

Minutes
of the MAYLAND PARISH COUNCIL
LAWLING PARK COMMITTEE
meeting held in the Lawling Park Hall
on Tuesday 23rd May 2017
at 7.03 p.m.

Present: Cllr Bush
 Cllr Duncan
 Cllr Evans
 Cllr Oatham
 Cllr Pettitt

Clerk: Mrs J Massenhove

In attendance: Mr D Reynolds (Mayland Village Football Club)
 Mrs E Alabaster (Mayland Village Football Club)
 Mrs D Down (Maylands Youth Group)

In the absence of Cllr Spires, Chairman of the Lawling Park Committee, Cllr Oatham proposed that Cllr Evans chair this meeting. Cllr Duncan seconded the proposal. All in favour.

136. Members' Apologies for Absence

Apologies were received from Cllr Spires.

137. Declaration of Interests

None.

138. Minutes of the Previous Meeting

Cllr Duncan proposed accepting the minutes from the meeting held on 25th April 2017. Cllr Oatham seconded the proposal, all in favour. The minutes were signed and dated as a true record.

It was agreed to delay items 139 and 140 to the end of the meeting, pending the arrival of representatives of the Football Club and Youth Club who had expressed a wish to address the Committee. For ease of reference, these items are minuted in their original agenda position.

139. Public Discussion including regular hall user groups

Mrs Down addressed the Committee regarding the Youth Club's storage requirements. The club's metal cupboard is to be removed, but edible items may be kept in a cupboard in the kitchen. The pool table can be kept in the building, but the table tennis table will be stored in the container for now. It is likely that the Youth Club will return to the Lawling Park Hall some time after half term.

Mr Reynolds and Mrs Alabaster addressed the Committee regarding their movie night, planned for 30th June, to raise funds for the football club. They confirmed that insurance and a Temporary Event Notice are being arranged. Generators will be used for power. They wish to have the use of the hall toilets.

140. Organised Run

Mr Reynolds suggested holding an organised run in Mayland. He advised that Parkrun is an existing organisation which holds free to enter runs all over the country. Mr Reynolds will find out more detail and forward this for councillors' information.

141. Clerk's Report

The Clerk's update on matters from the last meeting was noted. Clerk to verify progress with regard to strimming and spraying around the new trees.

142. Lawling Park Hall

Storage for regular hirer groups was discussed. It was suggested that once storage has been allocated, hirers must agree not to exceed their allocation. Cllr Oatham proposed that one under-stage storage drawer is allocated to the parish council, the second shared between the Youth Club and Deb's Fitness and the third kept as a spare for the time being. Cllr Bush seconded the proposal, all in favour. Motion carried. There was further discussion regarding the Youth Club's games tables, but as no representative of the group was present at the time, no conclusion was reached.

The requirements of the Bowls Club were considered, but Lawling Park Hall has no suitable storage at present.

A quotation was considered for renewal of the fire maintenance contract covering the fire alarm, extinguishers and monitoring. The decision was deferred pending an additional quotation.

Cllr Duncan proposed accepting a quotation totalling £410 for PAT testing and routine testing of the hall electrical installation. Cllr Bush seconded the proposal. All in favour, Clerk to action.

Conditions of hall hire and hirer information were reviewed following the upgrading of Lawling Park Hall. Cllr Evans proposed agreeing suggested amendments, Cllr Duncan seconded the proposal. All in favour. Clerk to update the information sent to hirers accordingly.

Key arrangements were discussed. The use of a card entry system was suggested, Clerk to obtain more information.

Cllr Oatham suggested the Committee considers the use of a portable toilet for public use at Lawling Park. Clerk to obtain more information.

143. CCTV

Cllr Oatham advised that upgrading of the CCTV system can be more effectively planned once the insurance claim for the fallen lighting column has been settled. The Clerk confirmed that the claim information has been submitted to MPC's insurer.

144. Tennis Courts

Procedure for regular hire of the courts was considered. It was noted that a block booking for use of the netball court has recently been taken. It was agreed that a key agreement may be issued to include keys to the court, changing room entrance and referee's room.

Cllr Evans proposed accepting a quotation of £290 for treatment of moss, algae and weeds on the tennis courts. Cllr Pettitt seconded the proposal. All in favour, Clerk to action. It was suggested that the Council budgets for this work to be carried out annually.

Clerk to seek approval from our insurer to remove the fallen column in order that the tennis court may be put back into use.

The use of a coded keypad lock for entry to the tennis court was discussed, but no action agreed. It may be possible to combine access to the tennis court with the card entry system suggested under item 142.

145. Play Areas

The siting of the Sona interactive arch is in question. Cllrs Bush, Pettitt and Oatham will meet with the contractor and advise the Clerk further after that meeting.

146. Garden Area

Committee members conducted a short site visit to view a suitable location for the proposed garden area. An area, approximately 60' x 20' along Bakersfield Walk was identified. Chairman and Clerk to prepare information for a garden design competition for inclusion in the Maylands Mayl.

147. Bat Boxes

Cllr Duncan reported that, further to a visit and advice from an Essex Wildlife Trust representative, a bat box (which can house up to eighty bats) and bird boxes are being

built. This is being done at no cost, scrap materials having been salvaged from the works to the hall.

148. General Area and Maintenance Report

Concerns were expressed regarding the drainage works. The Clerk advised that we have yet to be informed that these are complete. Clerk to obtain an update from MDC's project manager.

149. Vandalism and Anti-social Behaviour

It was noted that youths have been climbing on the roof of the youth shelter and also on the roof of Lawling Park Hall. Clerk to purchase additional signage and anti-climb paint, to be applied all around the edge of the hall roof.

150. Items for Next Agenda

No additional items noted.

The meeting closed at 9.30 p.m.