



MAYLAND PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE LAWLAND PARK HALL, KATONIA AVENUE, MAYLAND ESSEX ON TUESDAY 10TH OCTOBER 2017 AT 7PM

In attendance:

Cllr. J. Evans, Chairman	Cllr. P. Spires
Cllr. J. Oatham	Cllr. R. Bush
Cllr. B. Edwards	Acting Clerk – Karen Kuderovitch

111.	Members' Apologies for Absence Cllr. J. Pettitt & Cllr. D. Gibson
112.	Declarations of Interests None declared.
113.	Minutes of the Meeting Previous Meeting <i>It was resolved</i> to accept and sign the Minutes of the Extraordinary Parish Council Meeting held on 6 th September 2017. <i>It was resolved</i> to accept and sign as the Minutes of the Parish Council Meeting held on 12 th September 2017.
114.	Public Forum The Chairman allowed a maximum of ten minutes for member of the public to address the Council. Two people were present. Cllr. P. Channer gave an update on the following topics; St Peters Hospital and possible beds arriving from Braintree; Consultation on Local Plans; Planning positions at Maldon District Council all filled; businesses on The Causeway coming together to pool funds for projects; enforcement have a new tea, and doing better at following up cases. Cllr. B. Acevedo (Maldon District Council) gave an update on EDF sending letters to some residents in Bradwell re bore testing; and offered assistance to the Council on investigating a number of street lights, supplied by Cllr. Oatham which Mayland Parish Council are paying for, but wish to challenge this.
115.	Personnel <i>It was resolved</i> to accept the expenditure for the services of a locum clerk as an interim measure until a permanent Clerk/RFO has been appointed and to extend the date for the job advertisement to Friday 27 th October 2017. The Chairman to make contact with the EALC.
116.	Councillor Vacancy The Chairman reported that three applications had been received for the two vacant seats. The Clerk to make contact and invite the applicants to attend the next Parish Council Meeting, or to send in their information. November agenda item.
117.	Planning To consider the following planning applications and to agree comment to the local Planning Authority: - FUL/MAL/17/00991 The retention of an ATM and two bollards to be installed in front of the ATM. 78 Imperial Avenue Mayland Essex CM3 6AH Council comments: No objections LDE/MAL/17/01067 Claim for a Lawful Development Certificate for the existing use of land and buildings for a Sui

Chairman, Mrs Jane Evans, 5 The Drive, Maylandsea, Essex CM3 6AB 01245 741532

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MAYLAND PARISH COUNCIL

Generis use (mixed use of Class B8 (storage) and Class B2 (general industrial))
Whitecap Mushroom Farm Mill Road Mayland Essex

Council comments: No objections

AGR/MAL/17/01043 – for information only
Prior notification for permeable hardstanding, with edging stones.
Land North Of Riversleigh Nipsells Chase Mayland Essex

Planning decisions and appeal decisions noted (made by the local Planning Authority).

118.

Finance

Payments

Date	Chq	Payee	Service/Supply	Amount £	VAT £
10.10.17	4499	Rigby Taylor	White lining paint	186.00	31.00
10.10.17	4500	Maldon District Council	Park Rangers Services August	220.32	36.72
10.10.17	4501	Newsquest Media Group	Advert for Clerk	249.60	41.60
10.10.17	4502	The Printing Place	Printing NP Leaflet	207.00	207.00
10.10.17	4503	A&J Lighting Solutions	Street Light repairs (Cherry Alley/Mayland CI)	348.12	58.02
10.10.17	4504	MSJ Garwood	Grass Cutting to 25.9.17	1349.92	224.99
10.10.17	4505	Cummings & Jennings Ltd	Paint & brushes	94.20	15.70
10.10.17	4506	Cummings & Jennings Ltd	Padlock, shovel & rake	47.40	7.90
10.10.17	4507	St. Barnabus Church PCC	Grant	300.00	
10.10.17	4508	Southminster P Council	Grant	50.00	
10.10.17	4509	Mrs Y Lane	Hall deposit refund	50.00	
10.10.17	4510	Mrs S Tredgett	Hall deposit refund	50.00	
10.10.17	4511	Friends of Mayland Village Football Club	Hall deposit refund	50.00	
TOTAL				3,202.56	622.93

Staff Wages/Expenses

6.10.17	4498	Mrs J Massenhove	£2,838.04
10.10.17	4512	Mrs J Massenhove	
10.10.17	4513	Mrs J E Evans	
10.10.17	4514	Essex Pension Fund	
25.10.17	4515	Mr D Leete	
25.10.17	4516	Mr A Kemp	

Receipts

13.9.17	100355	S. Walsh (Pilates)	Hall hire to 23.8.17	24.00	
13.9.17	100355	Various residents	Tennis court hire	6.00	
13.9.17	100355	D.Down	Hall hire to 8.9.17	56.00	
26.9.17	100356	Lee Rose	Hall hire & deposit	90.00	
26.9.17	100356	Various residents	Tennis court hire	3.00	
26.9.17	100356	D. Down	Hall hire to 15.9.17	16.00	
26.9.17	100357	S. Gregory	Hall hire & deposit	138.00	
26.9.17	100357	S. Walsh (Pilates)	Hall hire to 20.9.17	48.00	
5.10.17	100358	D. Down	Hall hire to 22.9.17	16.00	
5.10.17	100358	Various residents	Tennis court hire	3.00	
5.10.17	100358	E. Havis (Zumba)	Hall hire & deposit	210.00	
5.10.17	100359	D. Down	Hall hire to 29.9.17	16.00	
5.10.17	100359	Maylands Youth Group	Hall hire to 14.12.17	224.00	
	100360	Friends of Mayland Village F/Club	Hall deposit	50.00	

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MAYLAND PARISH COUNCIL

	TOTAL			900.00	
	14.9.17	Makro	Cleaning consumables	50.32	8.39
	14.9.17	Tesco	Printer Ink/batteries	25.00	4.17
	19.9.17	Post Office Ltd	Stamps	15.60	
	26.9.17	All Seasons	Padlock (tennis court)	2.50	
	26.9.17	Timpson	Key cutting (parish room x 4)	24.00	4.00
	4.10.17	Asda	Printer Ink	22.00	3.67
	4.10.17	Exclusive Dry Cleaners	Key cutting (changing room entrance 2)	7.00	
				146.42	20.23
<p>The bank statements and bank reconciliations were approved by Council and signed by Cllr. B. Edwards.</p> <p>The quarterly accounts were approved by Council and signed by Cllr. B. Edwards.</p> <p>The Chairman reported an overspend on CCTV (4410) as up to £6,653 expenditure has been agreed but current budget is £3,500. It was resolved unanimously for a virement of £3,150 from Pathways (4450) which has a current budget of £5,000, but no immediate plans for any expenditure.</p>					
119.	<p>Clerk's Report <i>It was resolved</i> to hold a meeting with the Acting Clerk to study the report and action items.</p>				
120.	<p>Lawling Park Committee including Bakersfield, Lawling Playing Field & Dog Walk Area Councillors noted receipt of the draft minutes from the September LPC meeting.</p>				
121.	<p>Neighbourhood Plan Committee To note receipt of the draft minutes from the October NP meeting.</p>				
122.	<p>Highways MDS's Community Protection Team - speed monitoring/enforcement. <i>It was resolved</i> to ask for The Drive, the junction of The Drive & Imperial Avenue to be included. The Clerk advised of a Highways briefing being offered by the EALC on Friday 3rd November.</p>				
123.	<p>Parks & Open Spaces including George Everitt Memorial Park, Cardnell Brothers Memorial Park Field & Mayland Nature Reserve <i>It was resolved</i> to accept the proposal of a 1% increase for renewal of the grass cutting contract due in February 2018 @ £11,483.44 & VAT & an additional £373.26 for additional works when requested by the Council. <i>It was resolved</i> to accept the quotation of £75 & VAT for the application of herbicide at Mayland Nature Reserve. Councillors noted the condition of the fence at George Everitt Memorial Park.</p>				
124.	<p>Village Environment including Lighting, Vandalism, Sea Wall, Transport <i>It was resolved</i> to investigate the possibility of Highways adopting certain parish-owned street lights which are located in adopted roads. The Clerk to send details to Cllr. P. Channer.</p>				
125.	<p>CCTV Cllr. J. Oathan reported awaiting police contact for access in relation to an assault in the car park.</p>				
126.	<p>Chairman's Allowance <i>It was resolved</i> to use the Chairman's Allowance for Christmas gifts for the council's regular volunteers at a cost of £60.</p>				
127.	<p>Parish Notice Board Various possible alternatives were discussed. The Chairman to make enquires and report at next meeting.</p>				
128.	<p>Office The Chairman asked the Clerk for advice. The Clerk recommended Ahead 4 in South</p>				



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	Woodham Ferrers and would seek information on a suitable PC/Lap top for purchase. It was resolved to spend approx. £300 & VAT on a laser printer and on a colour inkjet printer, but Clerk to make further enquiries before purchase. It was resolved to spend £30 on an office telephone. The Clerk advised that the office furniture and working conditions would need reviewing.
129.	Staff Pensions Discussion & decision deferred.
130.	Correspondence To note correspondence received. Any business requiring a decision is listed separately on this agenda.
131.	Items for Next Agenda

Signed *J. A. Massenhove*

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DRAFT

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