

Minutes
of the MAYLAND PARISH COUNCIL
LAWLING PARK COMMITTEE
meeting held in the Lawling Park Hall
on Tuesday 25th April 2017
at 7.16 p.m.

Present: Cllr Duncan
Cllr Oatham
Cllr Pettitt

Clerk: Mrs J Massenhove

In attendance: Cllr Bush
Mrs D Down (Maylands Youth Group)

In the absence of Cllr Spires, Chairman of the Lawling Park Committee, Cllr Pettitt proposed that Cllr Duncan chair this meeting. Cllr Oatham seconded the proposal. All in favour.

123. Members' Apologies for Absence

Apologies were received from Cllr Spires and Cllr Evans.

124. Declaration of Interests

No interests were declared.

125. Minutes of the Previous Meeting

Cllr Oatham proposed accepting the minutes of the meeting held on 28th March 2017. Cllr Pettitt seconded the proposal, all in favour. The minutes were signed and dated as a true record.

126. Public Discussion including regular hall user groups

Mrs Down expressed the Youth Club's concern for the provision of suitable storage space, especially for larger items, within the newly upgraded hall. She conveyed that it is not practical for the Club's small number of volunteers to move equipment in and out of the building each session. Mrs Down also enquired as to any increase in hire fees.

Councillors acknowledged that hire fees will increase, although heating and all electricity will now be included within the hire fee. However revised hire rates have yet to be discussed and agreed.

127. Clerk's Report

Each LPC member has received an update on matters from the last meeting. The report was noted.

128. Lawling Park Hall

Cllr Duncan proposed the purchase of a vacuum cleaner for £100. Cllr Pettitt seconded the proposal. All in favour, Clerk to action.

Cllr Duncan proposed expenditure of £25 for the purchase of a paper towel dispenser for the hall kitchen. Cllr Pettitt seconded the proposal. All in favour, Clerk to action.

Cllr Duncan proposed expenditure of up to £200 for the purchase of crockery, cutlery etc. for hall hirers' use. Cllr Pettitt seconded the proposal. All in favour, Clerk to action.

It was agreed that the Clerk should also purchase a magnetic notice board and two clocks.

Use of the understage storage drawers was discussed. It was agreed that one should be allocated to the Youth Club, one for MPC's own use and the third to be decided.

It was agreed to retain the existing key policy for regular hirer groups.

There was some discussion regarding the use of changing rooms with hire of the main hall and of use of the main hall with hire of the changing rooms. No decision was reached; item to be referred to full council.

Admission of animals into the hall was discussed. It was agreed that LPC's previous decision [September 2016] remains in force, i.e. all animals except guide dogs are excluded from the premises.

Cllr Oatham proposed that MPC should not permit the use of e-cigarettes within the building, so following Maldon District Council's lead in treating vaping in the same manner as smoking. Cllr Duncan seconded the proposal. All in favour, motion carried.

Review of fees was deferred to a future meeting.

129. CCTV

It was noted that MPC is awaiting the outcome of its insurance claim for the damaged lighting column. Clerk to ask staff to clear away glass.

130. Play Areas

The Clerk reported that the annual play site inspections have been carried out, although the reports have not yet been received.

Quotations for installation of a power supply to the Sona interactive arch were noted. However, no decision was made as it was felt that further information is needed from the Sona supplier, including their own quotation for the work. Clerk to seek clarification from the supplier.

131. Garden Area

Deferred to a future meeting.

132. Football Pitches

Cllr Duncan proposed accepting a quotation of £378.57 for weed and feed of two football pitches on the Lawling Park field. Cllr Oatham seconded the proposal. All in favour. Clerk to action.

The Clerk advised that the grass cutting contractor needs to know when the football club will be removing the goalposts, in order that the goal mouths can be reinstated. Removal of the goalposts and filling of the holes was discussed. Clerk to write formally to the football club regarding this.

133. General Area and Maintenance Report

The requirement was considered for signage to inform park users that cycling is not permitted along the Bakersfield Walk pathway. Clerk to obtain quotations for suggested signage.

Cllr Pettitt left the meeting at 9.00 p.m.

134. Vandalism and Anti-social Behaviour

None reported.

135. Items for Next Agenda

- Minor variation to premises licence
- Care of new trees
- EWT report
- Garden area
- Signage at Bakersfield Walk

The meeting closed at 9.00 p.m.

Date of next meeting, Tuesday 23rd May 2017