oct-14	Mrs J Massenhove	Petty Cash	63.23
14-Oct-14	Mrs J Massenhove	Travel to CiLCA training	55.70
24-Oct-14	Groundsman	Staff Salary	321.99
24-Oct-14	Caretaker	Staff Salary	103.92
24-Oct-14	Clerk	Staff Salary	974.64
			7489.72

Receipts

Date	Received from	Description	£
01-Sep-14	Maldon District Council	Half Precept	40,000.00
25-Sep-14	Various residents	Hall deposit & hire fee	231.00
29-Sep-14	Essex County Council	CIF Funding (swings)	7009.00
07-Oct-14	Debbie Down	Hall hire, October	91.00
07-Oct-14	Football Club	Pitch fees, September	274.00
07-Oct-14	Football Club	Electricity cards	5.00
07-Oct-14	Essex Boys & Girls Clubs	Hall deposit & hire fee	125.00
			47735.00

Petty Cash

Date	Payee	Service/supply	£
10-Sep-14	Post Office	Stamps	12.97
24-Sep-14	Makro	Paper Towels	15.59
	All Seasons	Cleaning Products	3.00
07-Oct-14	Mayland Service Station	Petrol	12.97
			44.53

The Chairman proposed agreeing to purchase the reference book "Local Council's Explained", Cllr Pettitt seconded the proposal. All in favour, **Clerk to purchase** using the office set-up budget.

The Chairman closed the meeting at 8.35 p.m. to welcome D.Cllr Mrs Penny Channer and apologised for not inviting her to speak during the open session. D.Cllr Channer informed councillors of the restructure that is taking place and changes of staff at Maldon District Council. Councillors queried the difficulty of obtaining information from MDC for the Neighbourhood Plan and asked questions regarding budget for transport.

The Chairman thanked D. Cllr Channer for attending and reconvened the meeting at 8.50 p.m.

72. Planning

The following applications were considered for the council to make comment to the Planning Authority: -

WTPO/MAL/14/00858 TPO 6/00 - T1 Oak - Crown lift to 3m over properties, 2.3m over footway, 5m over carriageway, 2m width reduction all round. Remove weak limbs throughout crown (3-4 approx). If necessary, removal of extended limb from West crown, supported by stem which is decayed. Climber will assess.

It was noted that this has already been approved by MDC.

FUL/MAL/14/00786 Extension of parish hall, Lawling Park Hall Katonia Avenue, Mayland, Essex.

9 support

HOUSE/MAL/14/00726 Two storey side extension, 3 Nipsells Chase, Mayland.

5 support

4 no objection

The following planning decisions made by the local Planning Authority were noted: -

FUL/MAL/14/00562 Application to vary condition 2 of FUL/MAL/11/00385 to amend the design of the 2no. approved dwellings.

97 Imperial Avenue Mayland Essex CM3 6AJ

APPROVE subject to conditions.

HOUSE/MAL/14/00688 Convert existing single storey bungalow to 2 storey house

271 Esplanade Mayland Essex CM3 6AL

REFUSE

FUL/MAL/14/00187 Refurbishment, remodelling and extension to the existing boatyard and marina located in the central part of the site. New residential area comprising 13 units located along the south-eastern end of the site and The Esplanade. Refurbishment of the existing corrugated tin shed located in the south-western corner of the site and remodelling and extension to the existing brick structure including a new open terrace facing Mundon Creek.

REFUSE

LDP/MAL/14/00564 Claim for Lawful Development Certificate: Proposed single storey rear extension the full width of the existing detached house. Not exceeding 3m high.

APPROVE

FUL/MAL/14/00541 2 No. new self build chalet bungalows on vacant site

Land South Of Bartlett Close Mayland Essex
REFUSE

FUL/MAL/14/00750 Pair of identical one and half storey detached dwellings with associated external works
REFUSE

WTPO/MAL/14/00657 TPO 08/91 - Area 1. Erect fence along line marked in red on plan JEP/MDC/TPOM/14/01 removing to ground level, any trees along this line. On plan land labelled EX14344 - all trees apart from viable fruit trees and perimeter trees plus any significant 'quality' to be cut down to ground level i.e.. roots removed to create a partially clear area which will then be planted with trees such as Horse Chestnut, Beech, Hazel, Sycamore et al.

Viable fruit trees to be dealt with on an individual basis and selective pruning undertaken, where necessary and none removed. Area a as on plan - filter out the existing trees to produce an appropriate density. Further information submitted to clarify trees to be removed - Plan 1 re EX14344 and plan 3 re Area A. Trees to remain shown on Plan 2 re EX14344 and Plan 4 re Area A.

Land South West Of Nipsells Chase Mayland Essex
APPROVE

The following appeal has been received by the Local Planning Authority: -

FUL/MAL/13/01174 Erection of 5No dwellings comprising 2No four bed units and 3o two bed units.

The Parish Council will re-iterate its original comments made in objection to this application. **Clerk to action.**

A copy of MDC's template for planning responses was requested. **Clerk to circulate** this to all councillors.

It was noted that the addresses relating to planning applications are not always given. **Clerk to check addresses** are given to assist with planning responses.

73. Lawling Park Committee Including Bakersfield, Lawling Playing Field & Dog Walk Area

Each Councillor has received a copy of the minutes from the September LPC meeting.

Cllr Spires informed councillors of a recent incident when an ambulance had to be called to a footballer, but could not gain access to the field as the key to the gate was missing from the keyring. Cllr Hawkes suggested keeping a key readily accessible in the event of such an emergency, perhaps utilising a break-glass. **Clerk to add to LPC agenda.**

Additional parking for football matches – **Clerk to add to LPC agenda.**

74. Neighbourhood Plan Committee

Each Councillor has received a copy of the minutes from the September NP meetings.

Questionnaires have been prepared. A list of businesses is being compiled. A list of service providers is required.

75. Highways

Mud on the road and packs of bricks encroaching onto the footpath were reported. **Clerk to write to resident** requesting that these are kept within the boundary.

The road is breaking up in North drive outside no. 19 and opposite no. 44. **Clerk to report** to Highways.

In response to information from Maldon District Local Highways Panel, requests for four highways schemes are to be submitted; -

- a pedestrian crossing outside the school
- a marked bus stop and yellow lines opposite the shops
- signage, including faded street name signs, the 'gate' and missing Mayland sign.
- a roundabout at the end of The Drive. **Clerk to submit to MDC.**

A report was given of a gate blocking the track between the Harlow Yacht Club and Orchard House. **Cllr Oatham to contact ECC** with a view to reinstating the track as a footpath. It was suggested that an article be submitted to the Maylands Mayl inviting residents to identify any trees, footpaths etc. for preservation.

76. Parks & Open Spaces Including George Cardnells Memorial Field, Everitt Brothers Memorial Park & Mayland Nature Reserve.

It was noted that there is a budget available for park benches. Item to be included on next month's agenda.

It was noted that ivy bees have been spotted at the Nature Reserve; this is a desirable environment for them.

77. Village Environment Including Lighting, Vandalism, Sea Wall, Transport

A meeting has been arranged with our Neighbourhood Constable, PC Sam Pateman, to discuss how to deal with recent anti-social behaviour.

It was suggested that an article is submitted to the Maylands Mayl bringing it to the attention of parents that some quite young children have been involved in some of the recent anti-social behaviour. **Clerk to action.**

Councillors expressed concern over the condition of the sea wall. **Clerk to write to the Environment Agency** requesting that action is taken.

78. CCTV

Quotes for upgrading the CCTV system were discussed. It was agreed that the original supplier will be approached for a revised quote. If this is not possible, a third quote will be obtained. **Cllr Oatham to liaise with supplier.** If required, **Clerk to obtain quote.**

79. Personnel

The Clerk's Contract of Employment was amended at the Personnel Committee meeting held prior to this meeting. The Contract will be recirculated for approval by the Personnel Committee. **Clerk to re-type and circulate Contract.**

80. Correspondence

The following correspondence was noted: -

Confirmation of Restricted Byway

Footpath appeal dismissed

Town Planning Consultancy re: land at Nipsell's Chase

Community Infrastructure Levy information from MDC

81. Items for Next Agenda

Separate Finance Committee meetings for the signing of cheques?

Park benches

Councillor training

Footpaths

The Chairman closed the meeting at 10.00 p.m.

Date of next meeting, Tuesday 11th November.