

Minutes
of the MAYLAND PARISH COUNCIL
LAWLING PARK COMMITTEE
meeting held in the Lawling Park Hall
on Tuesday 24th April 2018
at 7.00 pm

Present: Cllr Spires Cllr Oatham
Cllr Pettitt Cllr Bush

Clerk: Mrs L Whitefield

In attendance: 5 Members of the public were in attendance

110 Members' Apologies for Absence

Cllr Evans not well

111 Declaration of Interests

None.

112 Minutes of the Previous Meeting

Cllr Oatham proposed accepting the minutes from the meeting held on 27th March 2018. Cllr Pettitt seconded the proposal, all in favour. The minutes were signed and dated as a true record.

113 Public Discussion including regular hall user groups

Discussion between three members of the Football Club and the LPC committee. They wanted to discuss the contract and suggest amendments for next year. The following points were raised:

- The capping of the holes on the field. The football club has filled a lot of the holes but Cllr Pettitt wanted two further holes filled. The football club agreed to do this and to purchase caps to cover all the holes but there was a discrepancy about what will happen if these caps then go missing or get damaged. Clerk to find out what other clubs do about this issue. Need to get it clear in the contract.
- The container that the FC use has been donated to them by MPC for a minimal fee of £5 per year but it is down to the FC to maintain this.
- The FC want to be notified if the floodlights are not working.
- The tennis court is possibly going to be changed to a 3G AstroTurf surface. The FC gave further details to Cllr Spires regarding this. Funding is available.
- The FC would like to be notified if the facilities are not working. Discussion about blocked drains caused by mud from football boots. The FC assured the committee that boots were not washed in the showers. Clerk to source a boot scrubber for the door entrance.
- Discussion about whether the fees were based on a certain number of games per month. Committee explained that fee is decided and then divided into 10 payments and is due regardless of games played.
- Law and Jurisdiction added to bottom of contract
- Cllr Spires agreed to send the contract to the FC for their perusal before it is signed so any discrepancies can be sorted at the beginning of the season. Clerk to review contract.

Two members of the Village Fete committee wanted to finalise the arrangements for their fete on 23rd June. The following points were raised:

- The risk assessment has been done and is in place for future years

- Public Liability has been decided but will not be taken out until a few days before. All stall holders have their own Public Liability. If they arrive on the day without it then they cannot enter the premises.
- Map of the layout was discussed. Movement of public.
- Bakersfield Car park to be opened all day
- Ticket booth to be placed near to the steps of the hall. Not ideal as public will be using the hall to go to the toilets but if anything is damaged, then a claim on their insurance will be made. It will be closely monitored to ensure no problems occur. No drink to be taken into the hall. Wristband system will be used to monitor numbers.
- Electricity supply will come from the hall, the tennis hut and the new parish office. To check that the floodlights are working.
- Fire Extinguishers are accessible for use on the day.

114 Clerks Report

The Clerk's update on matters from the previous meeting was noted.

115 Lawling Park Hall

- Enquiry to hire out tables and chairs. The need to mark them first to avoid any losses.
- Storage drawer is overfilled as too much is stored in it. Once end cupboard is built then maybe this can be used for storage by the youth club. Quotes considered but **it was resolved** that Cllr Oatham and Cllr Bush will source materials themselves with a budget of £500.
- Radiator is not working near the service hatch. Cllr Oatham will look at it.
- Drains in changing room blocked. **It was resolved** to accept a quotation from Drainage and Hygiene Services Ltd at a cost of £175 + vat.

116 Play Areas

None

117 Tennis Courts

None

118 CCTV

Cllr Oatham to check CCTV after it was reported that a man was acting suspiciously around the children's play area looking into the school.

Cllr Oatham to check CCTV on Friday 13th April to see who may have left a No through sign in the Lawling Field.

119 Garden Area in Bakersfield

It was agreed that the size of the existing plans are not big enough. Committee to meet to decide on new dimensions. Discussion on plants and sleepers. Cllr Spire to enquire with neighbour regarding sleepers, Cllr Pettitt to enquire about Red Robin/Leylandii trees.

120 General Area and Maintenance Report

- A Bus Shelter on the Steeple Road has been knocked down by a vehicle and a discussion took place about what should be done. It was decided to contact the Company who installed it originally and find out if it can be repaired. If not then costs to replace it. Clerk to action.
- A broken manhole cover in Drake Avenue near the duck pond is unsafe and needs attention. Clerk to contact Anglian Water to see if it is their responsibility.

121 Vandalism and Anti-social Behaviour

- Gladwell Walk is becoming a problem with litter. ***It was resolved*** to contact the CPO at MDC to suggest an evening visit be made to talk to the youths who hang around in this area. Also to find out from the CPO what hours are spent in the village and if we could have an itemised bill from them. Clerk to action.
- Problems with youths climbing on the roof of the hall. Getting on above the main door. It was decided that anti-climb paint be put on the roof to discourage this. Clerk to advise groundsman.
- To find an alternative to Gravitex for the skate park. To find out what North Fambridge use on theirs. Clerk to action.

122 Facebook Page

It was resolved to put a link from the Mayland Information page to the Mayland Parish Facebook page. Cllr Oatham to action.

123 Items for next agenda

The meeting closed at 9.17 p.m.

Date of next meeting, Tuesday 22nd May 2018