



A Meeting of
MAYLAND PARISH COUNCIL
will be held in the Lawling Park Hall
on Tuesday 10th April 2018
at 7.00 p.m.

ALL COUNCILLORS ARE SUMMONED TO ATTEND

AGENDA

If members of the press or public are present.....

Does any member of the public or press wish to film or otherwise record the meeting? You are reminded that:-

- Members of the public or officers present at a meeting may not be filmed without their consent
- Any persons under the age of 18 may not be filmed regardless
- Any recording must be done in a way that does not disrupt the meeting
- No oral commentary is permitted during the meeting and
- No recording is permitted of any part of a meeting which is closed to the public.

Anyone who objects to being filmed, recorded, photographed or otherwise reported, and children and vulnerable adults now have an opportunity to declare their presence.

226 Members' Apologies for Absence

To receive and approve members' apologies for absence.

227 Declarations of Interests

To receive declarations of interest in accordance with the council's Code of Conduct.

228 Minutes of the Previous Meeting

To sign as a correct record the minutes of the Extraordinary Parish Council Meeting held on 23rd January 2018.

To sign as a correct record the minutes of the Parish Council Meeting held on 13th March 2018.

To sign as a correct record the minutes of the Extraordinary Parish Council Meeting held on 27th March 2018.

229 Public Discussion

This session will be used for members of the public to address the Council.

230 Councillor Vacancy

- The casual vacancy to be filled by a vote. The successful candidate, if present, to sign the Declaration of Acceptance of Office and join the meeting. Clerk to provide support for the new Councillor.
- Discussion regarding increasing number of councillors. To prepare a document/report to explain why this increase is necessary.

231 Planning

To consider the following planning applications and to agree comment to the local Planning Authority:-

- **FUL/MAL/18/00341 PP -06819605**

Proposal: Erection of 2 No. 3 bedroom dwellings to replace existing dwelling.
Address: 33 Princes Avenue, Mayland, Essex CM3 6BA

- **FUL/MAL/18/00280 PP - 06786147**

Proposal: Construction of an apple storage barn.
Address: Land North West of Riversleigh Nipsells chase, Mayland, Essex

- **FUL/MAL/18/00174 PP -06718584**

Proposal: Change of use of office to carers accommodation
Address: 62, Nipsells Chase, Mayland, Essex CM3 6EJ

- **HOUSE/MAL/18/00205**

Proposal: Rear single storey extension, enclose stilt undercroft and create new main entrance.
Address: The Homestead, Grange Avenue, Mayland, Essex

The following decisions made by the local Planning Authority were noted:-

- **HOUSE/MAL/18/00052**

Dismantling of existing conservatory and build a single storey extension at Ashmead, Mayland Close, Mayland
APPROVE

232 Finance

- All Councillors will receive a list of all payments and receipts. A decision to accept them all will be required.
- To note verification of bank reconciliations.
- All Councillors will have received a copy of the council's quarterly accounts for January to March. A decision to accept them will be required. A decision to agree any actions regarding potential or actual overspends may be required.

233 Clerk's Report

Each Councillor has received an update on matters from the last meeting. No new matters will be considered under this agenda item. Any business requiring a decision is listed separately on this agenda.

234 Lawling Park Committee *including Bakersfield, Lawling Playing Field & Dog Walk Area* To note receipt of the draft minutes from March LPC meeting.

Keys and locks
Broken sign on car park gate

235 Neighbourhood Plan Committee

To note receipt of the draft minutes from April NP meeting.

Henry Samuel Hall – A decision is required regarding renovating this hall

236 Parks & Open Spaces *including George Everitt Memorial Park, Cardnell Brothers Memorial Park Field & Mayland Nature Reserve*

237 Village Environment *including Lighting, Vandalism, Sea Wall, Transport*
Councillors reports of any problems and actions that may be required

238 DHGPC

- Planning Trigger
- Letter to request one hard copy of planning applications
- Representative needs to be authorised by MPC
- CPO can be used to monitor parking and issue penalty notices
- Enforcement notice

239 CCTV

240 Office

- General Data Protection Regulation
- Web Site

241 Staff

- Training for councillors
- Pension scheme – to be sourced.
- Clerks Contract – to be approved.

242 Correspondence

- ELS – Objection to the Definitive Map Modification No.63 (Footpath 19 Mayland)
- RCCE – Essex Village of the Year Competition
- MDC Corporate Plan 2015-19

243 Items for Next Agenda

Signed *L Whitefield*

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