



Minutes
of the extraordinary meeting of
MAYLAND PARISH COUNCIL
held in the Lawling Park Hall
on Tuesday 30th May 2017
at 12.34 p.m.

Present: Cllr Evans (Chairman) Cllr Bush
Cllr Duncan Cllr Oatham

Clerk: Mrs J Massenhove

D Cllr Mrs Penny Channer sent her apologies.

290. Apologies for Absence

Apologies were received from Cllrs Spires, Pettitt, Massenhove and Gibson.

291. Declaration of Interests

None.

292. Public Discussion

None.

293. Sona Arch

Cllr Oatham advised that he has spoken to Cllr Spires regarding the agreed siting of the Sona Arch. Cllr Spires confirms that it was the intention for it to be sited in the area it is, albeit closer to the bush than it actually is.

It was noted that a lesson has been learned and, in future, similar decisions must be documented and formally agreed.

The two options, leaving the concrete apron in place at a cost of £870, or re-siting at a cost of £3450, were considered. Cllr Bush proposed expenditure of £870 to continue with the installation in its current position. The Chairman seconded the proposal. All in favour. Clerk to instruct the contractor for work to recommence. Cllr Oatham will first approach the contractor to ascertain whether any reduction in the cost of the electrical installation is achievable.

294. Parish Office

It was noted that it has been the long-term intention to site the Clerk's office at Lawling Park Hall.

Cllr Oatham suggested that the Clerk is needed in the village for four hours per day, four days per week as core hours. The Clerk was unable to confirm this arrangement at the current time. Flexibility and council needs were discussed.

It was agreed that the office will be set up in the new Parish Room.

295. Telephone Arrangements

Cllr Oatham proposed the use of a Voipfone. MPC's existing telephone number can be retained; costs involve a one-off porting fee of £20, plus £2 per month and call charges of 1p per minute to a landline and 10p per minute to a mobile. Cllr Bush seconded the proposal. All in favour. Clerk to action.

The Chairman proposed that, should it be required, a mobile phone may be purchased. Cllr Bush seconded the proposal. All in favour.

Cllr Oatham proposed expenditure of up to £50 for a temporary telephone and e-mail arrangement. The Chairman seconded the proposal. All in favour.

296. Post

It was noted that delivery to Lawling Park Hall by Royal Mail will necessitate the installation of signage and of a secure post/parcel box. The Chairman proposed expenditure of £209 on a post box. Cllr Bush seconded the proposal. All in favour. Clerk to action.

The Chairman also proposed, as an interim measure, expenditure of £185 for redirection of MPC correspondence to the Clerk's new address. Cllr Duncan seconded the proposal, all in favour. Clerk to action.

Clerk to investigate signage requirements and costs.

297. Intercom/ Video Entry

Cllr Oatham proposed expenditure of up to £100 for purchase of a video intercom for Lawling Park Hall. Cllr Bush seconded the proposal. All in favour, Clerk to action.

298. Exclusion of the Public

No members of the public were present.

299. Staff Matters

No further discussion was considered necessary at present, this matter having been considered within item 294, Parish Office.

The meeting closed at 2.15 p.m.