



**Minutes**  
of the meeting of  
**MAYLAND PARISH COUNCIL**  
held in the Lawling Park Hall  
on 12<sup>th</sup> January 2016  
at 7.34 p.m.

**Present:** Cllr Evans (Chairman) Cllr Massenhove  
Cllr Duncan Cllr Oatham  
Cllr Hawkes Cllr Pettitt  
Cllr Gibson Cllr Spires  
Cllr Lund

**Clerk:** Mrs J Massenhove

**In attendance:** D Cllr Mrs Penny Channer  
Mr R Garwood (MSJ Garwood & Son)  
4 residents

*D Cllr Michael Helm sent his apologies.*

**172. Apologies for Absence**  
None from MPC members.

**173. Declarations of Interest**  
No interests were declared.

**174. Minutes of the Previous Meeting**

Cllr Spires proposed accepting the minutes from the meeting held on 8th December 2015. Cllr Gibson seconded the proposal, all in favour. The minutes were signed and dated as a true record.

Cllr Spires proposed accepting the minutes from the extraordinary (budget) meeting held on 15<sup>th</sup> December 2015. Cllr Duncan seconded the proposal, all in favour. The minutes were signed and dated as a true record.

*The Chairman closed the meeting at 7.38 p.m. and opened the public session.*

**175. Public Discussion**

Residents addressed the council regarding flooding in the rear gardens of properties in Katonia Avenue. A resident showed video footage to demonstrate the severity of the flow of water in his garden. The Chairman read aloud correspondence from an ECC watercourse engineer who states that the case has been added to ECC's program for further investigation, with a view to re-instating the watercourse following a CCTV survey.

Mr Garwood, representing our grounds maintenance contractors, addressed the council giving their recommendations for treatment of the russian vine at the Mayland Nature Reserve.

Residents addressed the council regarding planning application OUT/MAL/15/00678.

*The Chairman closed the public session and re-opened the meeting at 8.50 p.m.*

*D Cllr Mrs Channer left the meeting at 8.51 p.m.*  
*Cllr Pettitt left the meeting at 8.52 p.m.*

**176. Finance**

Councillors received a list of all payments and receipts approved by the Finance Committee. Cllr Oatham proposed accepting both the payments and receipts. Cllr Massenhove seconded the proposal, all in favour; payments and receipts accepted. These are listed in this month's Finance Committee minutes.

Verification of the bank reconciliations was noted. Bank statements and reconciliations were signed during the Finance Committee meeting.

Quarterly Accounts - Cllr Hawkes proposed accepting the accounts for October – December 2015. Cllr Massenhove seconded the proposal. All in favour.

Audit Arrangements from 2017/18 – The new sector-led body audit regime, which allocates an external auditor to the council, was noted. Councils are required to consider whether they will automatically proceed into the new scheme, or if they wish to opt out. The Chairman proposed that the council does not opt out the new sector-led body audit regime. Cllr Spires seconded the proposal, all in favour. No action required.

**177. Planning**

The following application was considered and comment to the Planning Authority agreed: -

**RES/MAL/15/01242**

Reserved matters application for the approval of appearance and landscaping. Following approved outline planning permission FULMAL/15/00683.) Vary condition 3 of application OUT/MAL/14/00130 to increase the width of the proposed building by 3.1m.)

Sunnyside Grange Avenue Mayland Essex

Cllr Gibson proposed submitting a response stating that MPC has no objection to this application. The Chairman seconded the proposal. All in favour. Clerk to action.

The following claim for a Certificate of Lawful Development was noted: -

**LDP/MAL/15/01354**

Claim for Lawful Development Certificate: Proposed single storey rear extension. 18 North Drive Mayland Essex CM3 6AG

The following decisions made by the local Planning Authority were noted: -

**HOUSE/MAL/15/01045**

Single storey lean to roof extension to kitchen at front of building  
21 Orchard Drive Mayland Essex CM3 6EP  
APPROVE

**FUL/MAL/15/01190**

Demolition of the existing barn and the erection of a new two bedroom bungalow with parking provisions and amenity space.  
Land At Firth View Steeple Road Mayland Essex  
REFUSE

The following appeals against MDC's decision to refuse planning permission were noted: -

**OUT/MAL/15/00179**

Outline Planning Permission for a residential development comprising up to 150 residential dwellings (Including 30% affordable housing), structural planting and landscaping, informal public open space and childrens play area, surface water attenuation and associated ancillary works, with all matters reserved for future determination with the exception of access.

Nipsells Farm Lodge Nipsells Chase Mayland Essex

Clerk to forward a copy of MPC's original response to this application to all councillors. An additional meeting may be called to agree any further comment.

**FUL/MAL/15/00256**

Construction of a detached two storey dwelling, together with associated parking and landscaping

Land Adjacent Whispering Trees Mayland Green Mayland Essex

**178. Clerk's Report**

Each Councillor has received an update on matters from the previous meeting.

**179. Lawling Park Committee** *including Bakersfield, Lawling Playing Field & Dog Walk Area*

Hedge at Lawling Park – Cllr Spires reported on his meeting with the resident at the site. The resident has cut back the original hedge, but not trees planted by the council. He agrees to contact the council in future if he wishes to carry out any work on council land. Cllr Spires recommends that no further action is taken.

It was noted that a letter was sent to all residents of Katonia Avenue whose properties about Lawling Park informing them that they may not cut back any of the hedge without prior permission from Mayland Parish Council.

Flooding at rear of Katonia Avenue – Residents' comments and information from the ECC's watercourse engineer were considered. It was agreed that, as the matter is being addressed by ECC's expert, the necessary process he proposes should be followed. However, it was suggested that ECC be contacted again to request that the process is brought forward. Clerk to write to ECC watercourse engineer.

Zipline repairs – The Chairman proposed accepting quotations, totalling £785.30, from MDC for replacement of the zipline wire and crossbeam. Cllr Spires seconded the proposal. All in favour. Clerk to action.

Cllr Duncan brought to the council's attention a new area of flooding near to Bakersfield Walk.

**180. Neighbourhood Plan Committee**

Each Councillor has received a copy of the minutes from the previous NP meeting.

**181. Highways**

Cllr Hawkes reported that a number of street name signs have deteriorated to the point that they cannot be read. Clerk to report to MDC.

A resident's suggestion to improve the appearance of Mayland's 'gateway' sign by the addition of a planted trough was noted and the long-term poor condition of the gateway, despite various appeals to Highways, was discussed.

Cllr Oatham raised the issue of the ongoing congestion through Latchingdon. This appears to be due primarily to parking outside the shops which, even when no roadworks are present, causes a backlog beyond the mini roundabout by the church. It is of concern that such congestion is permitted to continue on what is one of only two routes out of the Dengie. Clerk to write to Highways, with a copy to Latchingdon Parish Council.

Cllr Duncan reported that the dropped kerb outside number 20 The Drive is separating from the pavement, as is another in Drake Avenue.

**182. Parks & Open Spaces** *including George Everitt Memorial Park, Cardnell Brothers Memorial Park Field & Mayland Nature Reserve*

Treatment of the russian vine at the Mayland Nature Reserve was discussed. Cllr Hawkes proposed taking our contractor's advice, i.e. additional clearing of the nature reserve around

the boundary with Whitefield Court and treating of the cleared areas in Spring and Autumn. Cllr Oatham seconded the proposal. All in favour. Motion carried.

**183. Village Environment including Lighting, Vandalism, Sea Wall, Transport**

Cllr Duncan reported that he will be attending an ECC transport meeting on 2<sup>nd</sup> February. He also reported the possibility of a new bus service from Southminster, through the villages to Chelmsford and Broomfield, on a Sunday.

**184. Footpaths**

Cllr Oatham suggested placing a further request in the *Maylands May* for evidence of use of the orchard path.

**185. S106 Expenditure**

Advice has been sought from MDC's S106/CIL Officer. She is of the view that using the money towards improvements to the existing village hall, towards improvements to play equipment (including the skate park) and towards public art (which can be applied to the NP art competition held recently) would comply with the requirements of the S106 agreement. She advises obtaining quotations and then referring back to her. The contribution must be used by 19<sup>th</sup> June 2017.

Clerk to obtain quotations for items on the council's 'wish list', with guidance from the Lawling Park Committee as to the item detail.

**186. CCTV**

Cllr Oatham proposed accepting a quotation for an annual CCTV maintenance visit at a cost of £190.00 per visit. The Chairman seconded the proposal. All in favour. Clerk to action.

**187. Boot Sales**

Deferred to February agenda.

**188. Defibrillator**

Deferred to the February agenda pending further information. Clerk to request information from ambulance service.

**189. Correspondence**

MDC – Minutes of Meetings and Reports of the Council and its Committees, October/November. These are being circulated.

MDC – Minutes of Meetings and Reports of the Council and its Committees, Book Two, 18 November – 3 December 2015. These are being circulated.

Magnox – letter giving notice of opening of the consultation on the draft Magnox Socio-economic Plan on 12<sup>th</sup> January. A copy has been e-mailed to all councillors.

MDC – request for hall hire for use as a polling station on 5<sup>th</sup> May. Information requested by MDC has been supplied.

**190. Items for Next Agenda**

Boot Sales  
Defibrillator  
Gifts

**The meeting closed at 10.00 p.m.**

**Date of next meeting, Tuesday 9<sup>th</sup> February 2016.**