



Minutes
of the meeting of
MAYLAND PARISH COUNCIL
held in the Lawling Park Hall
on Tuesday 11th October 2016
at 7.10 p.m.

Present: Cllr Evans (Chairman) Cllr Massenhove
Cllr Duncan Cllr Oatham
Cllr Spire Cllr Pettitt

Clerk: Mrs J Massenhove

In attendance: D Cllr Mrs Penny Channer

D Cllr Michael Helm sent his apologies.

104. Apologies for Absence

Apologies were received from Cllr Gibson and Cllr Lund.

105. Declarations of Interests

No interests were declared.

106. Minutes of the Previous Meeting

Cllr Oatham proposed accepting the minutes from the meeting held on 13th September 2016. Cllr Duncan seconded the proposal, all in favour. The minutes were signed and dated as a true record.

107. Public Discussion

No members of the public were present, but the Chairman read aloud a letter submitted by a resident immediately before the start of the meeting. The letter expressed concern at the lack of awareness of the correct use of the restricted byway section of Nipsells Chase (the public has right of way on foot, but not using a motorised vehicle). It was noted that MPC has contacted Highways on a number of occasions to request appropriate signage to inform members of the public of the correct use of the way. Clerk to contact Highways again, write to the resident and forward details of this matter to D Cllr Mrs Channer.

D Cllr Mrs Channer gave a reminder of three current consultations; the Police and Crime Plan for Essex, Superfast Essex Broadband and the Local Government Finance Settlement Technical Consultation. She also provided updates on district matters including the Clinical Commissioning Group, Community Safety Partnership, waste and recycling and the planning process. There was some discussion regarding the cumulative effects of larger developments in the district, particularly their impact on services such as health and education.

108. Casual Vacancy

It was noted that a casual vacancy exists on the parish council following the resignation of Mrs Gilmore. The Notice of Casual Vacancy is currently being displayed on the parish notice boards and website. If, following the statutory period, MDC confirms that an election is not requested, the parish council will advertise for applications to fill the vacancy, with a view to co-opting at its December meeting.

109. Planning

The following applications were considered and comment to the Planning Authority agreed: -

- FUL/MAL/16/00953

Variation of Condition 4 on approved planning permission FUL/MAL/16/00238 (To repair the top 48m of the existing boat launching ramp (Jetty). Involving replacing 16 piles, a new main structure and decking joining the original structure at the dog leg) Amendment: change commencement date in line with amended marine license.

Harlow Sailing Club Sea View Parade Mayland Essex

Councillors unanimously agreed to recommend to MDC the granting of planning permission. The following reasons are given: -

- This is an essential repair.
- There are no material changes to the application.

- FUL/MAL/16/01058

Change of use from Class C3 Dwellinghouse to a Class C2 Residential Institution, specifically a Residential Children's Home.

The Dells 102 The Drive Mayland Essex

Councillors unanimously agreed to recommend to MDC the refusal of planning permission. The following reasons are given: -

- Insufficient detail has been provided; we do not know many children are to be accommodated, their likely requirements or the suitability of the premises for them.
- The number of staff indicated in the application suggests that insufficient parking will be available, or that staff will be working shifts and perhaps arriving and leaving the premises at unsocial hours. Without this information the impact on neighbouring properties cannot be properly considered.

The following decisions made by the local Planning Authority were noted: -

- FUL/MAL/16/00814

Residential development (four detached houses)

Blackwater Marina Esplanade Mayland Essex

REFUSE

- FUL/MAL/16/00867

Construction of two bungalows with detached garages. Resubmission.

Land Rear Of 14 Mayland Green Mayland Essex

APPROVE

It was noted that MPC has objected to this application on two occasions, raising concern that MDC is not giving due regard to parish representation.

D Cllr Mrs Channer left the meeting at 8.30 p.m.

110. Finance

Councillors received a list of all payments and receipts and cheques were signed. The payments and receipts are listed below: -

PAYMENTS

Date	Payee	Service/supply	£ Gross
11-Oct-16	Rigby Taylor	Pitch marking paint	186.00
11-Oct-16	New Venture Products Ltd	Anti climb warning signs	13.87
11-Oct-16	Kompan Ltd	Replacement parts for play equipment	46.80
11-Oct-16	AG Engineering	Repairs to gate (Bakersfield car park)	318.00
11-Oct-16	MSJ Garwood	Grass cutting and pitch marking/maint	2,002.20
11-Oct-16	Mrs J Massenhove	Staff expenses (mileage/parking for training)	29.60

11-Oct-16	Mrs J Massenhove	Petty cash	76.23
11-Oct-16	Royal British Legion - Burnham Branch	Poppy wreath (s137)	17.00
25-Oct-16	MPC staff	Staff wages	1,618.58
			4,308.28

RECEIPTS

Date	Received from	Description	£
19-Sep-16	Maldon District Council	Hall hire and deposit	90.00
30-Sep-16	D Down	Hall hire, September	64.00
30-Sep-16	Various residents	Tennis court hire	3.00
30-Sep-16	Mayland Village Football Club	Pitch fees, September	140.00
			297.00

PETTY**CASH**

Date	Payee	Service/supply	£ Gross
16-Sep-16	Post Office	Stamps	23.04
16-Sep-16	RS Components Ltd	Switched spur for water heater	13.81
20-Sep-16	H S Jackson & Son (Fencing) Ltd	Wooden bollard (Cardnells)	29.64
03-Oct-16	Wickes	Fixings (for rat boxes) and Postcrete	9.74
			76.23

Bank statements and reconciliations were signed by Cllr Pettitt. Verification of the bank reconciliations was noted.

Quarterly Accounts - Each councillor had received copies of: -

- receipts and payments for the quarter
- income and expenditure by budget heading for the year to date
- balances held at the end of the quarter.

It was noted that the allocated budget for S137 grants has now been spent.

A potential overspend on Street Lighting (due to the proposed installation of LED lighting at Bakersfield) was noted. The Chairman proposed a virement of £750 from the General Maintenance to Street Light Repairs and Maintenance. Cllr Oatham seconded the proposal. All in favour. Clerk to action.

A potential overspend on Parks and Open Spaces (due to the proposed woodland management plan and additional play equipment repairs) were noted. The Chairman proposed virements of £1000 from the General Maintenance to Parks & Open Spaces and £500 from Office & Annual Review to Parks & Open Spaces. Cllr Duncan seconded the proposal. All in favour. Clerk to action.

Budget 2017/18 – proposals for projects to be included within next year's budget deferred to the next meeting.

111. Clerk's Report

Each Councillor has received an update on matters from the previous meeting.

The Clerk suggested that VAT advice be sought, particularly with regard to hirings and the proposed building works to the hall.

112. Lawling Park Committee including Bakersfield, Lawling Playing Field & Dog Walk Area

Each Councillor has received a copy of the minutes from the previous LPC meeting.

113. S106 Expenditure

It was noted that planning permission has been granted for the extension to Lawling Park Hall.

It was agreed that a working party (for which draft terms of reference were circulated) will meet with the architect to discuss the detail of the plans for the hall. Clerk to confirm arrangements for this with the architect.

114. General Power of Competence

It was noted that the council meets the criteria to use the General Power of Competence, i.e. at least two thirds of the parish council seats are held by elected members and the Clerk is qualified. The Chairman proposed confirming this council's eligibility to exercise this power. Cllr Spires seconded the proposal. All in favour. It is resolved that Mayland Parish Council is eligible to use the General Power of Competence.

115. Highways

All members had received a copy of a letter from a resident expressing concern regarding nuisance parking in Wembley Avenue. Clerk to contact MDC and to forward the resident's letter to them.

Information from Highways regarding ownership of the verge at the junction of Steeple Road with Nipsells Chase was noted. It was agreed not to pursue this matter at present.

116. Transport

All members had received a copy of an e-mail from our Transport Representative, Cllr Duncan, explaining his concerns at the lack of official information regarding bus services and contracts. Cllr Duncan proposed a vote of no confidence in ECC Transport's communication system. Cllr Oatham seconded the proposal. 4 in favour, 1 object, 1 abstain. Motion carried. Clerk to write to the Cabinet Member for Transport. Cllr Massenhove requested that his objection be minuted.

117. Parks & Open Spaces *including George Everitt Memorial Park, Cardnell Brothers Memorial Park Field & Mayland Nature Reserve*

A request for trees to be trimmed at Cherry Alley was noted, but the decision deferred, pending more information.

Quotations were considered for felling of trees, as recommended within the recent arboriculturist report. The Chairman proposed accepting a quotation of £200 to fell the two trees, but to leave 3' stumps. Cllr Oatham seconded the proposal. All in favour. Clerk to action.

A decision regarding a woodland management plan for Mayland Nature Reserve is deferred pending further quotations.

It was agreed to incorporate control of the Russian vine at MNR within the woodland management plan.

The Clerk reported that MDC's parks department has begun repair work on the zip wire. However, the seat has been removed for safety reasons until a replacement cross beam can be fitted.

118. Village Environment *including Lighting, Vandalism, Sea Wall, Transport*

It was noted that overgrown vegetation is obstructing the pavement outside Whitefield Court. Clerk to write to Whitefield Court's management company asking them to address this.

It was noted that there has been a number of car thefts in the village recently and also a house burglary.

It was noted that our next step in ECC's 'Where Does Water Go?' project, in which MPC has expressed an interest, is to advertise for volunteers. Once we have around 6 volunteers, ECC will arrange training.

Cllr Pettitt left the meeting at 9.30 p.m.

Quotations were considered for conversion to LED lighting in Bakersfield car park. Cllr Spires proposed accepting a quotation to supply and fit LED lighting to each of the

existing columns at a maximum cost of £1600. Cllr Duncan seconded the proposal. All in favour, Clerk to action.

119. Footpaths

It was noted that, despite repeated reports to Highways, the footpath between North Drive and Promenade has still not been cleared. Clerk to write to Highways to enquire whether the parish council may have this work carried out and recover the cost from Highways.

120. CCTV

Councillors will take the opportunity to inspect obstruction by trees of camera line of sight on the same, daytime, occasion that the S106 working party meets.

121. Consultations

All members had received e-mailed copies of the Local Government Finance Settlement Technical Consultation document. It was agreed to repond stating that MPC endorses NALC's (National Association of Local Council) views.

122. Correspondence

The following correspondence was noted: -

- Southminster Parish Council – Letter, change of date of Halloween Party.
- Barclays – Letters stating that savings rates are reducing.
- Maldon District Council – information relating to the Local Development Plan consultation.

123. Staff Salaries

Deferred to next meeting.

124. Items for Next Agenda

No additional items.

The meeting closed at 9.45 p.m.

Date of next meeting, Tuesday 8th November 2016.