



Minutes
of the meeting of
MAYLAND PARISH COUNCIL
held in the Lawling Park Hall
on Tuesday 13th February 2018
at 7.05 p.m.

Present: Cllr Evans (Chairman) Cllr Bush
Cllr Oatham (Vice-Chairman) Cllr Pettitt
Cllr Edwards Cllr Spires
Cllr Theckston Cllr Peters

Clerk: Mrs L Whitefield

In attendance: D Cllr Penny Channer

188 Members' Apologies for Absence

None

189 Declarations of Interests

Cllr Theckston declared an interest in Nipsells Farm House – Item 193.

190 Minutes of the Previous Meeting

The Minutes of the Parish Council Meeting held on 9th January 2018 were deferred to be accepted and signed at the March Meeting after some minor amendments had been made.

191 Public Discussion

D/Cllr Penny Channer gave an update on the following topics:

- Maldon District Council has agreed at the recent Full council Meeting, a council tax increase of 2.99%. Essex County Council tax increase of 4.99% includes 2% Social care Precept for social care and then remaining 2.99% across other services. Social Care due to the rising elderly population is an area of pressure for ECC and is a nationwide issue too.
- The Government recently allocated to Essex County just over £3 million to be spent on adult social care to help ease some of the pressures that the Council, being a social care providing authority, has to deal with.
- The LDS has been reviewed and included the timetables for new supplementary planning documents, all of which are being prepared – ie for Renewable and Low carbon energy.
- Parish Trigger – to be discussed at a meeting of the MDC Chairmen of Planning committees on 5th March 2018.
- A letter from the Director of Planning and Resources indicated the ceasing of paper copies of planning applications to Parish Councils. Cllr Oatham stated it will be a loss to our parish. D/Cllr Channer would raise within MDC.
- Cllr Edwards stated that signage around village during utility roadworks could be better. D/Cllr Channer advised contacting utilities to ask them to arrange better signage.
- Discussion on new homes that were allocated in the Chelmsford City Council pre-submission LDP document and the effect on the infrastructure. D/Cllr Channer in response to a question, confirmed that assessments of objectively assessed housing need and the capacity of roads with respect to resultant increased traffic volumes had to be evidenced.

192 Councillor Vacancy

The only application received was found to be unsuitable as has not lived in the village for the required length of time. Cllr Oatham has had an enquiry which he will follow up. Clerk to find out if the Maldon and Burnham paper is able to offer a free advert.

193 Planning

The following applications were considered and comment to the Planning Authority agreed: -

- **HOUSE/MAL/18/00052**
Dismantling of existing conservatory and build a single story extension at Ashmead, Mayland Close, Mayland, Essex
All Agreed – There were no objections to this application.

The following decisions made by the local Planning Authority were noted:-

- **HOUSE/MAL/17/01267**
First Floor extension to existing bungalow to create bedroom space
6 Katonia Avenue, Mayland, Essex
REFUSE
- **FUL/MAL/17/01289**
Erection of 2No. 3 bedroom dwelling to replace existing dwelling
33 Princes Avenue, Mayland, Essex
REFUSE

RES/MAL/16/01472

Land at Junction of Steeple Road and Mill Road, Mayland, Essex
Appeal against Maldon District Council's Decision to refuse planning permission

NIPSELLS FARM HOUSE

Discussion on the loss of trees at this property. D/Cllr Helm previously informed that there are no TPO's on these trees so owners within their rights to take them down.

194 Finance

Councillors received a list of all payments and receipts. The approved payments and receipts are listed below: -

TRANSFERS

Date	From	To	£
10-Jan-18	Community Account	Deposit Account	20,000.00
			20,000.00

PAYMENTS

Date	Payee	Service/supply	£ Gross
09-Jan-18	Mrs J Evans	Petty Cash	150.00
09-Jan-18	Mrs L Whitefield	Chairmans gifts of M&S Vouchers x 3	45.00
13-Feb-18	Strictly Tables & Chairs	120 new Green chairs for hall & Trolley	2,709.54
13-Feb-18	Direct Office Supply	Office desk and chair	320.88
13-Feb-18	Office IS Ltd	Office Stationary	60.08
13-Feb-18	Mallorn Ltd	New Web site	450.00
13-Feb-18	EALC	Training course for L Whitefield 27/2/18	100.00
13-Feb-18	Essex Ecology Services	Management report for MNR	600.00

13-Feb-18	Mrs L Whitefield	Key Cabinet for office	23.99
13-Feb-18	A & J Lighting solutions	Replacement bulb for light by field entrance	142.56
13-Feb-18	Essex Wildlife Trust	Annual Membership	40.00
13-Feb-18	Mrs L Whitefield	Voipfone Top up and fee	12.40
13-Feb-18	Mrs L Whitefield	Chairmans gifts of M&S Vouchers x 1	15.00
13-Feb-18	Yvonne Lane	Deposit Refund for hall hire 27/1/18	50.00
13-Feb-18	A & J Lighting solutions	Replacement control gear assembly	155.58
13-Feb-18	MPC Staff	Staff Wages	1,650.49
13-Feb-18	Maldon District Council	Park Ranger Services December	220.32
			6,745.84

RECEIPTS

10-Jan-18	D Down	Hall Hire 19/12, 5/1	16.00
10-Jan-18	S. Walsh (Pilates)	Hall Hire 8/1 - 9/2	120.00
18-Jan-18	D Down	Hall Hire 9/1, 12/1	16.00
26-Jan-18	Mayland Youth Group	Hall Hire Jan - March 2018 Inv (MYG 12-1-18)	160.00
26-Jan-18	Netball hire	Court hire 23/1/18	3.00
26-Jan-18	Inside Out Dance class	Deposit £50 and Fees £130	180.00
26-Jan-18	Emma (Zumba)	Hall Hire Fees 16 hrs @£8 + £10 Key deposit	138.00
26-Jan-18	D. Down	Hall Hire 16/1, 19/1	16.00
06-Feb-18	D. Down	Hall Hire 23/26/30 Jan, 2 Feb	32.00
06-Feb-18	Inside Out Dance class	Key Deposit	10.00
06-Feb-18	Nicola White	Hall Hire and Deposit 27/10/18	90.00
			781.00

PETTY CASH

12-Jan-18	J. Massenhove	Voip fone payment for January	2.40
20-Jan-18	WH Smiths	2 x Magazine Files	8.00
29-Jan-18	Timpson	3 x Key cut	10.00

Councillors received a list of all payments and receipts for February.

Cllr Oatham not happy with two invoices from A & J Lighting. A new contractor to be sourced.

Cllr Evans signed the cheques and Cllr Pettitt signed the bank statements and reconciliations. Verification of the bank reconciliations was noted.

Discussion regarding a new cleaner to clean the hall twice a week at a cost of £25 per week. Cllr Oatham proposed accepting this cost and Cllr Evans seconded it.

195 Clerk's Report

Each Councillor has received an update on matters from the previous meeting.

196 Lawling Park Committee *including Bakersfield, Lawling Playing Field & Dog Walk Area*

Councillors noted receipt of the draft minutes from the January LPC meeting.

- Cllr Spires expressed concern over hirers having keys to the hall. He would like a system where keys are not required. Cllrs Oatham and Bush will look into a door entry system. Cllr Edwards suggested we look at insurance requirements.

- Discussion on a new sign in the wood clearing at Bakersfield to recognise Richard Pope. It was decided to call this area POPE WAY. Clerk to obtain quote for this sign. Clerk to send a letter to Mrs. Pope to advise of this decision as Richard is seriously ill in hospital.
- Ken Sibthorpe has passed away and it was suggested by the council that a Thank you message be put in the Mayland Mayl to recognise his work within the village. Clerk to contact Mayland Mayl to arrange this.

Cllr Pettitt left the meeting at 9pm

- Discussion regarding storage within the Lawling Hall. It was decided that no storage facility exists for the dance class mirrors and no banner would be allowed on the outside of the hall. Clerk to inform hirer.

197 Neighbourhood Plan Committee

Councillors noted receipt of the draft minutes from the February NP meeting.

Cllr Spires explained about the stand at the Village Fete. Details to be finalised at NP meeting. Form obtained from Fete committee. Cllr Oatham suggested that all councillors receive copies of all minutes even if they are not part of these committees.

198 Highways

A letter was read out about the TrueCam scheme for the village. It was agreed that speed cameras were not the answer and would not be requested for the village.

199 Parks & Open Spaces

- Mayland Nature Reserve needs to be maintained under new report. Could ask BTCV volunteers to assist in this project. To give a copy of the maintenance plan to Garwoods to provide a quote.
- Football club – there are some large holes on the pitches from where the goals are positioned. It was suggested that we give the Football club an ultimatum that until the holes are filled and the contract is signed, that no more games could be played. Clerk to invite them to the next LPC meeting in March to discuss these issues.
- It was resolved to accept the quotation from Garwoods for the pitch marking on a fortnightly basis. Clerk to contact Garwoods to accept this quote.
- Nipsells Chase/Sea view parade – the pathway is restricted. It should be 4 metres wide but it is now much narrower. Clerk to contact ECC highways to advise of this. Signage needs to be added to advice of Public footpath.
- Coastal path signage – Mayland has been ignored in the recent Courier magazine. Clerk to contact MDC to find out the reason for this. To enquire about a sign at St Peters Way. Clerk to contact ECC to find out who is responsible. Cllr Edwards to make some enquiries.

200 Village Environment

Discussion on litter being left in the layby on Steeple Road. Cllr Edwards to speak with owner of kebab van to find out if a litter bin can be purchased. Clerk to ask ECC if a litter bin can be placed there.

201 Footpaths

Discussion on the condition of the paths and roads in Bakersfield. Cllr Oatham had asked Garry Bott to assess but it is too big a job for him. Clerk to contact Ringways to give advice.

202 CCTV

Some of the equipment has been delivered to the office. A payment to cover this is going to be sent. Still to find out when installation will take place.

203 Office

- A day was decided to sort the office files – Monday 19th February 10am.
- Cllr Oatham to advertise for the unwanted filing cabinets.
- Old hall chairs will be given to St. Barnabus on Thursday 15th February.

204 Web Site

This item will be deferred to the next meeting

205 Training

- Discussion about whether new councillors want to be trained. It was decided that they do. More information including prices and topics to be obtained from EALC. Clerk to action.
- Pensions deferred to next meeting once Clerk has seen a financial advisor.
- Contract deferred to next meeting for approval.
- Cllr Evans proposed that the Clerk be taken on as a permanent member of staff after her three month probation and Cllr Oatham seconded this. All in favour.

206 Correspondence

Letter read by Cllr Evans asking for support for grant application for Harlow Blackwater Sailing club Jetty. It was agreed that the council would give them support. Clerk to confirm.

207 Items for Next Agenda

- Pension
- Contract

The meeting was closed at 9.50 pm.

Date of next meeting, Tuesday 13th March 2018

