

**Minutes**  
of the MAYLAND PARISH COUNCIL  
**LAWLING PARK COMMITTEE**  
meeting held in the Lawling Park Hall  
on Tuesday 25<sup>th</sup> July 2017  
at 7.45 p.m.

**Present:** Cllr Spires Cllr Evans  
Cllr Bush Cllr Oatham

**Clerk:** Mrs J Massenhove

**In attendance:** Cllr Massenhove  
8 members of the public

**17. Appointment of Chairman**

Cllr Oatham proposed Cllr Spires as Chairman of the Lawling Park Committee. Cllr Bush seconded the proposal. All in favour, motion carried.

**18. Members' Apologies for Absence**

None.

**19. Declaration of Interests**

No interests were declared.

**20. Minutes of the Previous Meeting**

Cllr Oatham proposed accepting the minutes from the meeting held on 23<sup>rd</sup> May 2017. Cllr Bush seconded the proposal, all in favour. The minutes were signed and dated as a true record.

Cllr Bush proposed accepting the minutes from the meeting held on 27<sup>th</sup> June 2017. Cllr Evans seconded the proposal, all in favour. The minutes were signed and dated as a true record.

**21. Public Discussion** including regular hall user groups

A potential regular hirer addressed the Committee regarding parking and storage at LPH. It was acknowledged that parking for school events often leaves no parking for hall users; it was suggested that creation of some additional spaces for hall users only might be considered in the future.

Representatives of the Mayland Village Football Club Fundraising Team addressed the Committee regarding the success of their recent Movie Night and put forward an idea for a another event they hope to hold in early October. The suggestion was agreed in principal, although councillors would like to receive a written proposal providing more detail. Clerk to add item to MPC September agenda to confirm the details.

**22. Football**

Cllr Spires thanked Cllr Massenhove for preparing the draft agreement for use of the football pitches and changing rooms. After some discussion regarding use of the corridor toilets, Cllr Bush proposed agreeing the draft document subject to an amendment regarding possible restricted availability of the toilets when the main hall is in use by other hirers. Cllr Evans seconded the proposal. All in favour. Clerk to forward amended draft to the Football Club for comment/agreement.

Cllr Spires proposed setting football fees at £1600 for the season; this fee includes use of the changing rooms and floodlighting. Cllr Evans seconded the proposal. All in favour. Clerk to advise Football Club.

It was noted that an updated key agreement is required with the new organisers of the football club. Clerk to seek return of keys and to re-issue keys (excluding key to the main hall entrance door) under an updated agreement.

**23. Clerk's Report**

Each LPC member has received an update on previous matters. The report was noted.

**24. Lawling Park Hall**

The recent Fire Risk Assessment Report and its findings were noted. The Clerk advised that she has forwarded a copy of the assessor's recommended actions to EBS's foreman as several items relate to snagging issues following the works to LPH. Other mechanical adjustments to doors are to be carried out in house.

Cllr Spires proposed accepting a quotation of is £33.45 for additional curtain fabric for tie-backs. Cllr Evans seconded the proposal. All in favour. Clerk to action.

**25. Use of Field**

An expression of interest for use of the field for a dog event was considered, but insufficient information was available for a decision to be made.

**26. CCTV**

Cllr Oatham requested that a quotation is sought for expansion of the CCTV system. Clerk to contact our existing contractor; if he is willing to quote, Cllr Oatham will then contact him direct regarding the specification.

**27. Tennis Courts**

The Clerk reported that a cheque payment has now been received in settlement of the insurance claim. Clerk to obtain a quotation for removal of the fallen lamp in order that the tennis court may be put back into use.

**28. Play Areas**

The Annual Play Inspection Reports were noted and their content discussed.

Clerk to obtain quotation from MDC for repairs to the zipline. It was observed that maintenance of this equipment is becoming excessively expensive.

Clerk to invite our welding contractor to make recommendations regarding adjustments to the skate park and to provide a quotation for carrying out this work.

Rust treatment and painting to be carried out by MPC staff.

**29. Garden Area**

Cllr Evans to liaise with Cllr Pettitt regarding progression of this project. Cllr Oatham to produce a plan of the agreed area. Further discussion was deferred due to the absence of Cllr Pettitt, the lead for the project.

**30. General Area and Maintenance Report**

It was noted that disposal of cuttings after trimming of greenery by MPC staff and volunteers can be problematic. Clerk to seek assistance from our grass cutting contractor.

Reference was made to a document, produced by the National Playing Fields Association, providing advice on dogs and playing fields. Further discussion and a decision are deferred to the next meeting.

**31. Vandalism and Anti-social Behaviour**

Nothing to report.

**32. Items for Next Agenda**

CCTV

Garden area

Dog signage

The meeting closed at 10.00 p.m.

Date of next meeting, Tuesday 26<sup>th</sup> September 2017.