



MAYLAND PARISH COUNCIL

Councillors are summoned to discuss the business to be transacted as below:

K. Kuderovitch, Acting Clerk

9.11.17

AGENDA OF THE PARISH COUNCIL MEETING TO BE HELD IN THE LAWLAND PARK HALL, KATONIA AVENUE, MAYLAND ESSEX ON TUESDAY 14TH NOVEMBER 2017 AT 7PM

£ = Expenditure decision

👍 = Decision required

132.	Members' Apologies for Absence
133.	Declarations of Interests
134.	<p>Minutes of the Meeting Previous Meeting 👍</p> <p>The Minutes of the Parish Council Meeting held on 10th October 2017 to be accepted and signed. The Minutes from the Extrordinary Parish Council Meeting held on Monday 6th November to be accepted and signed.</p>
135.	<p>Public Forum</p> <p>The Chairman allowed a maximum of ten minutes for member of the public to address the Council.</p>
136.	<p>Co-option Policy/Co-option for Vacant Councillor Positions 👍</p> <p>Council to review and accept the policy. Clerk to advise of the candidates that have applied for the two casual vacancies which are to be filled by a vote.</p> <p>The successful candidates, if present, to sign the Declaration of Acceptance of Office and join the meeting. Clerk to provide support for the new Councillors.</p>
137.	<p>Planning 👍</p> <p>To consider the following planning applications and to agree comment to the local Planning Authority: -</p> <p>FUL/MAL/17/01128 PP – 06291462 – Land East of Bradwell Power Station Application to carry out preliminary ground investigations & associated works in connection with a potential new Nuclear Power Station at Bradwell-on-Sea, use existing building as core storage area & form site compound with associated parking area.</p> <p>WTPO/MAL/17/01207- 25 North Drive Mayland Essex CM3 6AG T1. Oak – reduce the crown radius by 3m and reduce the height by 2m</p> <p>Planning decisions and appeal decisions noted (made by the local Planning Authority).</p> <p>A report to be given on a recent complaint.</p>
138.	<p>Finance 👍 £</p> <p>a) The Financial Regulations to be reviewed and accepted. b) Internal Audit – Clerk to report with recommendations. c) New web site – Council to consider a quote from Ahead 4 for £450 the development of a new web site.</p>

Chairman, Mrs Jane Evans, 5 The Drive, Maylandsea, Essex CM3 6AB 01245 741532

Acting Clerk, Karen Kuderovitch, c/o Lawling Park Hall, Katonia Avenue, Maylandsea, Essex CM3 6AD 01621 743551

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- d) Training – Clerk to report on the Essex Association of Local Councils in-house training and a budget to be set for Clerk & Councillors.
- e) Council to accept the final invoice in relation to the extension/refurbishment of Lawling Park Hall totalling the amount of £31,921.00 & VAT.
- f) Chairman to coordinate the setting of the Extraordinary Parish Council Finance Meeting to set the Precept for 18/19 to be submitted to Maldon District Council
- g) Council to agree £17 for Poppy Wreath to be drawn from Chairman's Allowance.
- h) Clerk to report any other finance related information.
- i) The following payments to be approved agaisny invoices & cheque stubs initialled

Date	Chq	Payee	Service/Supply	Amount £	VAT £
14.11.17	104517	RC Baker Designs	Curtain Tie Back for Lawling Park Hall	33.45	6.69
14.11.17	104518	Newquest Media Group	Advert for Clerks position	79.20	13.20
14.11.17	104519	SSE Scottish Hydro	Electricity for Changing Rooms, Lawling Park	47.52	2.26
14.11.17	104520	SSE Scottish Hydro	Electricity for Lawling Park Hall	200.49	9.54
14.11.17	104521	Royal British Legion	Remembrance Sunday Wreathm Poppy (Chairman's Allowance	17.00	
14.11.17	104522	Maldon District Council	Community Protection Services	222.32	36.72
14.11.17	104523	Mr L Rose	Hall Hire Deposit refund	50.00	
14.11.17	104524	Cllr. J. Evans	Gift for leaving Clerk	31.50	
14.11.17	Cash	Elaine Alabaster	Hall Hire deposit refund	50.00	
14.11.17	104525	M.J. Garwood	Aerating & Rolling Pitches	257.50	
14.11.17	104526	M.J. Garwood	Grounds Maintenance	1185.52	
TOTAL				2174.50	

Staff Wages/Expenses

14.11.17	104527	Mrs K Kuderovitch – Locum Clerk	£1,317.57
14.11.17	104528	Mr D Leete	
14.11.17	104529	Mr A Kemp	

Receipts

11.10.17	100361	Elaine Alabaster	Hall Hire Sat 7 th Oct	72.00	
11.10.17	100362	Elaine Alabaster	Deposit Hall Hire	50.00	
11.10.17	100363	Sarah Walsh	Hall Hire 9 & 11 th Oct	24.00	
11.10.17	100364	Debbie Down	Hall Hire	15.00	
11.10.17	100365	Various	Tennis Court Hire	13.80	
7.11.17	100366	Debbie Down	Hall Hire 17 th & 20 th Oct	16.00	
7.11.17	100367	Simon Burn	Hall Hire – deposit 18 th Nov	50.00	
7.11.17	100368	Simon Burn	Hall Hire – 18 th Nov	32.00	
7.11.17	100369	Sarah Walsh	Hall Hire 16/18/23 rd Oct	24.00	
7.11.17	receipt	Sarah Walsh	Hall Hire 3.11 – 15.12.17	168.00	
23.10.17	47244	HMRC	VAT Refund July-Sept 2017	7647.30	
TOTAL				8112.10	

- 139. **Lawling Park Committee** including Bakersfield, Lawling Playing Field & Dog Walk Area
Councillors noted receipt of the draft minutes from the October LPC meeting.
- 140. **Neighbourhood Plan Committee**
Cllr. P. Spires to report.
- 141. **Parks & Open Spaces** including George Everitt Memorial Park, Cardnell Brothers Memorial Park Field & Mayland Nature Reserve
Cllr. P. Spires to report from the on-site meeting held on Monday 6th November with Maldon



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	District Council.
142.	Village Environment including Lighting, Vandalism, Sea Wall, Transport Councillors to discuss.
143.	Parish Council Office 👍 Cllr J. Otham to report on office furniture/printer. Chairman to report investigations into installing a new window/door. The Clerk to advise of further action points to ensure the office meets current regulations.
144.	Correspondence To note correspondence received. Any business requiring a decision is listed separately on this agenda.
145.	Items for Next Agenda
	Chairman to ask for a vote to close the meeting for the following confidential item:
146.	Personnel Committee Report. Appointment of new Clerk.

Signed *J. A. Massenhove*

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Katonian Avenue
Maylandsea
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CM3 6AD

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