



Minutes
of the meeting of
MAYLAND PARISH COUNCIL
held in the Lawling Park Hall
on Tuesday 9th January 2018
at 7.00 p.m.

Present: Cllr Oatham (Vice-Chairman) Cllr Pettitt
Cllr Edwards Cllr Spires

Clerk: Mrs L Whitefield

In attendance: D Cllr Michael Helm
D Cllr Penny Channer

Note: Cllr Oatham chaired the meeting in the absence of Cllr Evans, the Chairman

170 Members' Apologies for Absence

Apologies were received from Cllr Peters as she was on holiday, Cllr Evans was ill, Cllr Theckston was ill and Cllr Bush is on holiday.

171 Declarations of Interests

None

172 Minutes of the Previous Meeting

Cllr Spires proposed accepting the minutes from the meeting held on 12th December 2017. Cllr Edwards seconded the proposal, all in favour. The minutes were signed and dated as a true record.

Cllr Edwards proposed accepting the minutes from the meeting held on 19th December 2017. Cllr Spires seconded the proposal, 3 in favour (Cllr Pettitt abstained as she was not present at the meeting.) The minutes were signed and dated as a true record.

173 Public Discussion

District Cllr Michael Helm advised that two recent planning applications have been sent to the area planning committee. He recommended a member of the Parish council should attend the committee meeting on 15th January to put forward the opinion of the council. Cllr Edwards agreed to attend.

District Cllr Penny Channer gave an update on the following topics: LDP is being adapted with recommendations in line with document; MDC design guide has adapted document; Paul Dodson is the new director of planning and regulatory services; Park rangers have been trained to assist the police with the True cam scheme to detect and convict motorists who drive anti-socially.

Discussion regarding the fence that has been erected on the coastal path at the end of Nipsells chase towards Steeple. D Cllr Helm suggested a letter be written to the landowner to ask why this has been erected. It was agreed by the council that a letter be written to Maldon District Council first to see if there is any breach of agreement. Clerk to action.

D Cllr Channer suggested a councillor in Tollesbury – Andrew St Joseph who has extensive knowledge about these kinds of issues and could give advice about such matters as footpaths and sea walls. Once heard from MDC we could seek his advice.

Cllr Edwards expressed disappointment that the last publication of the Courier, did not mention Mayland as a stop off point. It was suggested that a councillor from MDC be asked to report the reasons for this.

Discussion regarding problems with dog fouling following prohibition order in Heybridge being denied. Could mean that MPC will not be able to push for rules to be enforced.

Discussion regarding MDC phone lines and how long the queues are and the service in general. D Cllr Channer informed that a new IT manager is looking into making it more efficient.

Discussion regarding planning for a new children's home in The Drive. Cllr Oatham asked for reasons behind this decision. D Cllr Channer supported this decision as there is a need for this facility. She advised there would be restrictions as to how many children there would be with regular inspections from Ofsted.

174 Councillor Vacancy

Public Notice to advertise for the position of Parish Councillor will be posted on the notice board and advertised in the Mayland Mayl, MPC Website and the Mayland Information Group. Date of notice is 22nd January with closing date for applications 8th February. Cllr Oatham to ask All Seasons about possibility of having notice board outside their shop.

175 Planning

The following applications were considered and comment to the Planning Authority agreed: -

- **FUL/MAL/17/01460 PP -06620299**

Proposed 3 bed dwelling house – chalet style on land adjacent to 104 Imperial Avenue, Mayland, Essex.

4 object, therefore the recommendation to MDC is the refusal of planning permission. The following reasons are given:-

- The proposal is an overdevelopment of the site
- The proposal will have a negative impact on the neighbouring properties.
- The proposal would provide inadequate parking
- The proposal is out of keeping with street scene

Clerk to request of ward members that this application is considered by the area planning committee.

- **HOUSE/MAL/17/01428 PP -06597186**

Front extension comprising entrance, gym/garage with mezzanine study at River Lodge 120 Imperial Avenue, Mayland, Essex.

4 object, therefore the recommendation to MDC is the refusal of planning permission. The following reasons are given:-

- The proposal is not in keeping with neighbouring properties
- The proposal reduces off road parking spaces
- The proposal reduces available light and has an impact on neighbouring properties
- The proposal alters the original footprint.

Clerk to request of ward members that this application is considered by the area planning committee.

The following decisions made by the local Planning Authority were noted: -

- **HOUSE/MAL/17/00617 (Appeal Ref: APP/X1545/D/17/3184914)**
Proposed Loft conversion with front & rear dormers at 118 Nipsells Chase, Mayland, Essex.
APPEAL DISMISSED – 3rd January 2018
- **PDE/MAL/17/01381**
Lounge room extension with a flat roof and central roof lantern light which would extend beyond the rear wall of the original house by 5.3m, height to the eaves would be 2.6m and the maximum height would be 3.5m
42 West Avenue, Mayland, Essex. CM3 6AF
- **PDE/MAL/17//01382**
Lounge room extension with a flat roof and central roof lantern light which would extend beyond the rear wall of the original house by 5.3m, height to the eaves would be 2.6m and the maximum height would be 3.5m
44 West Avenue, Mayland, Essex. CM3 6AF

Cllr Edwards volunteered to represent MPC at the Dengie 100 Group of Parish Councils to replace Debbie Gibson as she has now resigned. Meeting on 17th January 7.30pm.

Area Planning committee meeting is to be held on 15th January where the planning applications are discussed. Cllr Edwards volunteered to attend.

Discussion regarding MDC's decision to replace the Parish Trigger. Letters from other parishes have been sent to MDC sounding their opinions. It was decided for Mayland Parish Council to also write a letter about this. Clerk to action.

176 Finance

Councillors received a list of all payments and receipts. The approved payments and receipts are listed below: -

TRANSFERS

Date	From	To	£
13-Dec-17	Deposit Account	Community Account	20,000.00
			20,000.00

PAYMENTS

Date	Payee	Service/supply	£ Gross
31-Dec-17	HMRC	Tax & NI	1,052.74
09-Jan-18	Friends of Mayland School	Deposit refund (to replace chq 4547)	50.00
09-Jan-18	Ahead4 Ltd	Remote labour charge	15.00
09-Jan-18	Garry Bott	Groundwork for CCTV	400.00
09-Jan-18	Maldon District Council	Park Rangers Services	220.32
09-Jan-18	SLCC	Membership fee for SLCC and ALCC	195.00
09-Jan-18	Barry King	Pro-forma for CCTV equipment	2,000.00

09-Jan-18	J & C's Party Pets Ltd	Hall deposit refund (Deduction for cleaning)	25.00
09-Jan-18	MPC Staff	Staff wages	2,066.68
			6,024.74

RECEIPTS

14-Dec-17	Yvonne Lane	Hall Hire 27/1/18 and Deposit	82.00
14-Dec-17	D Down	Hall Hire 28/11 -8/12/17	32.00
03-Jan-18	D Down	Hall Hire 12/12 - 15/12	16.00
03-Jan-18	J & C's Party Pets Ltd	Hall Hire 28/12 & Deposit	114.00
			244.00

PETTY

CASH

Date	Payee	Service/supply	£ Gross
09-Nov-17	All Seasons	Plastic boxes for office	20.00
09-Nov-17	BT Mobile	Charges on JO Mobile Phone	12.00
14-Nov-18	All Seasons	Glasses for kitchen	15.00
27-Nov-18	Ebay	Cable Printer Lead	1.49
27-Nov-18	Makro	Cleaning products	40.16
14-Dec-17	J. Massenhove	Voip phone payment for December	2.40
14-Dec-17	Post Office	Stamps	17.56
16-Dec-17	WH Smiths	Staple Remover	2.29
29-Dec-17	Wickes	Postcrete, Gloves, Sacks, Shovel	35.15

Councillors received a list of all payments and receipts for January.

Cllr Oatham signed the cheques and Cllr Pettitt signed the bank statements and reconciliations. Verification of the bank reconciliations was noted.

The quarterly accounts were approved by the Council and signed by Cllr Oatham.

A letter of authority for Cllr Oatham to transfer funds from the Deposit account to the Community account was signed by Cllr Spires and had previously been signed by Cllr Evans.

177 Clerk's Report

Clerk to action this next month

178 Lawling Park Committee *including Bakersfield, Lawling Playing Field & Dog Walk Area*

Councillors noted receipt of the draft minutes from the December LPC meeting.

- Bollard at Bakersfield needs to be replaced. Cllr Oatham suggested contacting Gary Bott. No reply from Maldon Fencing so Clerk to source another contractor.
- Clerk to contact contractor regarding light not working on the field
- New dodgeball class has enquired about possible use of the hall. Council suggested he attends next LPC meeting in January.
- Discussion about the Lawling car park gates. It was agreed that communication needs to be improved between MPC, school caretaker and Lynne (person who opens the gate) It was agreed that the car park would not be open during freezing weather and that possible signs need to be put up to advise this. Clerk to inquire from MDC what they advise.

- New children's dance group has enquired about holding a class on a Sunday morning. Council suggested she attends next LPC meeting in January.
- Cllr Spires has emailed the drama group to confirm bookings for this year but so far he has not had a response. Clerk to contact.

179 Neighbourhood Plan Committee

Councillors noted receipt of the draft minutes from the December NP meeting. Cllr Spires has sent out mapping instructions to all councillors. It was suggested they try and measure Lawling Park and compare answers to get used to using this facility.

180 Highways
None

181 Parks & Open Spaces

- Mayland Nature Reserve needs a maintenance plan as it is under council ownership. Suggestion to widen the paths in areas that are getting too narrow. To be added to next MPC agenda.
- Cllr Spires to source some benches for the new garden area.

182 Village Environment

- Dog fouling problem along the sea wall. Clerk to report to Park Rangers at MDC and wait for report.
- Cllr Edwards to look at getting a village map showing areas of interest for the public.
- Discussion about alleyway in Katonia Avenue. Cllr Oatham thought this area was for the benefit of the residents; Cllr Spires suggested a garage was blocking the alley so no one could use it. Clerk to contact the Land registry to check if all is legal.
- A resident in Imperial Avenue contacted us about her neighbour selling goods outside their house and could the council intervene. It was noted that the council have no powers with these kinds of matters which will be passed on to the resident.

Cllr Pettitt left the meeting at 9.00pm

183 CCTV

Cllr Oatham reported on progress of new CCTV system. Concrete pad has been completed and now awaiting CCTV equipment.

184 Office

- Office furniture has been sourced and will be purchase once the new debit card has been received. Discussion about the kind of boardroom table needed. Minimum size is 2.2m to seat 10 people.
- Date discussed for sorting office files and cupboards. Suitable date is 19th January at 12pm.
- Discussion regarding the fire alarm and monitoring requirements. The alternative to monitoring is to buy our own auto dialler at an approximate cost of £80 and then it would dial one of the councillors if it went off. If this was considered then the aerial might need to be re-sited so it is out of the loft space.
- The Clerk informed the council that the intercom is not working and Cllr Oatham agreed to look into this.

185 Web Site

Discussion about the new web site and Cllr Edwards and Cllr Oatham confirmed that they will attend the training morning on 10th January.

186 Correspondence

Discussion regarding Air Ambulance clothes bank and where to put it. It was agreed that it could be put near the scrub line next to the gate. Clerk to inform the charity that the council will have it for a trial period.

187 Items for Next Agenda

Election of new Councillor
Mayland Nature Reserve

The meeting was closed at 9.50 pm.

Date of next meeting, Tuesday 13th February 2018

